



Llywodraeth Cymru
Welsh Government

Small Grants - Environment

Expression of Interest

How to complete guidance


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Rural Payments Wales Online - Home page

Log into your RPW Online Account - enter your User ID and Password in the boxes and click the **Log In** button.

 **RPW** Taliadau Gwledig Cymru
Ar-Lein Online
Rural Payments Wales

CRONFA AMAETHYDDOL EWROP AR GYFER
DATBLYGU GWLEDIG EWROP YN
BUDDSODDI MEWN ARDALOEDD GWLEDIG
THE EUROPEAN AGRICULTURAL FUND FOR
RURAL DEVELOPMENT:
EUROPE INVESTING IN RURAL AREAS

RPW Online


Login

New user? [Register](#)

User ID [Forgotten your User ID?](#)

Password [Forgotten your password?](#)

When you have finished your online session, you should either close the browser or log out.
Please do not use the browser back button as it may not function as expected.

[Log in](#) [Cancel](#) 

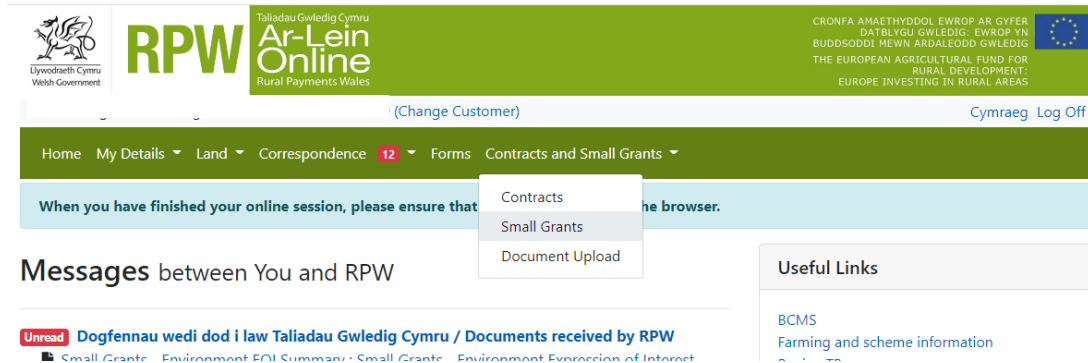
[Guidance Documents](#) [Contact Us](#) [FAQ](#)

If you are encountering problems or are unable to access your online account, please contact the RPW Online Helpdesk on 0300 062 5004.

Once logged in to your online account the RPW Online 'Homepage' will appear.

Small Grants - Environment - Home page

To access the Small Grants - Environment Expression of Interest (EOI), click the tab labelled 'Contracts and Small Grants' and choose Small Grants on the RPW Online home screen, as shown below.



The screenshot shows the RPW Online home page. The header includes the Welsh Government logo, the RPW logo, and the text 'Taliadau Gwledig Cymru Ar-Lein Online Rural Payments Wales'. On the right, there is a banner for the European Agricultural Fund for Rural Development (EAFRD) with the text 'CRONFA AMAETHYDDOL EWROP AR GYFER DATBLYGU GWLEDIG: EWROP YN BUDDSODDI MEWYN ARDALEODD GWLEDIG THE EUROPEAN AGRICULTURAL FUND FOR RURAL DEVELOPMENT: EUROPE INVESTING IN RURAL AREAS'. Below the header, there is a navigation menu with options: Home, My Details, Land, Correspondence (12), Forms, and Contracts and Small Grants. A dropdown menu is open under 'Contracts and Small Grants', showing options: Contracts, Small Grants, and Document Upload. A message banner at the top reads 'When you have finished your online session, please ensure that you log out of the browser.' Below the navigation menu, there is a 'Messages between You and RPW' section with an 'Unread' notification for 'Dogfennau wedi dod i law Taliadau Gwledig Cymru / Documents received by RPW'. A 'Useful Links' section is also visible, containing links for 'BCMS' and 'Farming and scheme information'.

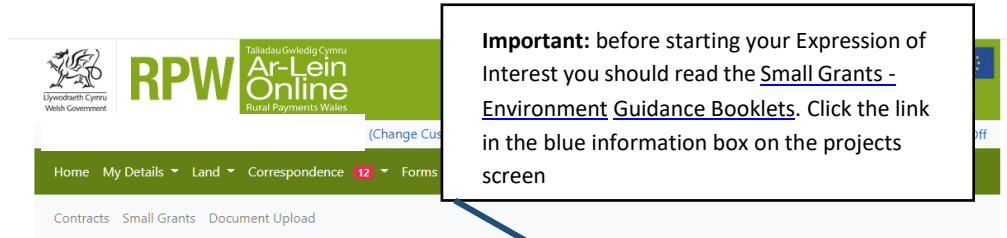
This will take you through to the 'Projects' dashboard page.

To change the Language at any time click the [Cymraeg](#) [English](#)

button located in the top right hand corner bar of the RPW Online information. This will allow you to choose the language your Small Grants - Environment EOI is displayed in.

Projects Page

Once you have selected 'Small Grants' you will see your 'Projects' dashboard page. This page will display information relating to your Small Grants - Environment EOI



Important: before starting your Expression of Interest you should read the [Small Grants - Environment Guidance Booklets](#). Click the link in the blue information box on the projects screen

Small Grants - Environment Expression Of Interest - Projects

Create New Project

Welcome to your Small Grants - Environment Expression of Interest. Please ensure you have read the Small Grants - Environment Guidance booklets.
To help with completing your Small Grants - Environment Expression of Interest please read the [How to Complete Guidance](#).
To get started click 'Create New Project'
To view, amend or submit an existing Expression of Interest, click 'Select'.

Active Window: Water 2022

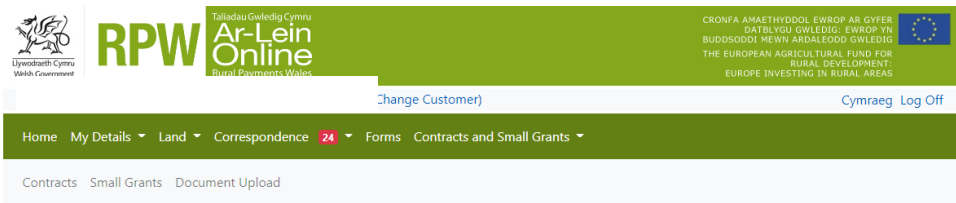
Closing Date: 11/05/2022

View projects from

Sort projects by

The active EOI Theme window will appear here, along with the closing date

Information for Small Grants - Environment will appear in the blue box



Small Grants - Environment Expression Of Interest - Projects

Create New Project

Welcome to your Small Grants - Environment Expression of Interest. Please ensure you have read the Small Grants - Environment Guidance booklets.
To help with completing your Small Grants - Environment Expression of Interest please read the [How to Complete Guidance](#).

