Adults receiving care and support census 2023-24

Background

The Adults receiving care and support census is based on the definition of eligible adults who have care and support, i.e., adults (aged 18 or over) who have a care and support plan.

Data should be submitted to the Welsh Government annually and reflect a financial years' worth of data. The first year will detail adults receiving care and support in the period 1 April 2023 to 31 March 2024.

The Adults receiving care and support census was developed with local authorities and other key stakeholders in 2022.

Guidance Notes for completion and submission

The Adults receiving care and support census 2023-24 form should be used to record individual data for all adults who have received care and support in the year 2023-24.

The collection is split into two sections. Section 1 Core Details is to be completed for all adults who have had a care and support plan at any point in the financial year. Section 2 Care and Support Details is to only be completed for those with an active care and support plan as of 31 March 2024.

For those adults whose care and support plans ended mid-year, please provide details as they were at the point the care and support plan ended.

Data requirements

For section 1, local authorities are required to submit data for adults who had a care and support plan at any point during the collection year (2023-24). Therefore, the return should include any **adults who had a care and support plan (part 4)** during the collection period, regardless of the time the adult had a plan. An individual return is required for each adult receiving care and support in the collection year, regardless as to whether that individual has an active care and support plan on 31 March.

For section 2, local authorities are required to only submit data for adults who had an active care and support plan at the end of the collection year (i.e., 31 March 2024).

True / False fields: There are a number of items within the Adults receiving care and support census that can be either true or false. The format for the Adults receiving care and support census is 1 for the true state, and 0 for the false state. However, users of management information systems may be presented with a number of ways of recording this such as with check boxes or a

suitable drop-down list. The export functionality for any system will therefore have to convert these fields accordingly. Blank items will be assumed to indicate that data is not available.

Questions about whether the adult "have" or "had" specified attributes, e.g., health or disability problems, should be answered with reference to the census date of 31 March 2024 or at the point when the adult's care and support plan closed. This means that the attribute is current according to the information available or on 31 March 2024 or at the point when the adult's care and support plan closed.

A full list of data items is in Annex A. The following notes give further detailed guidance for specific sections.

Core Details

The questions below are to be completed for all adults who have had a care and support plan at any point in the financial year (2023-24).

Local authority code

512 Isle of Anglesey

514 Gwynedd

516 Conwy

518 Denbighshire

520 Flintshire

522 Wrexham

524 Powys

526 Ceredigion

528 Pembrokeshire

530 Carmarthenshire

532 Swansea

534 Neath Port Talbot

536 Bridgend

538 Vale of Glamorgan

540 Rhondda Cynon Taf

542 Merthyr Tydfil

544 Caerphilly

545 Blaenau Gwent

546 Torfaen

548 Monmouthshire

550 Newport

552 Cardiff

Local authority identifier

This must be a unique ID for each adult, and it should be retained from year to year. The LA adult ID can only contain alphabetic or numeric characters. It must be the same ID that is used for other purposes.

If you are planning to change the LA adult ID, either for a single adult or for a whole group of adults, it will prevent the Welsh Government from analysing across different census years. For this reason, any proposal to change IDs should be discussed with Welsh Government at an early stage and in advance of any changes.

Date of birth

The date of birth should be provided in the format DD/MM/YYYY.

If the exact date of birth is not known, record an approximate date of birth based on the adult's estimated age at date of referral.

Gender

Gender is how the individual identifies themselves, not sex at birth.

1 Male
2 Female
3 Non-Binary
4 Not disclosed or unknown

Ethnicity

Ethnicity should be determined by first asking the adult about their ethnic identity. If they are unable, ask their primary carer.

WHTE1 - Gypsy or Irish Traveller
WHTE2 - Roma
WHTE3 – Any other White background
MIXD1 - White and Black Caribbean
MIXD2 - White and Black African
MIXD3 - White and Asian
MIXD4 - Any other mixed background / multiple ethnic background
ASAB1 - Indian
ASAB2 - Pakistani
ASAB3 - Bangladeshi
ASAB4 - Chinese
ASAB5 - Any other Asian background
BBAC1 - Caribbean

BBAC2 - African

BBAC3 - Any other Black background

OOTH1 - Arab

OOTH2 - Any other ethnic group

UNKN1 – Unknown

Disability

Record whether an adult has a disability on 31 March 2024 (or for closed cases at the time the adult's care and support plan was closed). For the purposes of this data item, the definition of disabled follows that of Section 6 of the Equality Act 2010, which states that:

"A person (P) has a disability if -

(a) P has a physical or mental impairment, and

(b) The impairment has a substantial and long-term adverse effect on P's ability to carry out normal day-to-day activities."

