

**From:** [REDACTED]  
**To:** [REDACTED]  
**Subject:** FW: New FM and Ministerial briefings - commissions - required by cop 5 March  
**Date:** 29 February 2024 15:47:00  
**Attachments:** [Incoming Ministers - briefings 2024 - FM.obr](#)  
[Incoming Ministers - briefings 2024 - CCRA Ministers.obr](#)  
[List of cases for Neil.docx](#)  
**Importance:** High

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[REDACTED]

I've attached a list of cases for [REDACTED] – I've included a brief summary of each case, although based on the emails below it sounds like it will need to be headlines only.

Are you happy for this to go to [REDACTED], anything else to add? I haven't had the updated pipeline from Issy yet, but based on the one from November it looks like the wind farm in Garn Fach could be the most contentious/challenging – quite a large one and appears to involve peat, so I've included it in the list. Inspector's report on Garn Fach one should be with us next month.

[REDACTED]

[REDACTED]

Y Gangen Gwaith Achos Cynllunio I Planning Casework Branch  
Y Gyfarwyddiaeth Gynllunio | Planning Directorate  
Y Grŵp Newid Hinsawdd a Materion Gwledig | Climate Change and Rural Affairs Group  
Llywodraeth Cymru / Welsh Government  
Parc Cathays / Cathays Park  
Caerdydd, CF10 3NQ / Cardiff, CF10 3NQ  
e-bost / e-mail: [REDACTED]  
Ffôn / Tel: [REDACTED]

Rydym yn croesawu gohebiaeth Gymraeg. Cewch ateb Cymraeg i bob gohebiaeth Gymraeg ac ni fydd gohebu yn Gymraeg yn arwain at oedi.  
We welcome correspondence in Welsh. Correspondence received in Welsh will be answered in Welsh and corresponding in Welsh will not involve any delay.

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**From:** [REDACTED]  
**Sent:** Wednesday, February 28, 2024 12:26 PM  
**To:** [REDACTED]  
**Subject:** FW: New FM and Ministerial briefings - commissions - required by cop 5 March  
**Importance:** High

Hi both

I will need to provide details of any challenging casework requiring a decision between now and summer recess.

[REDACTED]

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**From:** [REDACTED]

**Sent:** Wednesday, February 28, 2024 7:35 AM

**To:** [Redacted]  
[Redacted]  
[Redacted]

**Subject:** FW: New FM and Ministerial briefings - commissions - required by cop 5 March

**Importance:** High

All

A reminder that this is due next Tuesday.

Thanks.

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**From:** [Redacted]

**Sent:** Tuesday, February 20, 2024 1:01 PM

**To:** [Redacted]  
[Redacted]  
[Redacted]

**Cc:** [Redacted]

**Subject:** FW: New FM and Ministerial briefings - commissions - required by cop 5 March

**Importance:** High

Let's have a preliminary discussion tomorrow

[Redacted]

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**From:** [Redacted]

**Sent:** Tuesday, February 20, 2024 12:38 PM

**To:** [Redacted]  
[Redacted]  
[Redacted]  
[Redacted]  
[Redacted]  
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[Redacted]  
[Redacted]  
[Redacted]  
[Redacted]

**Subject:** New FM and Ministerial briefings - commissions - required by cop 5 March

**Importance:** High

Hi all

When it met last week, ExCo discussed preparations for an incoming First Minister and a new Cabinet, and the need for briefings.

There are two briefing requirements which need your inputs please - can you please finalise your contributions for both **by latest cop Tuesday 5 March:**

## 1. **First Minister briefing**

- To support the First Minister in the initial days and weeks following appointment, an initial briefing will be prepared centrally (by Permanent Secretary's Group), with more detailed briefing following from the areas of the business over the subsequent weeks. As part of this, a document outlining the top strategic issues in CCRA is needed - issues that either:
  - o require input from the FM before summer recess; or
  - o require the FM to be aware due to their high profile or contentious nature.
- This document is to enable the FM to get a quick overview of the most pressing issues in his first week that he may wish to request further detailed briefing on or discuss with officials. It therefore needs to be concise – the steer is 3-5 pages per Group. With this in mind, can Directors please add their briefing to the attached, combined iShare document (*'Incoming Ministers - briefings 2024 – FM'*) - not exceeding 1 page for each Directorate please?

## 2. **Ministerial briefings – incoming Ministers**

- Ministerial briefings are to be taken forward by Groups and overseen by DGs. To enable portfolio briefings to be brought together when portfolios become clear, briefings covering discrete policy/ delivery areas are required. To ensure consistency across the organisation, a template has been provided, setting out the requirements.
- Portfolio briefings are not expected to exceed 20 pages, with a need to focus on the necessary early essentials/ what's needed in the first few weeks in post. With this in mind, can Directors use the template for their individual areas in the attached iShare folder (*'Incoming Ministers - briefings 2024 – CCRA Ministers'*), not exceeding 3-4 pages for each Directorate please?

Many thanks