Closing Date: 11/05/2022

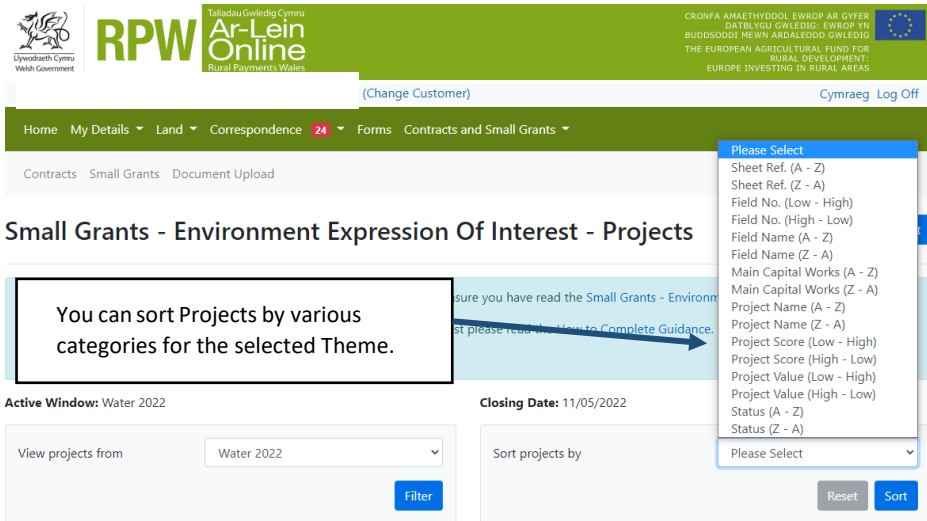
View projects from

Sort projects by

You can filter by Theme and view previously submitted / draft projects. You can also view previously submitted Glastir Small

There are currently no projects listed

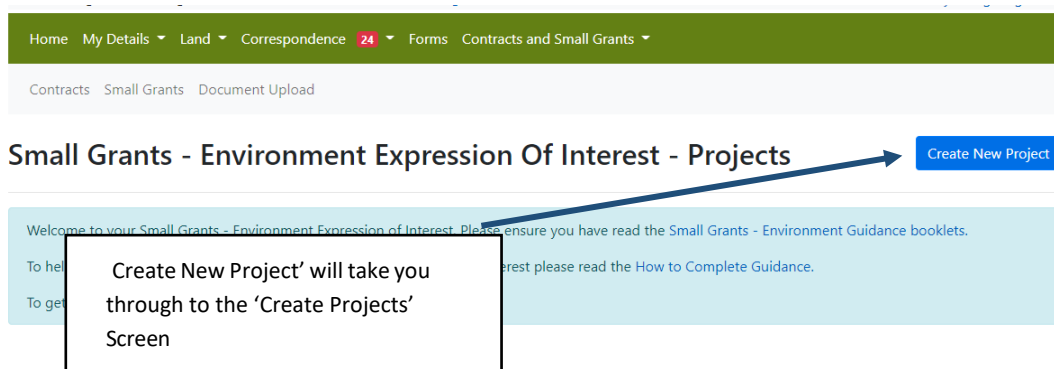
If you are accessing a Theme for the first time the list will appear blank.



There are currently no projects listed

Creating a New Project – Getting Started

Once you have read the Guidance Booklets, to start your EOI click the Create New Project Button.



If you have previously created or submitted projects they will appear in the list on this page. (See [Viewing an existing Project](#) section)

Create Project Page

This screen displays all field parcel details that the Welsh Government holds for you at the time of the Expression of Interest.

Before choosing your Capital Works Project, ensure you have read the [Small Grants - Environment: Technical Guidance Booklets](#). This will give you the practical specifications for each capital works and an overview of what is available.

Each Main Capital Works has been pre-scored against each Field Parcel using the environmental objective layers and the score is displayed in a table format.

Small Grants - Environment Expression of Interest Add Field

The table below shows the score given to your field parcels for each type of Small Grants Capital Works Project. To create a project click on the score. The highest available score on your holding for each Main Capital Works Project is circled. As a guide higher scoring projects are more likely to meet the selection criteria.

N/A will show if a Capital Works Project is not available for the field parcel. Click on the N/A button for an explanation as to why a particular project is not permitted for that field. Field Parcels that are not available for any Capital Works Project appear at the bottom of the list.

Use the 'Add Field' button to add land, providing it is a registered field parcel.

Click on any Sheet Ref. or Field No. or Field Name to view a map of that field parcel.

To help with completing your Small Grants - Environment Expression of Interest please read the [How to Complete Guidance](#).

Hide Help

Please read the blue help box. Important information for the scoring table will appear here

Use the Show Help/Hide Help button to toggle the display of the blue help box

Field parcel information is displayed here

Capital Works descriptions are displayed here

Filter field parcels Reset Filter Sort scores by Reset Sort

Hide Field Names

Field Name / No.	Trees & shrubs - transplants	New Hedge Planting	Hedge Coppicing and Gapping-up	Hedge laying	Cross Drains	Kerbing	Sleeping Policemen	Guttering	Downpipe	In-ditch wetland
Upper Cwrt	11	13	7	7	12	12	12	12	12	12
	19	19	9	9	20	20	20	20	20	20
	N/A	7	3	3	4	4	4	4	4	N/A
	N/A	7	3	3	4	4	4	4	4	N/A
	N/A	7	3	3	4	4	4	4	4	N/A
	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

Go to Page

Project score table

This will display a score for each available Capital Works Project

Filter field parcels

Sort scores by

Field Name / No.	Trees & shrubs - transplants	New Hedge Planting	Hedge Coppicing and Gapping-up	Hedge laying	Cross Drains	Kerbing	Sleeping Policemen	Guttering	Downpipe	In-ditch wetland
	11	13	7	7	12	12	12	12	12	12
	19	19	9	9	20	20	20	20	20	20
	N/A	7	3	3	4	4	4	4	4	N/A
	N/A	7	3	3	4	4	4	4	4	N/A
	N/A	7	3	3	4	4	4	4	4	N/A
	N/A	7	3	3	4	4	4	4	4	N/A
	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

< 1 2 3 4 5 >

Your highest score for each Capital Works Project will be outlined in blue. As a guide higher projects are more likely to meet the selection criteria.

Field Parcel Filter and Go to Page

This will enable you to search for specific field parcels.

Type in this box to search your field parcels.
For example: enter the field number or name and click filter .

You can sort by specific Capital Works. The table will display the highest scoring field parcels for that Capital Works at the top of the list.

Filter Reset

Sort scores by Sort Reset

- Please Select
- Trees - standards
- Trees and shrubs - transplants
- Trees and shrubs - whips
- Fruit Trees Plus Guard and Stake
- Sabre planting
- Hedge Coppicing and Gapping-up
- Hedge laying
- Pond restoration
- Hedges for pollinators
- Dry Stone wall restoration
- Earth bank restoration
- Stone faced bank restoration
- Slate fence restoration

Sheet Ref. Field No.	Trees - standards	Trees & shrubs - transplants	Trees & shrubs - whips	Fruit Trees Plus Guard and Stake	Sabre planting	Hedge Coppicing and Gapping-up	Hedge laying	Pond restoration	Hedges for pollinators	Dry Stone wall restoration
3	3	3	3	3	3					
6	6	6	6	6	10					
3	3	3	3	10	3	10	10	11	11	5
3	3	3	3	3	3	5	5	N/A	5	3
2	2	2	2	2	2	3	3	N/A	3	2
24	24	24	24	24	28	32	32	N/A	31	34
23	23	23	23	23	27	30	30	N/A	29	33
14	14	14	14	14	18	19	19	N/A	18	18
2	2	2	2	2	2	3	3	N/A	3	2
2	2	2	2	2	2	3	3	N/A	3	2

< 1 2 3 > Go to Page

You can use the 'Go To Page' navigation buttons to scroll though each page or enter a

View Map – Interactive Map viewer

Clicking the field parcel will bring up the RPW Online 'Interactive Map' for the selected field parcel.

Search your field parcels...