If 1 is entered for "none", no other entries should be made in this section.

If 0 is entered for "none", then for each of the specified disability types that apply, enter 1 if the adult had a disability of this type on 31 March 2024 (or for closed cases, at the time the person's care and support plan was closed).

Enter 0 if the adult did not have a disability of this type on 31 March 2024 (or for closed cases, at the time the person's care and support plan was closed).

Categories of impairment:

- Sight
- Hearing
- Physical (e.g., gross motor, manual dexterity or mobility)
- Mental illness (not dementia or neurodevelopmental condition)
- Dementia
- Neurodevelopmental Condition
- Other (not listed)
- None

Adults may have multiple disabilities, in which case more than one category can be entered as true. There may be a small number of adults who are disabled, but do not have any of the specified disabilities. For these adults, please enter 1 for Other (not listed) and provide the disability in the box provided.

Language

Record the adult's preferred language; this is the language the adult prefers to use to communicate with others. If there are differences between the preferred written or spoken language, use the

language in which care and support is provided. Typically, this will be the preferred spoken or face-to-face language. See Annex B – Code List Language.

Where a plan is open on 31 March, record the language preference as of 31 March; where a plan has closed, record the language preference as of the date of closure.

Date latest continuous period of care and support began

This data item seeks to capture the date that the latest continuous period of care and support began. For many adults this date may be a significant time in the past. Reviews of their care and support plan may have occurred throughout this period, and their needs may have changed.

This date should be recorded as DD/MM/YYYY.

For plans more than 3 years old, an **estimated date** will be accepted.

For cases that transfer in from another local authority, please use the **date of transfer**.

If there is no clear start date for the care and support plan, please use the **date of the assessment being completed**.

Care and support plan active on 31 March

Enter 1 if the care and support plan was active on 31 March 2024
Enter 0 if the care and support plan was not active on 31 March 2024

Date care and support plan closed

For those adults who have 0 for Care and Support plan active on 31 March recorded, please enter the date the care and support plan was closed. If the plan is still active on 31 March, then leave blank.

This date should be recorded as DD/MM/YYYY

Use the date of the latest closure to social services if there are more than one period of care and support during the year. For cases that transfer out to another local authority, please use the date of transfer.

Reason for closure

For those adults whose care and support plans closed during the year and have been recorded above, please enter the most appropriate reason the care and support plan was closed from the list below:

1 – Service completed
2 – Transferred/moved to another local authority
3 – Step down to preventative services (and no longer requires ongoing care and support)
4 – Moved to health service (e.g., Continuing Healthcare)

5 – Refused service

6 – Died

7 – Other

Only one category from the above may be chosen. This cannot be left blank for those adults who do not have an active care and support plan on 31 March 2024.

Adult Safeguarding

For adults who have started formal safeguarding procedures.

Enter 1 if the adult had enquiries in the collection year where it was determined additional action was required and resulting in a care and support protection plan

Enter 0 if the adult did not have enquiries in the collection year where it was determined additional action was required and resulting in a care and support protection plan

Category of Safeguarding

This is intended to record safeguarding categories for all adults on undergoing safeguarding, **regardless of when enquiries were made**. Record the category or categories of abuse and neglect recorded on the adult's Care and Support Protection Plan (where details of abuse or neglect were included). The category used should indicate the primary concern at the point additional action was identified. More than one category may apply.

- Neglect
- Physical
- Sexual
- Financial
- Emotional/Psychological (only)

For each of the specific categories that apply, enter 1 if the category was present at the point of enquiry. Enter 0 if the category was not present at the point of enquiry. Note that emotional / psychological abuse is considered always to occur if one of the other types of abuse occurs. Therefore, it is only recorded here if it occurs in isolation without other types of abuse. If 1 is entered for "emotional/psychological (only)", all other categories should be recorded as 0.

Leave this field blank if the local authority did not consider it necessary to protect the adult from abuse or neglect or a risk of abuse or neglect during the year.

Care and Support details

The data items below are to be completed for only those adults with an active care and support plan as of 31 March 2024.

Residence

The type of residence for the individual on 31 March should be recorded. Please select the type of accommodation the adult is in on 31 March.

Enter **1** if the adult is in their own home (i.e., residing in the community). This includes where the adult is in a residential care home or supported accommodation **on a short-term placement or respite care** – but would typically reside at home. This applies to both local authority-provided and private care homes/supported accommodation.

Enter **2** if the adult is living in a residential care home or supported accommodation on a **long-term placement**. As above, this applies to both local authority-provided and private care homes/supported accommodation.

Enter **3** if the adult is currently being held in the secure estate. Only select 3 if the adult is being held for a term of **more than three months**.

If the individual is not living in a residential care home on a long-term placement or currently being held in the secure estate for a term of more than three months, then they are considered as living in their own home.

The responsible local authority is the local authority in which the secure estate is situated.

Current Safeguarding

Enter **1** if the adult had an **active** care and support protection plan for adults on 31 March where the local authority considers it necessary to protect an adult from abuse or neglect or a risk of abuse or neglect.

Enter **0** if the adult did not have an **active** care and support protection plan for adults on 31 March where the local authority considers it necessary to protect an adult from abuse or neglect or a risk of abuse or neglect.

Types of care and support

The types of care and support being currently provided should be recorded and part of the ongoing record of care and support. Please select what types of care and support the individual is currently receiving (i.e., on 31 March). An individual may be provided with more than one type of care and support, please select all types that the individual is receiving.

For each type of care and support, enter **1** if this is currently being provided to the adult.
Enter **0** if the adult is not currently receiving this type of care and support.

Types of support:

- Domiciliary care
- Day care
- Respite care

- Short breaks
- Adult placements
- Supported accommodation/supported living
- Direct payments
- Adult care homes (without nursing)
- Adult care homes with nursing
- Telecare

Domiciliary care – Practical services that assist the person to function as independently as possible and/or continue to live in their home. Do not include reablement services that takes place in a person's own home, this should be recorded as reablement.

Day care – Attendance at a day centre or in the community for care and/or meals.

Respite care – Care provided by the local authority to provide relief to the carer(s) and person being cared for, where the individual who receives care and support is temporarily accommodated away from their home or usual place of residence, e.g., in a residential home setting. The period of care should cover at least one night but should not exceed 3 months. Do not include temporary care home accommodation for those individuals awaiting a long-term package of care.

Short breaks – Care provided by the local authority to provide relief to the carer(s) and person being cared for, where a paid carer provides support in the person's home or usual place of residence. The period of care should cover one or more hours, but less than 24 hours or overnight.

Adult placements – Accommodation and support provided to one, two or, exceptionally, three adults placed with the agreement of an Adult Placement Scheme.

Supported accommodation/supported living – care for people in their own home/place of residence for which they have their own tenancy agreement.

Direct payments – Monetary payments made by local authorities directly to adults for the purchase of care and support services.

Adult care homes without nursing – Includes:

Local authority care home service – Local authority run establishment providing accommodation together with care as defined under the Regulation and Inspection of Social Care (Wales) Act 2016. Exclude people receiving respite care as a series of planned short-term breaks.

Independent sector care home services under contract - Privately run establishment providing accommodation together with personal care.

Adult care home services with nursing – independent sector care homes under contract, providing accommodation together with personal and nursing care. Exclude people receiving respite care as a series of planned short-term breaks.

Telecare – Continuous, automatic remote monitoring of real-life emergencies and lifestyle changes over time in order to manage risks associated with independent living. This can be delivered in the

home or in communities and will provide urgent notifications of adverse events and changes in daily patterns or behaviour that may predict the onset of a potential problem. Telecare uses a combination of alarms, sensors, and other equipment to detect falls and other adverse incidents.

Has a known carer

Whether the person receives support from an unpaid (informal) carer gives a holistic view of a person's support package. It is recognised that there can be multiple unpaid (informal) carers known to the client and actively providing support. For the purposes of the collection, a value of 'Yes' would indicate that at least one carer is known to the client on 31 March.

This information should be based on the most recent assessment or review.

Enter **1** if the individual has one or more known carer.

Enter **0** if the individual has no identified carer.

Caring responsibilities

Please record whether the adult also has caring responsibilities. A carer is someone who provides or intends to provide care for an adult or disabled child.

Enter **0** If the adult has no caring responsibilities on 31 March.

Enter **1** if the adult has known caring responsibilities on 31 March **and** receives known, ongoing support as a carer.

Enter **2** if the adult has known caring responsibilities on 31 March but **it is not known** whether they receive ongoing support as a carer.

Enter **88** if this information is not known.

An individual will have been offered a carer's assessment if they have caring responsibilities, regardless of whether they have taken up the offer of assessment and/or carer's support. This may be in the form of a dual care and support and carer's plan.

