

Assistance for Housing Improvement, 2018-19

The Welsh Government's Statistical Service runs this data collection. The purpose of this form is to monitor the effectiveness of current policy and to help develop future policy in this area.

Dewiswch eich iaith penodol / Choose your preferred language:

Provider details

Please select your authority from the list provided 

Validation

| Links | Completed | |
|--|------------------------|------------------------|
| Guidance | | |
| Technical guidance | | |
| Definitions | | |
| Funding source reference table | | |
| Contact information | 0% | |
| Survey response burden | 0% | |
| Form links | Validation 1 completed | Validation 2 completed |
| Table 1 >> | 30% | 100% |
| Table 2 >> | 17% | 100% |
| Table 3 >> | 20% | 100% |
| Total | 13% | 100% |

Please return this spreadsheet via Afon no later than 8 November 2019

<http://www.afonwales.org.uk>

Any queries should be directed to:

Email: housingcollections@gov.wales



Llywodraeth Cymru
Welsh Government

Technical guidance for completing the form

Assistance for Housing Improvement, 2018-19

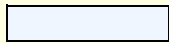
[Back to Home Page](#)

Navigation

You will be able to move from sheet to sheet by clicking the appropriate hyperlink.
For example, to return to the home page click the "Back to Home Page" hyperlink.

Required data items

In this spreadsheet, the cells that require data have the following properties:



All cells requiring data will be coloured pale blue.



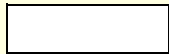
Some cells derive values from other data items. These cells are coloured in grey. You will not be able to enter data into these cells.



Some cells do not need to be completed as they are not applicable. These cells are coloured in dark grey. You will not be able to enter data into these cells.

If you are unable to provide any data item, please leave the cell BLANK. Do not enter text (NA, N/A or Not collected etc.) into any cell other than the comments cells. We will assume that a zero in any cell signifies a zero count for this data item.

Comments



A white space has been provided next to each table for comments. If any data items are missing then a comment must be added to the spreadsheet.

Validation 1

Validation 1 involves checking for common sense errors. These errors must be resolved before the spreadsheet is submitted via AFON.



Data items that pass validation will be coloured green.



Data items where no data is entered, or which break a validation rule, are coloured red. You should enter a zero where the data item is nil, or make a comment.



Missing data items with a comment provided will be coloured amber.

Validation 2

Validation 2 involves comparing information submitted for the previous year and looking for large changes. Validation will flag data items that have changed by more than a pre-defined amount between years. These data items are flagged in column V2 of the spreadsheet.



Data items that pass validation will be coloured green.



Data items which have changed by more than 10% require an explanation for the change. Explanations must include reasons for the change and not simply indicate that a change has occurred or confirm the change.



Data items where an explanation has been provided will be coloured amber.

Definitions

Assistance for Housing Improvement, 2018-19

[Back to Home Page](#)

| | |
|--------------------------------------|--|
| Dwellings | Includes Houses in Multiple Occupation (HMOs) as defined below. Part 6 of the 2004 Act has also extended this to include all those occupying caravans as their only or main residence. |
| Facilitated by the local authority | This means that the local authority is involved in some way, for example by providing the funding for the third party to give the loan. |
| Houses in Multiple Occupation (HMOs) | These are defined in sections 254-260 of the Housing Act 2004 as a building or part of a building which: (i) meets the standard test; (ii) meets the self-contained flat test; (iii) meets the converted building test; (iv) has an HMO declaration in force; or (v) is a converted block of flats. |
| Residents' contributions | These should be counted at the point when the grant or assistance is awarded. The amount of contribution is determined by the test of resources as set by the local authority. |

Further definitions are found in the 2004 Act:

[Housing Act 2004](#)

[Explanatory notes for the Housing Act 2004](#)

and the 1996 Act:

[Housing Grants, Construction and Regeneration Act 1996](#)