Field Size (ha) 1.99

Field Information Features EFA

Tenure Status 0

Land Cover Classification

Permanent Grassland (ha) 1.99

of which ESPG (ha) 0.00


Permanent Crops (ha) 0.00

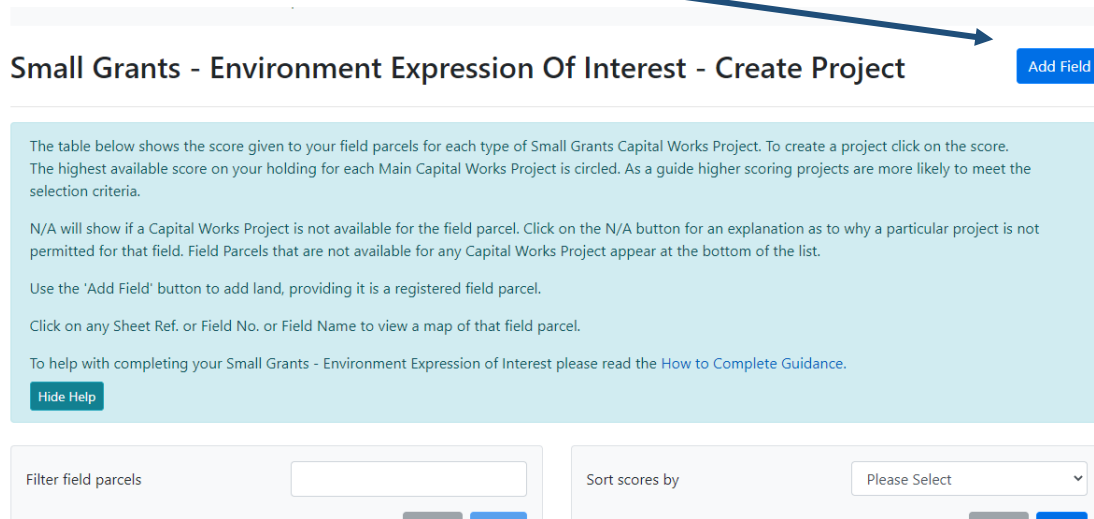
Arable (ha) 0.00

This will give you general information about the selected field parcel (blue boundary) before you start drawing your Small Grants – Environment Project

Important Note: This is not the Small Grants - Environment Project Map (explained [later in this guidance](#)) and will not display any Small Grants - Environment information as seen in the Project Map.

Add Field Parcel

To add a field parcel that is registered with the Welsh Government's Land Parcel Identification System (LPIS) and you have Management Control of at the time of EOI submission click the  button.



Small Grants - Environment Expression Of Interest - Create Project Add Field

The table below shows the score given to your field parcels for each type of Small Grants Capital Works Project. To create a project click on the score. The highest available score on your holding for each Main Capital Works Project is circled. As a guide higher scoring projects are more likely to meet the selection criteria.

N/A will show if a Capital Works Project is not available for the field parcel. Click on the N/A button for an explanation as to why a particular project is not permitted for that field. Field Parcels that are not available for any Capital Works Project appear at the bottom of the list.

Use the 'Add Field' button to add land, providing it is a registered field parcel.

Click on any Sheet Ref. or Field No. or Field Name to view a map of that field parcel.

To help with completing your Small Grants - Environment Expression of Interest please read the [How to Complete Guidance](#).

Hide Help

Filter field parcels

Sort scores by Please Select

Home My Details Land Correspondence 24 Forms Contracts and Small Grants

Contracts Small Grants Document Upload

Small Grants - Environment Expression Of Interest - Add Field Parcel

Enter the Sheet Reference and Field Number of the required field parcel. Parcels must be registered with the Welsh Government and you must have management control of the field parcel. Parcels registered as common land are not permitted.

Sheet Reference*

Field Number*

Add Field Back

Type the field parcel information into the corresponding box. You must fill out boxes marked with *

[Accessibility Statement](#)

Small Grants - Environment Expression Of Interest - Add Field Parcel

Enter the Sheet Reference and Field Number of the required field parcel. Parcels must be registered with the Welsh Government and you must have management control of the field parcel. Parcels registered as common land are not permitted.

Error! Some data has not been entered or is invalid in the fields highlighted below. Please correct this data before continuing

Sheet Reference*

Please enter a valid Sheet Reference for Welsh land using the correct format. For example: SN1234

Field Number*

Please enter a valid Field Number using the correct format. For example: 0123

Any identified errors will display an error message.

Small Grants - Environment Expression Of Interest - Add Field Parcel

Enter the Sheet Reference and Field Number of the required field parcel. Parcels must be registered with the Welsh Government and you must have management control of the field parcel. Parcels registered as common land are not permitted.

Success
The field parcel has been successfully added to your list of field parcels. You can create a project for this field parcel on the Create Project screen. Press Back to return to the Create Project screen.

Sheet Reference*

Field Number*

Successfully adding a field parcel will show this message

After adding a field parcel click the 'Back' button to take you to the 'Create Project' screen

Note: Field parcels successfully added will appear on the Create Project screen in Sheet Reference and Field Number order and so long as it is available you can now create a project for this field parcel (See [Selecting a Project](#) section).

Field Parcels added that are N/A will appear at the bottom of the list.

Create Project - Selecting a Project

Each available project will have a score displayed against the corresponding field parcel.

Filter field parcels

Sort scores by

Field Name / No.	Trees & shrubs - transplants	New Hedge Planting	Hedge Coppicing and Gapping-up	Hedge laying	Cross Drains	Kerbing	Sleeping Policemen	Guttering	Downpipe	In-ditch wetland
	11	13	7	7	12	12	12	12	12	12
	<input type="text" value="19"/>	<input type="text" value="19"/>	<input type="text" value="9"/>	<input type="text" value="9"/>	<input type="text" value="20"/>	<input type="text" value="20"/>	<input type="text" value="20"/>	<input type="text" value="20"/>	<input type="text" value="20"/>	<input type="text" value="20"/>
	N/A	7	3	3	4	4	4	4	4	N/A
	N/A	7	3	3	4	4	4	4	4	N/A
	N/A	7	3	3	4	4	4	4	4	N/A
	N/A	7	3	3	4	4	4	4	4	N/A
	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

< 1 2 3 4 5 >

If no high scores are showing, you may need to sort by Capital Works or navigate through your field parcels to find your highest scoring Capital Works.

Field Parcels and Capital Works showing as N/A

N/A will show if a Capital Works Project is not available for the field parcel. Field parcels that are not available for any Capital Works Project appear on the last page at the bottom of your list.

The table below shows the score given to your field parcels for each type of Capital Works Project. To create a project click on the score. We have highlighted your highest score for each Capital Works Project in green. As a rule, higher scoring projects are more likely to meet the selection criteria. N/A will show if a Capital Works Project is not available for the field parcel. Click on the N/A button for an explanation as to why a particular project is not permitted for that field parcel. Field Parcels that are not available for any Capital Works Project appear at the bottom of the list. Use the 'Add Field' button to add land, providing it as a requested field parcel. To help with completing your Glacir Small Grants application, click on the 'Add Field' button.

Field Parcel Filter:

Sheet Reference	Field Number	View Map	6	5	4	4	14	14	8	8
SO1446	3455	View Map	6	5	4	4	14	14	8	8
SO1446	3801	View Map	8	7	4	5	17	17	3	13
SO1446	5574	View Map	6	5	4	4	16	16	8	9
SO1246	9468	View Map	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

Parcel Not Available for Main Option

Field Parcel: [Redacted]

Option Name: [Redacted]

This Field Parcel is not available for the selected option for the following reason(s):

Currently managed under a Glacir Woodland Creation contract

OK

A list of Ineligible Land can be found in the [Small Grants - Environment – General Guidance](#).

Small Grants - Environment Project Map

Project Map - Screen Overview

After clicking on the score you will be presented with your Project Map, this will show the field parcel that you have selected and associated Small Grants - Environment information for that field parcel.

This will be where you draw your Small Grants - Environment project.

The screenshot shows a web-based mapping application interface. At the top, three callout boxes point to specific areas: 'Information, Field parcel and Main Capital Works detail.' points to a data panel on the left; 'Small Grants - Environment drawing tools and information' points to a toolbar at the top; and 'Layer information and options - turn layers on and off here.' points to a 'View Options' panel on the right. The main map area displays an aerial view with a blue boundary line, an orange 'Consultation/Consent Area', and a red 'Constraint Area'. A 'Layers Key' callout box at the bottom right points to a legend in the bottom right corner. A scale bar (50m/100ft) and copyright information are visible at the bottom left.

Information, Field parcel and Main Capital Works detail.

Small Grants - Environment drawing tools and information

Layer information and options - turn layers on and off here.

Please use the drawing tools to draw the location of the proposed Main Capital Works

Trace Boundary Draw Erase Select Help

Click on part of your drawing or the constraint or consultation/consent layer to see more details.