Events

As part of the individual's ongoing care record, the number of assessments, re-assessments and reviews should be recorded. Please indicate how many of each of these events have occurred in the reporting year for the adult receiving care and support.

- Number of assessments (including any specialist assessments)
- Number of re-assessments (including any specialist assessments)
- Number of reviews

This should **include** any assessments that incorporate detailed or comprehensive assessments within the process of assessment. Any specialist assessments undertaken as part of the

comprehensive review process should not be counted as separate assessments. See AD/004 for more information.

This will indicate the resource required by an individual's care; it is not intended as a reflection of the complexity of an individual's needs.

Annex A – List of data items

Local authority code
Local authority adult identifier
Date of birth
Gender
Ethnicity
Disability – None
Disability – Visual Impairment
Disability – Hearing Impairment
Disability – Physical Impairment
Disability – Mental illness
Disability – Dementia
Disability – Neurodevelopmental condition
Disability – Other (not listed)
Language
Date latest continuous period of care and support began
Care and support plan active on 31st March
Date care and support plan closed
Reason for closure
Adult safeguarding
Category of safeguarding – Neglect
Category of safeguarding – Physical
Category of safeguarding – Sexual
Category of safeguarding – Financial
Category of safeguarding – Emotional/Psychological (only)
Residence
Current safeguarding
Types of care and support – Domiciliary care
Types of care and support – Day care
Types of care and support – Respite care
Types of care and support – Short breaks
Types of care and support – Adult placements
Types of care and support – Support accommodation/supported living
Types of care and support – Direct payments
Types of care and support – Adult care homes without nursing
Types of care and support – Adult care homes with nursing
Types of care and support – Telecare
Has a known carer
Caring responsibilities
Events

Annex B - Code List Language

ENG	English
CYM	Welsh/Cymraeg
ACL	Acholi
ADA	Adangme
AFA	Afar-Saho
AFK	Afrikaans
AKA	Akan/Twi-Fante
ALB	Albanian/Shqip
ALU	Alur
AMR	Amharic
ARA	Arabic
ARM	Armenian
ASM	Assamese
ASR	Assyrian/Aramaic
AYB	Anyi-Baule
AYM	Aymara
AZE	Azeri
BAI	Bamileke (Any)
BAL	Balochi
BEJ	Beja/Bedawi
BEL	Belarusian
BEM	Bemba
BHO	Bhojpuri
BIK	Bikol
BIS	Bislama
BLT	Balti Tibetan
BMA	Burmese/Myanma
BNG	Bengali
BSL	British Sign Language
BSQ	Basque/Euskara
BUL	Bulgarian
CAM	Cambodian/Khmer
CAT	Catalan
CCE	Caribbean Creole English
CF	Caribbean Creole French
CGA	Chaga
CGR	Chattisgarhi/Khatahi
CHE	Chechen
CHI	Chinese
CKW	Chokwe
CRN	Cornish
CTR	Chitrali/Khowar
CWA	Chichewa/Nyanja
CZE	Czech
DAN	Danish
DGA	Dagaare
DGB	Dagbane
DIN	Dinka/Jieng
DUT	Dutch/Flemish
DZO	Dzongkha/Bhutanese
EBI	Ebira
EDO	Edo/Bini
EFI	Efik-Ibibio
ESA	Esan/Ishan
EST	Estonian

This return should be uploaded/validated/submitted on Objective Connect by 27 October 2024
Enquiries regarding the content of the form – Phone: 03000 251 274   E-mail: stats.pss@gov.wales

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EWE	Ewe
EWO	Ewondo
FAN	Fang
FIJ	Fijian
FIN	Finnish
FON	Fon
FRN	French
FUL	Fula/Fulfulde-Pulaar
GAA	Ga
GAE	Gaelic/Irish
GAL	Gaelic (Scotland)
GEO	Georgian
GER	German
GGO	Gogo/Chigogo
GKY	Kikuyu/Gikuyu
GLG	Galician/Galego
GRE	Greek
GRN	Guarani
GUJ	Gujarati
GUN	Gurenne/Frafra
GUR	Gurma
HAU	Hausa
HDK	Hindko
HEB	Hebrew
HER	Herero
HGR	Hungarian
HIN	Hindi
IBA	Iban
IDM	Idoma
IGA	Igala
IGB	Igbo
IJO	Ijo (Any)
ILO	Ilokano
ISK	Itsekiri
ISL	Icelandic
ITA	Italian
JAV	Javanese
JIN	Jinghpaw/Kachin
JPN	Japanese
KAM	Kikamba
KAN	Kannada
KAR	Karen (Any)
KAS	Kashmiri
KAU	Kanuri
KAZ	Kazakh
KCH	Katchi
KGZ	Kirghiz/Kyrgyz
KHA	Khasi
KHY	Kihaya/Luziba
KIN	Kinyarwanda
KIR	Kirundi
KIS	Kisi (West Africa)
KLN	Kalenjin
KMB	Kimbundu
KME	Kimeru
KNK	Konkani
KNY	Kinyakyusa-Ngonde
KON	Kikongo