Funding source reference table

Assistance for Housing Improvement, 2018-19

[Back to Home Page](#)

| Funding source | Include in form: | | |
|---|------------------|-----------------------------|----------------------|
| | DFG | Renewal Areas | PSR |
| Mandatory Disabled Facilities Grants | ✓ | ✓ as LA expenditure | ✗ |
| Local Authority expenditure (General Capital Fund) | ✗ | ✓ as LA expenditure | ✓ as grants or loans |
| Houses of Multiple Occupancy Grants (HMOs) | ✗ | ✓ as LA expenditure | ✓ as grants |
| Loans provided by the Local Authority for the additional cost of DFGs above the maximum grant | ✓ in Row 9 | ✓ as LA expenditure | ✗ |
| Major Repairs Allowance | ✗ | ✓ as LA expenditure | ✓ as grants |
| Houseproud Assistance | ✗ | ✓ as third party assistance | ✓ in Table 1, row 6 |
| Specific Capital Grants (SCGs) | ✗ | ✓ as SCG | ✗ |
| Private sector expenditure | ✗ | ✓ as third party assistance | ✗ |
| Residents' contribution | ✓ in Row 6 | ✓ as owner contribution | ✓ in Table 1, row 5 |
| Voluntary sector expenditure | ✗ | ✓ as third party assistance | ✗ |
| Communities First expenditure | ✗ | ✓ as third party assistance | ✗ |
| Local Health Board expenditure | ✗ | ✓ as third party assistance | ✗ |
| Environmental works | ✗ | ✓ as appropriate | ✗ |
| Heads of the Valleys | ✗ | ✓ as third party assistance | ✗ |
| Groundwork | ✗ | ✓ as third party assistance | ✗ |
| Flying Start | ✗ | ✓ as third party assistance | ✗ |
| European Structural Funds | ✗ | ✓ as third party assistance | ✗ |
| National Park expenditure | ✗ | ✓ as third party assistance | ✗ |

General Guidance

Assistance for Housing Improvement, 2018-19

[Back to Home Page](#)

Include:

- (i) Assistance for housing renewal by local authorities under the 'Regulatory Reform (Housing Assistance) (England and Wales) Order 2002';
- (ii) Any residual activity approved before July 2003 under Part I of the Housing Grants, Construction and Regeneration Act 1996;
- (iii) Only local authority expenditure.
- (iv) Expenditure on individual and group assistance.

Exclude:

- (i) Any grants or loans recorded on the DFG (Disabled Facilities Grant) form;
- (ii) Any Specific Capital Grants (SCGs) or other Welsh Assembly grants;
- (iii) Regeneration Fund for Wales, previously known as JESSICA (Joint European Support for Sustainable Investment in City Areas);
- (iv) Any third party assistance.
- (v) Expenditure on environmental works and 'other' expenditure shown on the renewal areas collection.

Table 1: Assistance for housing renewal

- 1.1 This table records summary totals of the dwellings improved, gross local authority expenditure (loans and grants) and residents' contribution to works.
- 1.2 The total number of dwellings improved (row 1) should match across tables 1, 2 and 3.
- 1.3 Record only those dwellings improved (row 1) where the work has been completed during the year.
- 1.4 Record all expenditure during the year. Note that this means you cannot use the 'number of dwellings improved' and 'expenditure' figures to find an average.
- 1.5 Please record the total number of grants in row 2, column a, and not the number of dwellings improved by grants.
- 1.6 Relocation grants should be included in grants (row 2).
- 1.7 For all grants and loans that are issued in instalments, record the number of completed grants and loans (column a) at the final instalment only. However, please record all expenditure during the year (column b). As with the number of dwellings, this means that you cannot calculate an average from these two figures.
- 1.8 Please record the total number of loans in row 3, column a, and not the number of dwellings improved by loans.
- 1.9 The number and amount of loans in row 3 should be greater than or equal to the figures provided in table 2 of the 'renewal areas' form.
- 1.10 Third party loans must be facilitated by the authority to be included in this data.
- 1.11 The total expenditure (row 7) of dwellings improved should match across tables 1, 2 a 3.
- 1.12 Other third party assistance includes Houseproud, Warmer Wales, ECO, Green Deal, Nest and Arbed.
- 1.13 Third party loans are asked for gross, that is the amount of the loan excluding any interest.