View Options
Aerial Photography, Permanent Features, Constraint, Consultation/Consent, Glastir Entry, Small Grants

Capital Works Number	E902
Description	Hedge laying
Min Permitted Size	10m
Total drawn Size	0.00m

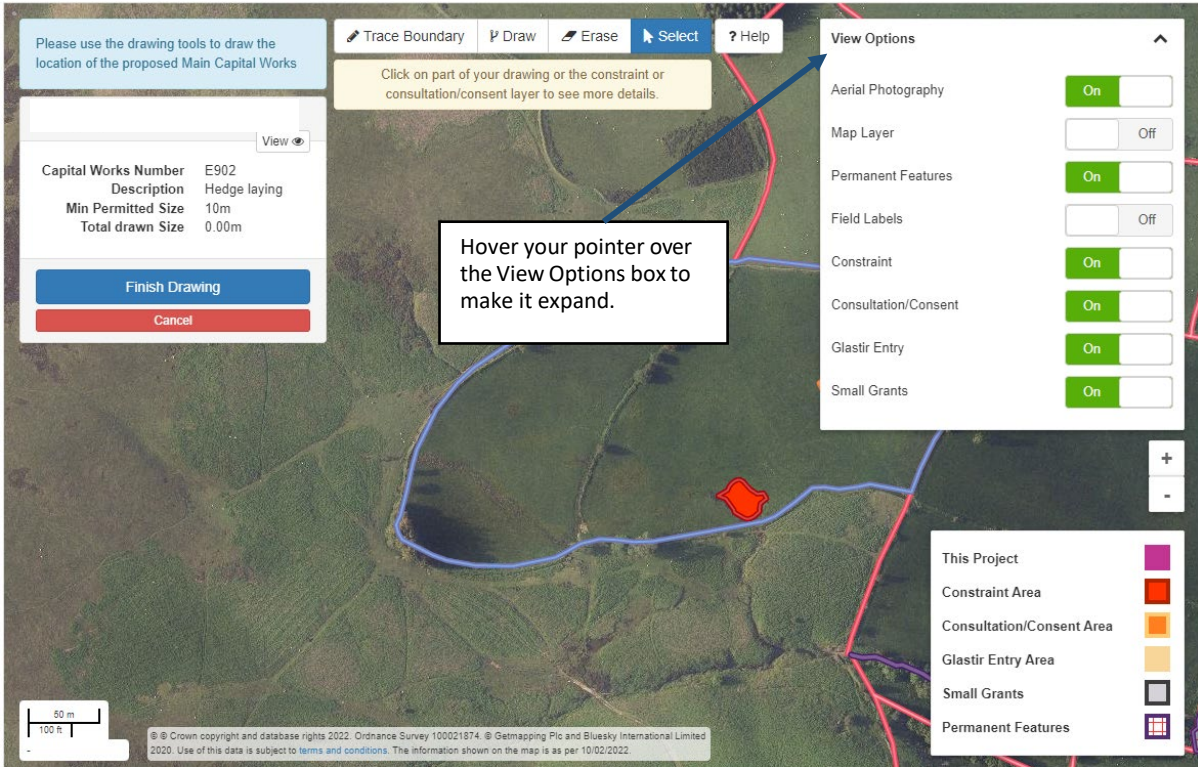
Finish Drawing
Cancel

This Project
Constraint Area
Consultation/Consent Area
Glastir Entry Area
Small Grants
Permanent Features

Layers Key.

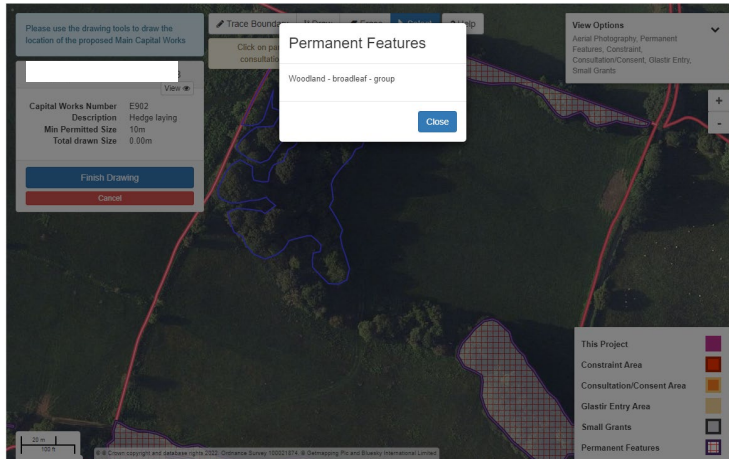
50 m
100 ft

© Crown copyright and database rights 2022. Ordnance Survey 100021874. © Getmapping Plc and Bluesky International Limited 2020. Use of this data is subject to terms and conditions. The information shown on the map is as per 10/02/2022.



Overview of layers

Screen Layer	Description
Aerial Photography	This shows an aerial photography view of the selected parcel and surrounding land.
Map Layer	This shows the master map layer, this will be displayed on your summary
Permanent Features – Purple Cross Hatch area	This shows the areas of permanent features on the selected parcel and surrounding land parcels for your CRN. You can click on the Permanent feature to display its type.



Field Labels

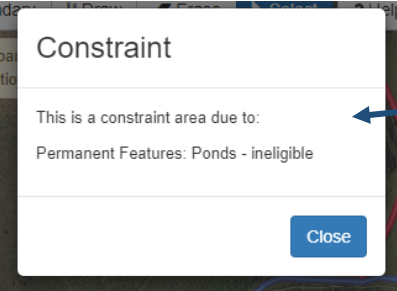
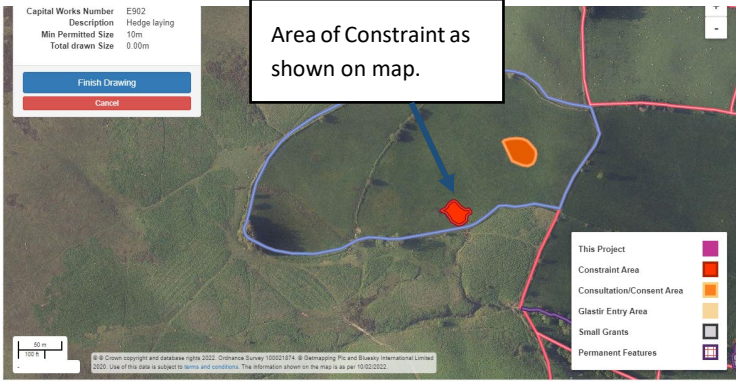
This shows the field parcel sheet reference and field number.



Constraint – Red Area

This shows an area where the Main Capital Works is not allowed.

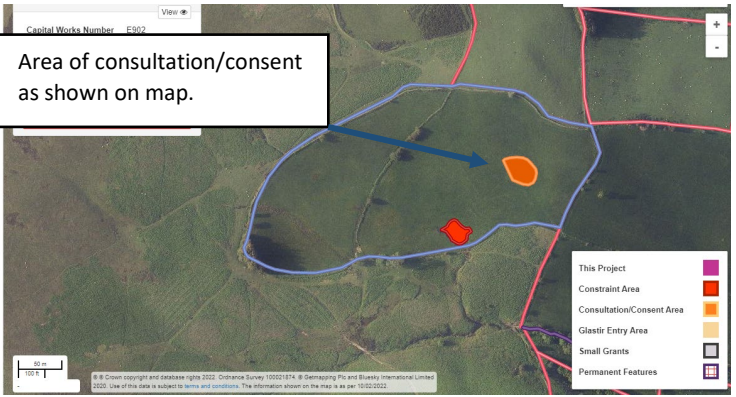
Glastir Advanced Management Options that are not permissible with the Small Grants – Environment Main Capital Works will display as red.





Click the red area to display the reason a constraint is present.

Consultation/Consent – Orange Area

This shows the area where a consultation and, if necessary, a consent would be needed to undertake the Main Capital Work.

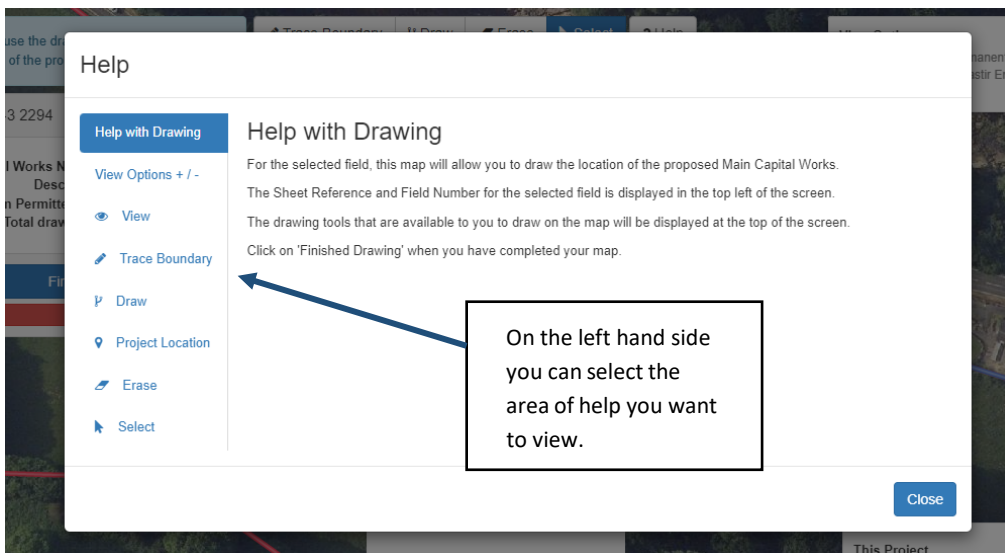
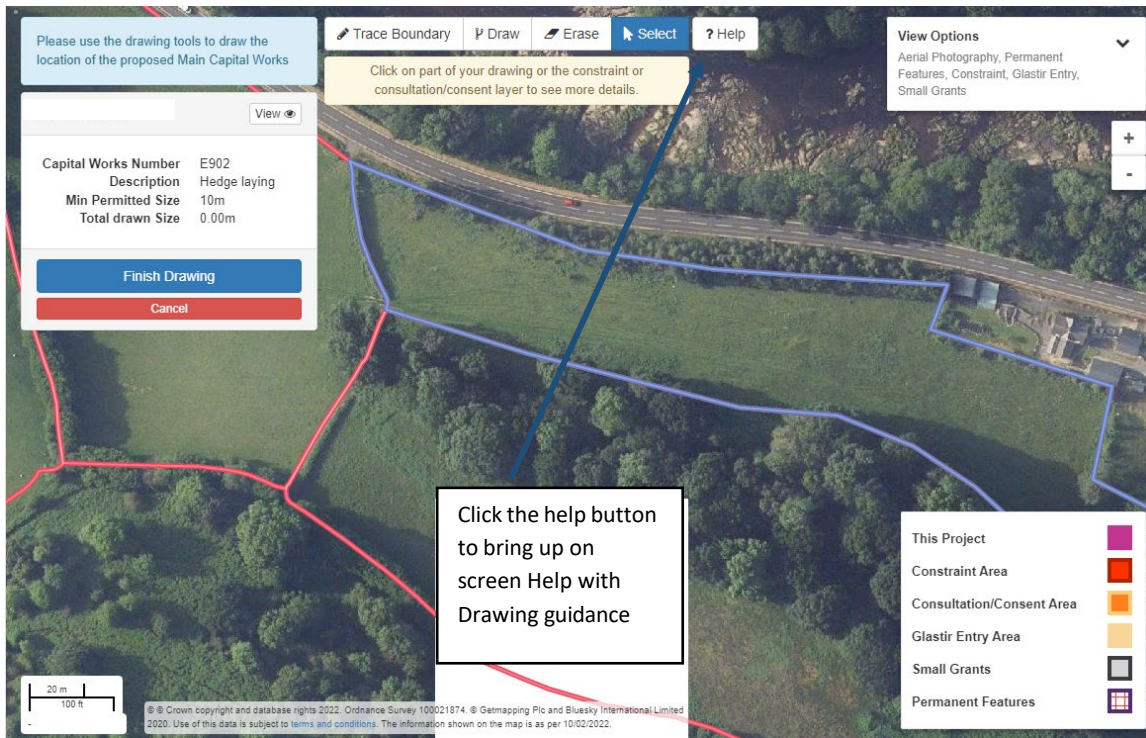


	<h3 style="text-align: center;">Consultation/Consent</h3> <hr/> <p>This area may require consent due to:</p> <p>Historic Environment Feature</p> <p>Consultation will be required with:</p> <p>Welsh Archaeological Trust</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px; width: fit-content; margin-left: auto;"> <p>Click the orange area to display the reason the consultation/consent is needed. It will also show the relevant authority.</p> </div> <div style="text-align: center; margin-top: 10px;"> Close </div>
<p>Glastir Entry – Transparent light Yellow area</p>	<p>This shows an area where a Glastir Entry Management Option is present but is not a Constraint for the Main Capital Works, you must avoid applying for Small Grants - Environment Projects on land where management options are already under a Glastir Entry contract.</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px; width: fit-content; margin-left: auto;"> <p>Area of Glastir Entry as shown on map.</p> </div> 
<p>Glastir Small Grants and Small Grants - Environment – Black line or area.</p>	<p>This shows the Glastir Smalls Grants projects that are in various statuses; this will allow you to try out multiple project ideas before submitting.</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px; width: fit-content; margin-left: auto;"> <p>Area in pink is the current project</p> </div> <div style="border: 1px solid black; padding: 5px; margin-top: 10px; width: fit-content; margin-left: auto;"> <p>Black line and area shows Glastir Small Grants and Small Grants- Environment projects</p> </div> 

Drawing your Main Capital Works

Help with Drawing your Main Capital Works

To view helpful guidance for the drawing and information tools click the help button



Using the Map Tools

This section gives a general overview of each tool, in these examples we have chosen the Hedgerow Capital Works. For more detailed help with using the mapping tools see the [Help with Drawing your Main Capital Works](#) section.

Drawing a Linear Main Capital Works Project

Drawing Tools used – Trace Boundary, Draw
Measurement – Metres

This table shows the minimum and maximum lengths for the hedging capital works. The min and max for all relevant capital works will be shown on the [Project Details screen](#)

Capital Works	New Hedge Planting	Hedge Coppicing	Hedge Laying
Number	900	901	902
Minimum	10m	10m	10m
Maximum	Overall Project value limit*	200m	Overall Project value limit*

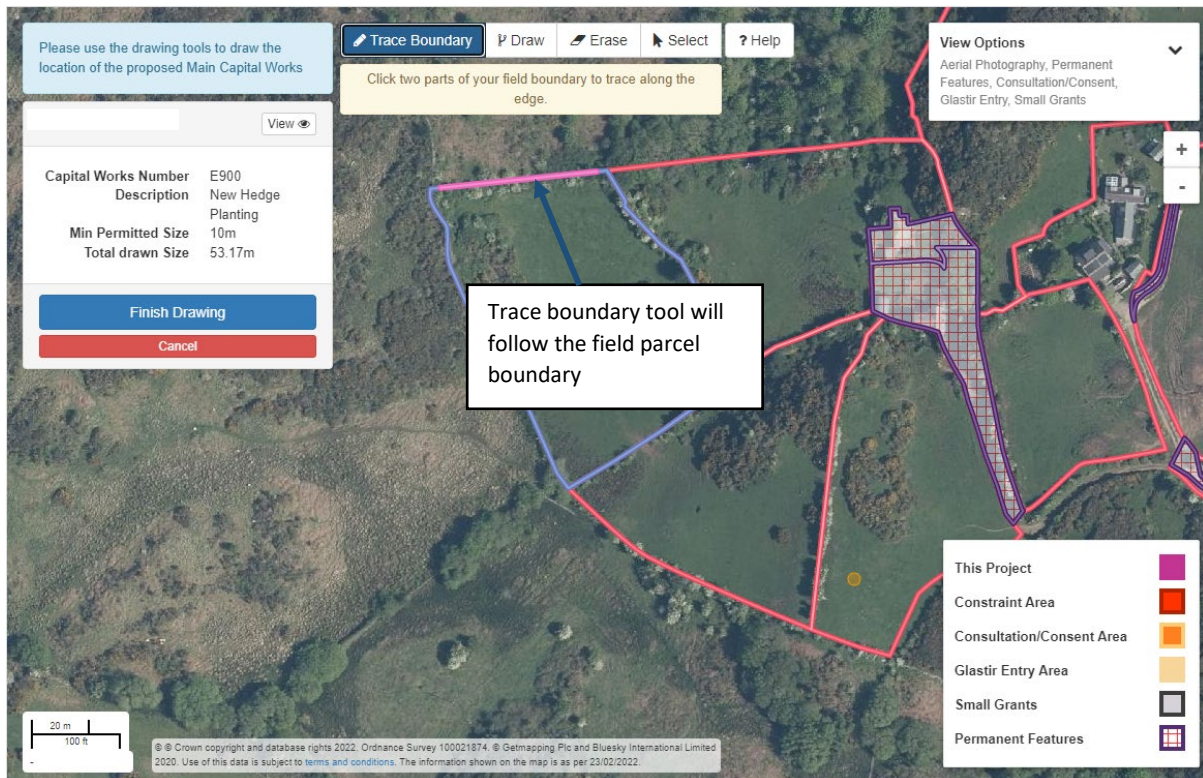
*The maximum length allowed for these projects will depend on the overall project value. See the [Project Details](#) section

Below is an example of a project proposed for a Hedgerow Main Capital Works Project.

Important: All Hedgerows must be double fenced unless they sit on a roadside boundary. If you are planning on applying for a hedgerow project that is located on a boundary, you will need to get your neighbours agreement to construct any fencing supporting capital works if located on their land.

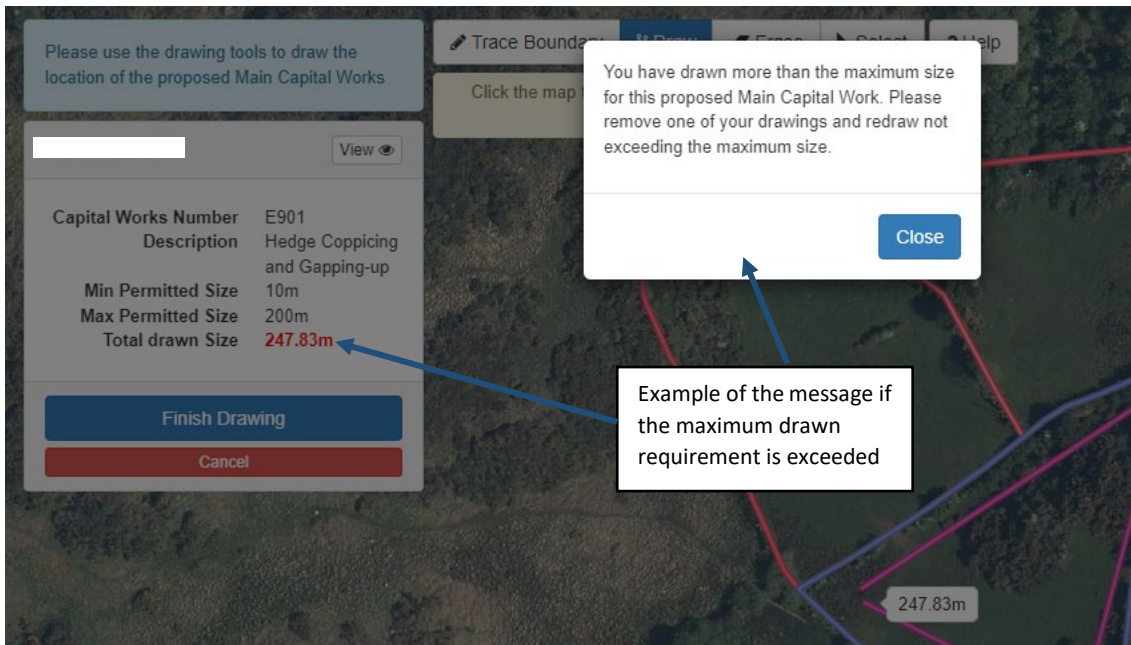
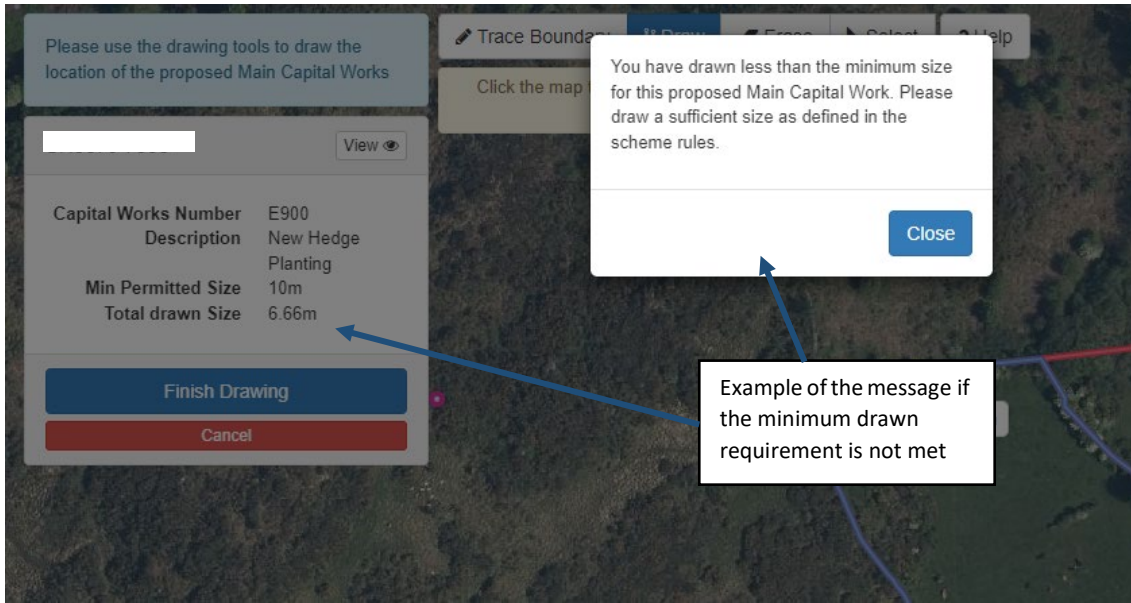
Trace Boundary tool

This drawing tool will allow you to draw along the boundary of the parcel for use with Hedgerow Capital Works. It will automatically follow the boundary when you hover near the field parcel boundary you require. It will follow the shortest route between the start and end point.



If you do not meet the minimum or exceed the maximum total drawn size for the main capital works, as set out in the tables above, a message will appear. You will then need to amend the drawn project to meet the requirements.

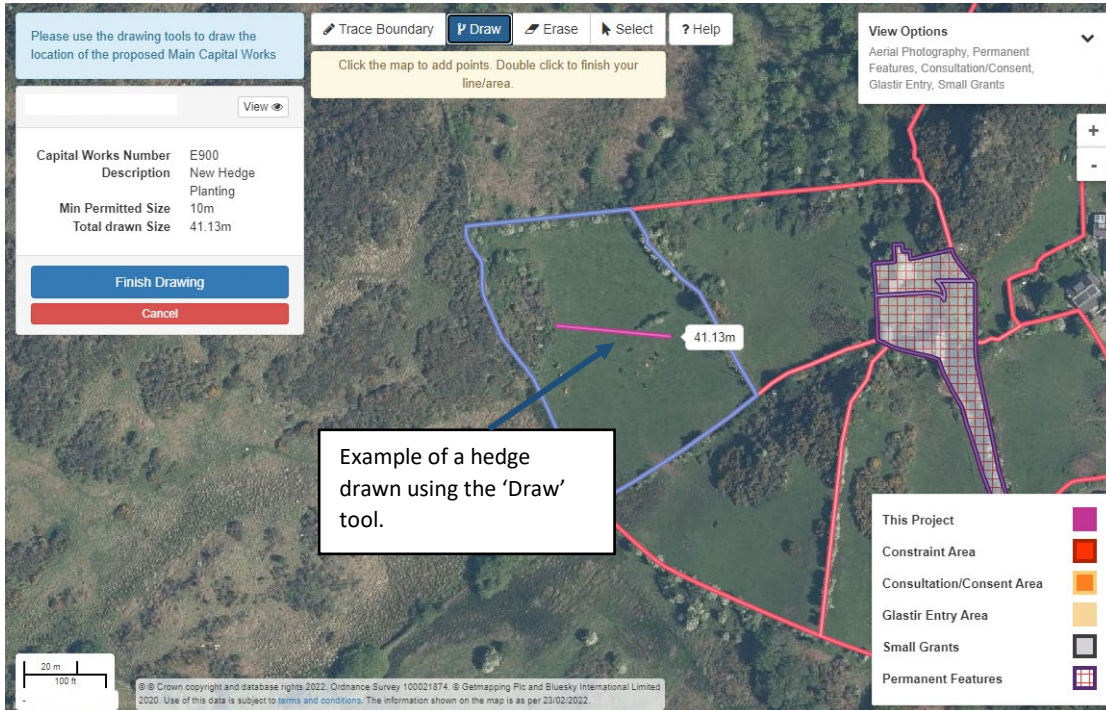
The total drawn size will calculate the cumulative length once you have clicked 'Finished Drawing'



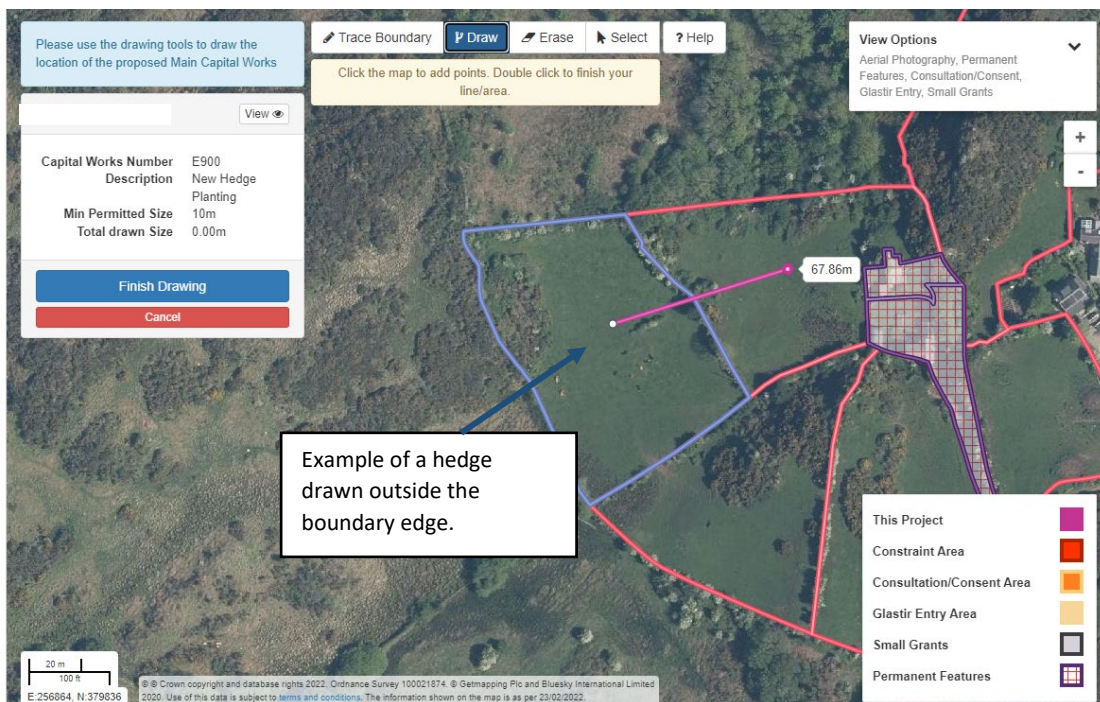
Click the  button to close the message

Draw tool - Linear Main Capital Works Project

This tool will allow you to draw a linear feature that does not follow along a boundary, such as a spur hedge.



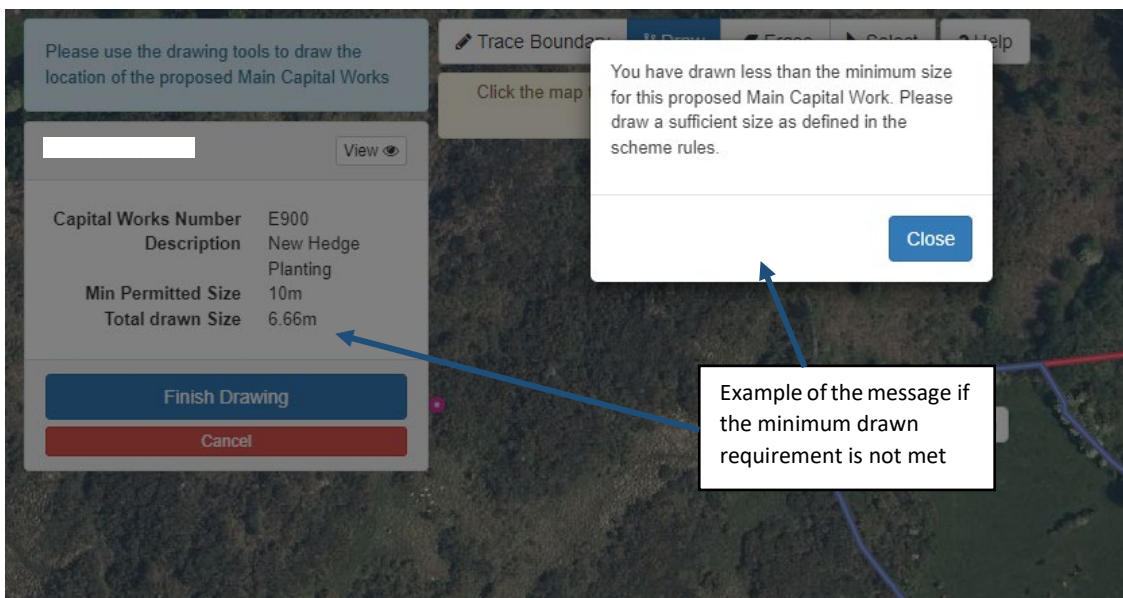
The Draw Tool will 'clip' to the boundary edge if you draw outside of the field parcel selected.