KOR	Korean
KPE	Kpelle
KRI	Krio
KRU	Kru (Any)
KSI	Kisii/Ekegusii (Kenya)
KSU	Kisukuma
KUR	Kurdish
LAO	Lao
LBA	Luba
LGA	Luganda
LGB	Lugbara
LGS	Lugisu/Lumasaba
LIN	Lingala
LIT	Lithuanian
LNG	Lango (Uganda)
LOZ	Lozi/Silozi
LSO	Lusoga
LTV	Latvian
LTZ	Luxemburgish
LUE	Luvale/Luena
LUN	Lunda
LUO	Luo (Kenya/Tanzania)
LUY	Luhya (Any)
MAG	Magahi
MAI	Maithili
MAK	Makua
MAN	Manding/Mandekan
MAO	Maori
MAR	Marathi
MAS	Maasai
MDV	Maldivian/Dhivehi
MEN	Mende
MKD	Macedonian
MLG	Malagasy
MLM	Malayalam
MLT	Maltese
MLY	Malay/Indonesian
MNA	Magindanao-Maranao
MNG	Mongolian (Khalkha)
MNX	Manx Gaelic
MOR	Moore/Mossi
MSC	Mauritian/Seychelles Creole
MUN	Munda (Any)
MYA	Maya (Any)
NAH	Nahuatl/Mexicano
NAM	Nama/Damara
NBN	Nubian (Any)
NDB	Ndebele
NEP	Nepali
NOR	Norwegian
NUE	Nuer/Naadh
NUP	Nupe
NWA	Newari
NZM	Nzema
OAM	Ambo/Oshiwambo
OGN	Ogoni (Any)
ORI	Oriya
ORM	Oromo

OTL	Other Language / Unknown / Unable to communicate
PAG	Pangasinan
PAM	Pampangan
PAT	Pashto/Pakhto
PHA	Pahari/Himachali (India)
PHR	Pahari (Pakistan)
PNJ	Panjabi
POL	Polish
POR	Portuguese
PRS	Persian/Farsi
QUE	Quechua
RAJ	Rajasthani/Marwari
RME	Romany/English Romanes
RMI	Romani (International)
RMN	Romanian
RMS	Romansch
RNY	Runyakitara
RUS	Russian
SAM	Samoan
SCB	Serbian/Croatian/Bosnian
SCO	Scots
SHL	Shilluk/Cholo
HO	Shona
SID	Sidamo
SIO	Sign Language (Other)
SLO	Slovak
SLV	Slovenian
SND	Sindhi
SNG	Sango
SNH	Sinhala
SOM	Somali
SPA	Spanish
SRD	Sardinian
SRK	Siraiki
SSO	Sotho/Sesotho
SSW	Swazi/Siswati
STS	Tswana/Setswana
SWA	Swahili/Kiswahili
SWE	Swedish
TAM	Tamil
TEL	Telugu
TEM	Temne
TES	Teso/Ateso
TGE	Tigre
TGL	Tagalog/Filipino
TGR	Tigrinya
THA	Thai
TIB	Tibetan
TIV	Tiv
TMZ	Berber/Tamazight
TNG	Tonga/Chitonga (Zambia)
TON	Tongan (Oceania)
TPI	Tok Pisin
TRI	Traveller Irish/Shelta
TSO	Tsonga
TUK	Turkmen
TUL	Tulu
TUM	Tumbuka

TUR	Turkish
UKR	Ukrainian
UMB	Umbundu
URD	Urdu
URH	Urhobo-Isoko
UYG	Uyghur
UZB	Uzbek
VEN	Venda
VIE	Vietnamese
VSY	Visayan/Bisaya
WAP	Wa-Paraok (South-East Asia)
WCP	West-African Creole Portuguese
WOL	Wolof
WPE	West-African Pidgin English
XHO	Xhosa
YAO	Yao/Chiyao (East Africa)
YDI	Yiddish
YOR	Yoruba
ZND	Zande
ZUL	Zulu
ZZX	Refused