



**Information response**

1. Spend on Office supplies and associated products for the below financial years.  
1st April 2022 – 31st March 2023  
1st April 2023 – 31st March 2024

**A1 Response:-**

**The Welsh Revenue Authority (WRA) spend on office supplies and associated products for the period 1<sup>st</sup> April 2022 to 31<sup>st</sup> March 2023 was £349.55 excluding VAT. Spend for the period 1<sup>st</sup> April 2023 to 31<sup>st</sup> March 2024 was £936.22 excluding VAT.**

2. Start date & duration of Contract?

**A2 Response:-**

**Purchases of Office Supplies and Associated products have been made on a call off basis using two Welsh Government Commercial Delivery Framework Agreements. Details of the Framework Agreements used are given below:**

**Welsh Government Commercial Delivery Stationery and Copier Paper Framework (Ref: WGCD-PSC-111-21)**

**Welsh Government Commercial Delivery NPS ICT All Wales IT Products and Services (ii) Framework Agreement (ITPS2) (Ref: NPS-ICT-0094-19)**

3. Is there an extension clause in the contract and, if so, the duration of the extension?

**A3 Response:-**

**There are no extension clauses in any of the contracts called off under the Framework Agreements listed above.**

4. Has a decision been made yet on whether the contract is to be either extended or renewed?

**A4 Response:-**

**There are no extension clauses in any of the contracts called off under the Framework Agreements listed above.**



5. Who is the senior officer (outside of procurement) responsible for the contract?

**A5 Response:- Sarah Jenkins, HR Office Manager**

6. Name of Incumbent Supplier?

**A6 Response:-**

**The supplier used under the Welsh Government Commercial Delivery Stationery and Copier Paper Framework (Ref: WGCD-PSC-111-21) was Lyreco.**

**The supplier used under the Welsh Government Commercial Delivery NPS ICT All Wales IT Products and Services (ii) Framework Agreement (ITPS2) (Ref: NPS-ICT-0094-19) was XMA Ltd**

7. How long have you traded with them?

**A7 Response:-**

**The WRA have traded with Lyreco and XMA Ltd under the frameworks named and the previous iterations of the Welsh Government Framework Agreements above since 2018.**

8. If you publish your register of contracts and purchasing, can you please provide a website link.

**A8 Response:-**

**The WRA's main sourcing website is [www.sell2wales.gov.wales](http://www.sell2wales.gov.wales). All WRA purchases over £10,000 are also published on this website.**

9. In addition, can you confirm if you have a contract in place for Tail End Spend

**A9 Response:-**

**The WRA does not have a contract in place for Tail End Spend.**