

Play Sufficiency Assessment Toolkit – Tool 3

Play Monitoring Group (or equivalent) - Terms of Reference

Aim

To work collaboratively to contribute to the development of the Play Sufficiency Assessment and implementation of the Play Action Plan.

1. Statutory Duties

- 1.1 Under Chapter 2, Section 11 of the Children and Families (Wales) Measure 2010, all local authorities have a duty to assess for sufficient play opportunities.
- 1.2 The local authority is the strategic lead with regards to Play Sufficiency and is expected to work with partners to assess and secure sufficiency of play opportunities in its area.
- 1.3 The Play Action Plan will be reviewed annually, and a Progress Report will be submitted to the Welsh Government, along with a Play Action Plan for the next year.
- 1.4 The local authority is also the strategic lead with regards to actions to secure play sufficiency.

2. In developing and implementing the Play Sufficiency Assessment, the monitoring group will:

- 2.1 Provide accurate and up to date information and data to ensure the assessment takes into account:
 - Population
 - Diverse needs
 - Space available for children to play
 - Supervised play provision
 - Structured recreational activities for children
 - Access to space/provision
 - Securing and developing the play workforce
 - Play within all relevant policy and implementation agendas
 - Information, publicity and events

- 2.2 Take account of other consultations that have or are being carried out across the local authority.
- 2.3 Seek support, advice and guidance from the Welsh Government, other local authorities and Play Wales by sharing good practice and lessons learned.
- 2.4 Ensure tasks are completed by the relevant department and within agreed time frames.
- 2.5 Ensure the timeline is monitored.

3. The principles, and Play Sufficiency Assessment outputs

The Play Sufficiency Assessment should:

- 3.1 Ensure there has been sufficient representation from all partners with an interest in the Play Sufficiency Assessment.

Play Sufficiency Assessment outputs:

- 3.2 A Play Sufficiency Assessment will inform action planning. Complete a Play Sufficiency Assessment Form and Play Action Plan which will identify the actions for securing sufficient play opportunities within the local authority.
- 3.3 Provide information to the Public Service Board to ensure the Play Sufficiency Assessment is integrated into the planning, implementation and review of strategic plans.
- 3.4 Publish on the local authority website a Play Sufficiency Assessment Executive Summary: State of Play Report to inform the public on how the local authority will ensure sufficient play opportunities.

4. The Governance of the Play Monitoring Group (or equivalent)

- 4.1 The group will have representation of County Council employees and key external partners, including the voluntary play sector.
- 4.2 Notes of group meetings to be taken and shared with members.
- 4.3 The Play Monitoring Group (or equivalent) will feedback its progress to the _____ *(add group and frequency)*.