

Play Sufficiency Assessment Toolkit – Tool 10

This is a monitoring form to support the person who is facilitating a survey focus group. The tool will assist in ensuring an inclusive approach when involving children and young people in play sufficiency assessment activities.

Focus Group monitoring form

You will have gathered population data and so should have a reasonable idea about the demographics in your area. Focus groups which delve further into survey questions will ensure that the views collected are representative of the local demographics.

This form allows the person facilitating a survey focus group to check that the children participating in the activity are representative of the local population. It also helps to ensure that the views of children who may not normally take part in traditional consultation exercises, are gathered. It will also help demonstrate that you have sought the views of children with diverse needs.

Name and contact details of facilitator:

Time and date of survey:

Location of survey:

Number of children taking part:

Ages of children:

0 - 4 year olds

5 - 7 year olds

8 - 11 year olds

12 - 14 year olds

15 - 17 year olds

Number of disabled children participated:

Provide an overview of the children as you understand it. UK government has guidance on [Inclusive language: words to use and avoid when writing about disability](#).

Number of children whose first language is Welsh:

Number of children whose first language is other than Welsh / English (including British Sign Language (BSL)):

Other relevant information: