

Fusion: Creating Opportunities through Culture **Your views on the Welsh Government's Fusion Programme**

Amgueddfa Cymru - National Museum Wales (Amgueddfa Cymru) and the Welsh Government's Museums, Archives and Libraries Division (MALD) have commissioned this online survey as part of the ongoing evaluation of the *Fusion: Creating Opportunities through Culture* programme. The ongoing evaluation is coordinated by Amgueddfa Cymru, and this survey is being managed by Amgueddfa Cymru in partnership with researchers from the Welsh Government's Knowledge and Analytical Services.

The Welsh Government is the data controller for the survey. Any personal data provided through the open comment response options will be redacted, and the raw data anonymised, before it is shared with Amgueddfa Cymru for analysis purposes.

The survey has been sent in the first instance by Amgueddfa Cymru to Fusion Coordinators - those individuals responsible for coordinating networks of partners from cultural sectors and a wide range of other organisations and programmes at a local level.

The survey aims to obtain the views and experiences of both Fusion Coordinators and partner organisations, to measure satisfaction with the Fusion programme, and to highlight any areas where improvement is needed. The research objectives are to:

- measure respondents satisfaction with the Fusion programme,
- seek comments on areas which are working well;
- seek comments on areas for improvement; and
- use the findings to help prioritise areas for change

On receipt of the survey link, you are requested by Amgueddfa Cymru to respond to the survey and act as an intermediary, forwarding the survey invite and accompanying materials to those partner organisations involved in the design and delivery of activities at local level within your Fusion network.

You will not be able to access any of the survey results from other respondents. The lead researcher at Amgueddfa Cymru alongside Welsh Government social researchers, situated in Knowledge and Analytical Services, will undertake and analyse the survey.

Participation is completely voluntary. However your views and experiences of the Fusion programme are important in order to inform its improvement.



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PRIVACY NOTICE – FUSION COORDINATORS

What personal data do we hold and where did we get your details?

Personal data is defined under the General Data Protection Regulation (GDPR) as “any information relating to an identifiable person who can be directly or indirectly identified by reference to an identifier”. The email addresses of Fusion Coordinators are held by Amgueddfa Cymru and the Welsh Government. The Research Coordinator at Amgueddfa Cymru has drawn the sample of potential survey respondents from these email addresses. They are saved in a folder with restricted access.

You can opt out of being contacted to participate in, and be reminded about, the survey by emailing the [lead researcher](#) at Amgueddfa Cymru, who will remove your email address from the sample.

If personal data is provided in open ended question responses, we do not try and identify you from, or link your identity to, the responses you provide.

If you raise a query or complaint and provide personal data requesting a response, the researcher will forward the request only to the relevant official and subsequently delete it from the research data.

On receipt of the raw survey data, any personally identifiable information therefore will be redacted and results will be made anonymous.

What is the lawful basis for collecting your data?

The lawful basis of processing information in this data collection exercise is our public task; that is, exercising our official authority to undertake the core role and functions of the Welsh Government.

Surveys such as this are important for the Welsh Government to collect information and actionable evidence about its ability to deliver government priorities. The Fusion programme enables the cultural sector to contribute to several objectives in [Prosperity for All](#) - the Welsh Government’s national strategy to deliver its key priorities for this Assembly term – including volunteering and employability.

The programme is also a mechanism aimed at driving change for many of the goals listed under the [Well-being of Future Change Act](#).



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How secure is my personal data?

When conducting surveys, the Welsh Government use a survey software programme called Questback. We have ensured that Questback is GDPR compliant and meets our expectations in terms of the security of any data collected via the software (e.g. all data is processed within the EEA).

Amgueddfa Cymru and Welsh Government social researchers will only use Fusion Coordinators email addresses to contact them for research purposes. All other data gathered through this survey will be held in an anonymised format. The data can only be downloaded by a limited number of researchers. When reporting on research, we only do so in an aggregated and anonymous way, so that participants can not be identified.

How long do you keep my personal data?

Following the completion of the survey, the sample list of coordinator's email addresses held by Amgueddfa Cymru will be deleted from the research folder. Amgueddfa Cymru and the Welsh Government will continue to hold coordinators email addresses for as long as is necessary to manage the delivery of the Fusion programme.

All personally identifiable information will be removed from the survey's raw data on receipt of the responses by the Welsh Government's Knowledge and Analytical Services. The remaining data will be deleted 12 months after the publication of a Government Social Research report, to be published on the Welsh Government's webpages by April 2019.

Individual Rights

Under GDPR, you have the following rights in relation to the personal information you provide as part of this evaluation:

- The right of access (request a copy of your own data);
- The right of rectification (correcting incorrect information);
- The right to object to or restrict processing of data;
- The right to erasure;
- The right to lodge a complaint with the information commissioner's office.

Further Information

If you have any further questions about how the data provided as part of this study will be used by researchers at Amgueddfa Cymru and the Welsh Government; wish for your email address to be removed from the sample for this research; have any concerns about the accuracy of your personal data; or wish to exercise your rights using the General Data Protection Regulation, please contact:

- Kate Mulready (Knowledge and Analytical Services, Welsh Government)
Telephone: 0300 025 1481
Email: kathleen.mulready001@gov.wales

The Welsh Government's Data Protection Officer can be contacted at:

- Welsh Government, Cathays Park, Cardiff, CF10 3NQ; email: DataProtectionOfficer@gov.wales.

Amgueddfa Cymru's Information Security Manager can be contact at:

- National Museum Wales, Cathays Park, Cardiff. CF10 3NP
tim.phillips@museumwales.ac.uk

You also have the right to lodge a complaint about the way the Amgueddfa Cymru and / or Welsh Government have processed your personal information with The Information Commissioner's Office, who can be contacted on 029 2067 8400 / 0303 123 1113.