Table 2: All expenditure by tenure

- 2.1 This table splits the number of dwellings improved and expenditure as reported in table 1 by tenure.
- 2.2 **Owner Occupiers**
Residents who own their own home or own with a mortgage.
- 2.2 **Private Renting**
Residents who rent their dwelling from a private landlord.
- Social Landlord**
- 2.3 Residents who rent from either registered social landlords (housing associations) or the local authority.
- 2.4 If a dwelling has an intermediate tenure, please choose the most appropriate tenure and record it only once.

Table 3: All expenditure by recipient

- 3.1 This table splits the number of dwellings improved and expenditure as reported in table 1 by type.
- 3.2 When the assistance is provided to the landlord, it should be allocated to 'type of recipient' in terms of the occupant of the dwelling.
- 3.3 'Older people' covers male and female applicants aged 60 and over.

If a recipient falls into more than one category, count them only once. Allocate them to a category in the following order:
- 3.4
 - 1. Disabled;
 - 2. Older people;
 - 3. Other.

Contact information

Please provide contact details for your authority below. This will help us to direct any queries to the correct contact.

Please select your authority from the list provided
Assistance for Housing Improvement, 2018-19

[Survey response burden](#)

[Back to Home Page](#)

Form completed by/Main contact for data queries:

| | V1 |
|------------------|----|
| Name | x |
| Telephone number | x |
| E-Mail address | x |

Alternative contact details

| | |
|------------------|---|
| Name | x |
| Telephone number | x |
| E-Mail address | x |

Survey response burden

Please select your authority from the list provided
Assistance for Housing Improvement, 2018-19

[Table 1](#)

[Back to Home Page](#)

The Welsh Government monitors the burden placed on local authorities completing the data collection forms. This helps us when planning future changes to data collection forms. We would be grateful if you could assist us by completing the table below.

Please enter the time it has taken you (and any colleagues) to prepare and send the return. A number of staff employed in different roles may have been involved. You are asked to count the hours spent by staff in each full time equivalent annual salary band indicated below. You will need to round staff salaries to the nearest £1,000. Please record your time to the nearest hour.

Please enter the number of hours taken to complete this form by grade of each staff member:

- Retrieval and saving the empty form;
- Collection, collation, analysis and aggregation of records and figures required;
- Filling in, checking, amending, reviewing and, when completed, approving the form; and
- Sending the form back via AFON.

| Grade of staff | Hours taken | V1 |
|----------------------------|-------------|----|
| Band 1 (£11,500 - £19,999) | | X |
| Band 2 (£20,000 - £26,999) | | X |
| Band 3 (£27,000 - £33,999) | | X |
| Band 4 (£34,000 - £53,999) | | X |
| Band 5 (£54,000+) | | X |

Comments

Table 1 - Assistance for housing renewal

Please select your authority from the list provided

During the year

Assistance for Housing Improvement, 2018-19

[Go to guidance](#)

[Back to Home Page](#)

[Go to definitions](#)

[Go to funding source reference table](#)

| | | 2018-19 | | | | Comments |
|--------|---|---------|-------|---|---|----------|
| Number | Amount (£) | V1 | | | | |
| | | a | b | | | |
| 1 | Total number of dwellings improved | | | X | | |
| 2 | Local Authority Grants | | | X | X | |
| 3 | Local Authority Loans | | | X | X | |
| 4 | Total assistance | 0 | 0 | ✓ | ✓ | |
| 5 | Residents' contribution | | | | X | |
| 6 | Third party assistance and loans facilitated by the local authority | | | | X | |
| 7 | Total Expenditure | | £0.00 | | ✓ | |

| | | 2017-18 | | | | Comments |
|--------|---|---------|---|---|---|----------|
| Number | Amount (£) | V2 | | | | |
| | | a | b | | | |
| 1 | Total number of dwellings improved | - | | ✓ | | |
| 2 | Local Authority Grants | - | | ✓ | ✓ | |
| 3 | Local Authority Loans | - | | ✓ | ✓ | |
| 4 | Total assistance | - | | ✓ | ✓ | |
| 5 | Residents' contribution | | | | ✓ | |
| 6 | Third party assistance and loans facilitated by the local authority | | | | ✓ | |

Comments

Table 2: All expenditure by tenure

[Go to guidance](#)

[Go to definitions](#)

[Go to funding source reference table](#)

Please select your authority from the list provided
Assistance for Housing Improvement, 2018-19

[Back to Home Page](#)

During the year

The total column (column f) of this table must equal the 'total expenditure' row (row 2) of table 1.

| | | 2018-19 | | | | | | V1 | | | | | | Comments |
|---|------------------------------------|-----------------|-----------------|------------|------------------------|--------------------------|-------|----|---|---|---|---|---|----------|
| | | Owner occupiers | Private renting | RSL tenant | Local authority tenant | Type of tenure not known | Total | a | b | c | d | e | f | |
| | | a | b | c | d | e | f | a | b | c | d | e | f | |
| 1 | Total number of dwellings improved | | | | | | 0 | ✗ | ✗ | ✗ | ✗ | ✗ | ✓ | |
| 2 | Total Expenditure (£) | | | | | | £0.00 | ✗ | ✗ | ✗ | ✗ | ✗ | ✓ | |

The total column (column e) of this table must equal the 'total expenditure' row (row 2) of table 1.

| | | 2017-18 | | | | | | V2 | | | | | | Comments |
|---|------------------------------------|-----------------|-----------------|------------|------------------------|--------------------------|-------|----|---|---|---|---|---|----------|
| | | Owner occupiers | Private renting | RSL tenant | Local authority tenant | Type of tenure not known | Total | a | b | c | d | e | f | |
| | | a | b | c | d | e | f | a | b | c | d | e | f | |
| 1 | Total number of dwellings improved | - | - | - | - | - | - | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | |
| 2 | Total Expenditure (£) | - | - | - | - | - | - | ✓ | ✓ | ✓ | ✓ | ✓ | ✓ | |

Comments

Table 3: All expenditure by recipient

During the year

[Go to guidance](#) [Go to definitions](#) [Go to funding source reference table](#)

Please select your authority from the list provided
Assistance for Housing Improvement, 2018-19

[Back to Home Page](#)

The total column (column e) of this table must equal the 'total expenditure' row (row 7) of table 1.

| | | 2018-19 | | | | | V1 | | | | | Comments |
|---|------------------------------------|--------------------|----------|-------|-----------------------------|-------|----|---|---|---|---|----------|
| | | Older people (60+) | Disabled | Other | Type of recipient not known | Total | a | b | c | d | e | |
| | | a | b | c | d | e | a | b | c | d | e | |
| 1 | Total number of dwellings improved | | | | | 0 | x | x | x | x | ✓ | |
| 2 | Total Expenditure (£) | | | | | £0.00 | x | x | x | x | ✓ | |

The total column (column e) of this table must equal the 'total expenditure' row (row 4) of table 1.

| | | 2017-18 | | | | | V2 | | | | | Comments |
|---|------------------------------------|--------------------|----------|-------|-----------------------------|-------|----|---|---|---|---|----------|
| | | Older people (60+) | Disabled | Other | Type of recipient not known | Total | a | b | c | d | e | |
| | | a | b | c | d | e | a | b | c | d | e | |
| 1 | Total number of dwellings improved | - | - | - | - | - | ✓ | ✓ | ✓ | ✓ | ✓ | |
| 2 | Total assistance (£) | - | - | - | - | - | ✓ | ✓ | ✓ | ✓ | ✓ | |

Comments