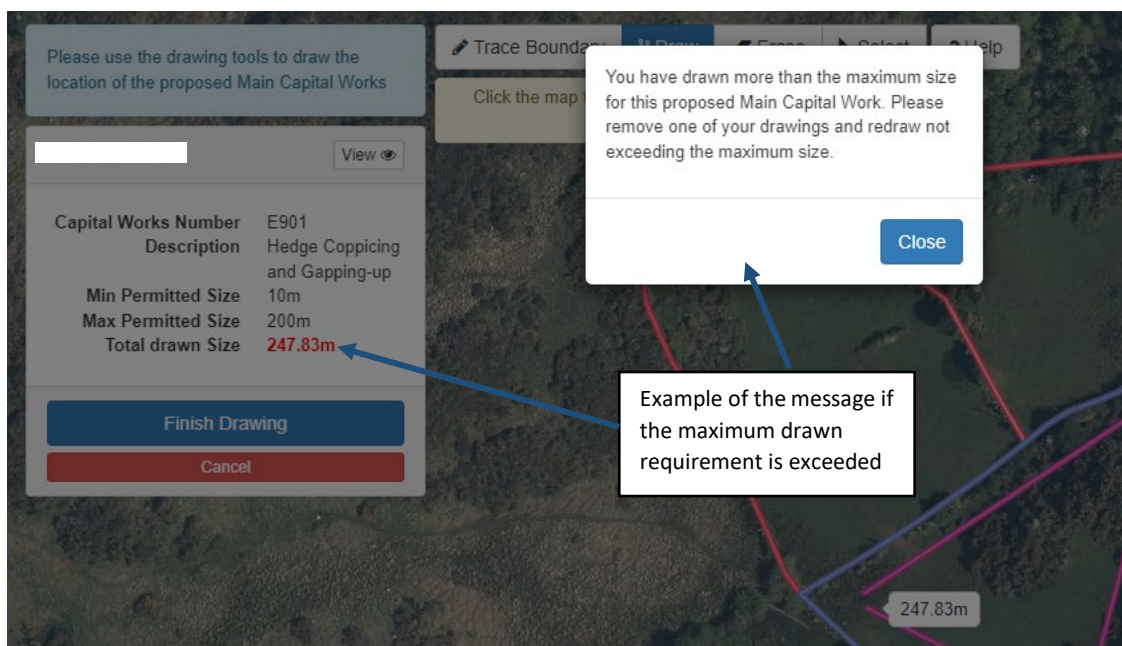




If you do not meet the minimum or exceed the maximum total drawn size for the main capital works, as set out in the tables above, a message will appear. You will then need to amend the drawn project to meet the requirements.

The total drawn size will calculate the cumulative length once you have clicked 'Finish Drawing'.





Click the  button to close the message

Drawing an Area Main Capital Works Project

In these examples we have chosen the Tree Planting capital works. For more detailed help with using the mapping tools see the [Help with Drawing your Main Capital Works](#) section.

Drawing Tools used – Draw
Measurement – m²

This table shows the minimum and maximum trees and shrubs allowed in the drawn area. **The maximum drawn area for Small Grants - Environment is 2500m²** (0.25ha).

The min and max for all relevant capital works will be shown on the [Project Details screen](#)

Capital Works	Trees – Standards	Trees & Shrubs – transplants	Trees & Shrubs – Whips	M25 & MM111 Orchard Trees plus guard and Stake	Sabre Planting [no fence planting]
Number	610	611	612	645	646
Minimum Trees & shrubs	1 per project	100/ha*	1 per project	1 per project	1 per project
Maximum Trees & shrubs	100/ha*	2400/ha*	100/ha*	100/ha*	100/ha*

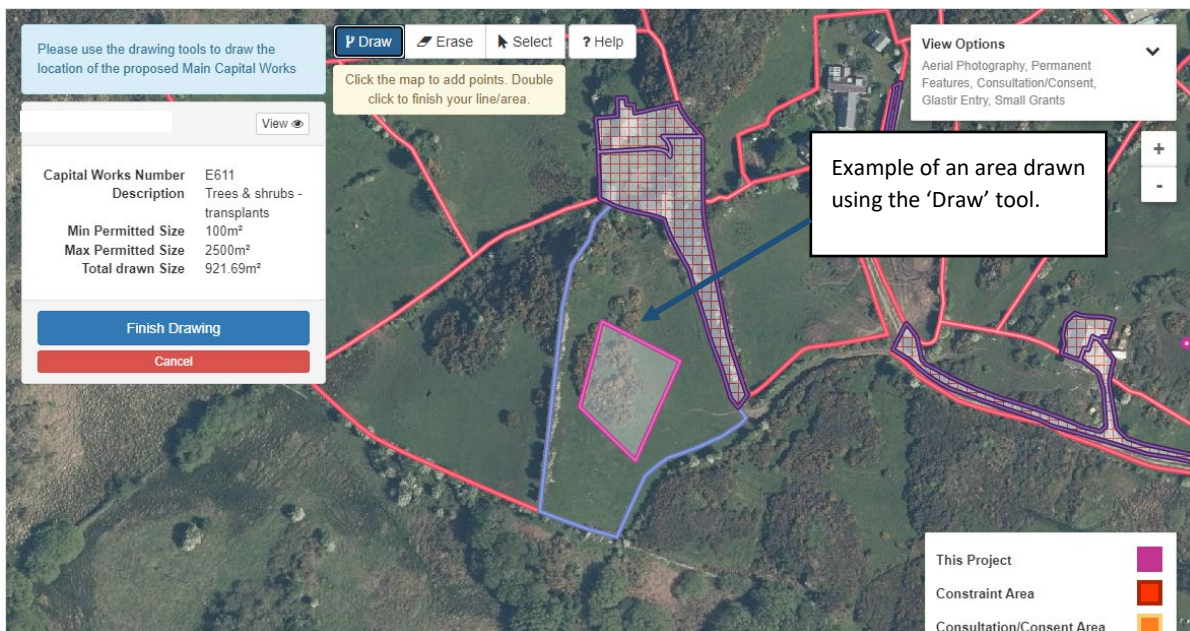
*The areas are drawn in metres squared (m²). The number of trees will be calculated from the area drawn and the ratio in the above table.

Below is an example of a project proposed for a Trees and Shrubs Main Capital Works Project.

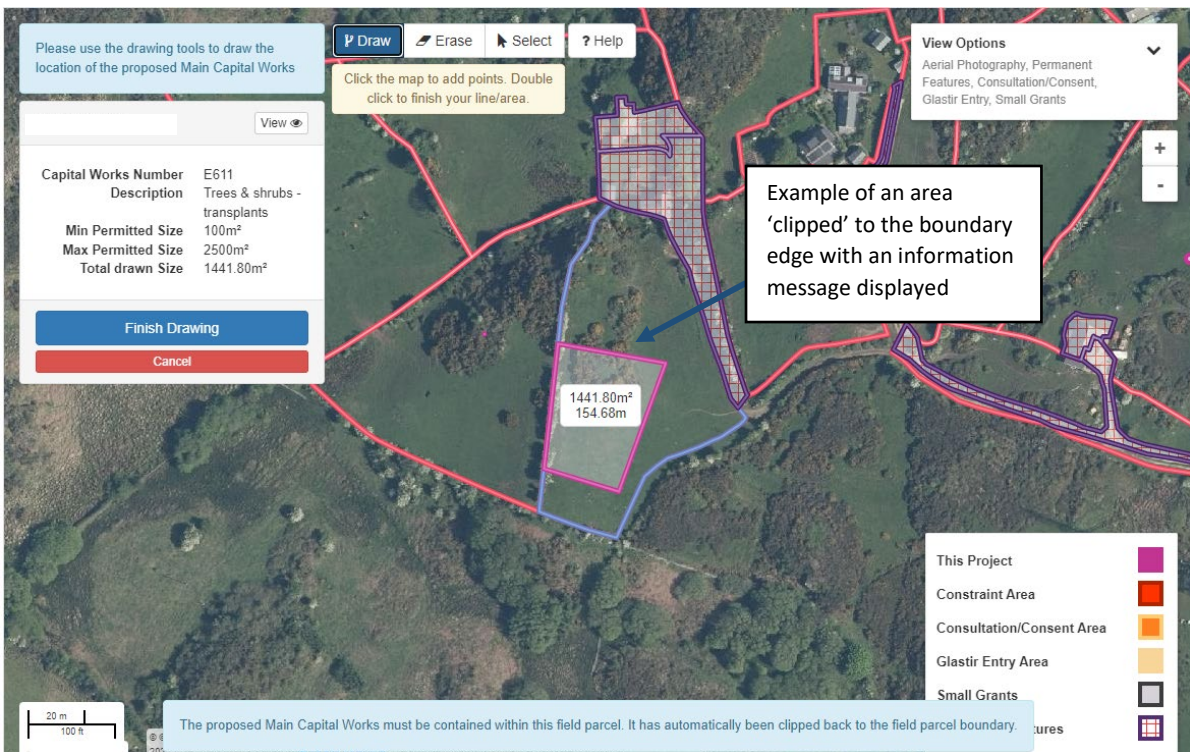


Draw tool – Area based Main Capital Works Project

This tool will allow you to draw an area for the location of your trees and shrubs planting.



Clipping - The Draw Tool will 'clip' to the boundary edge if you draw outside of the field parcel selected.

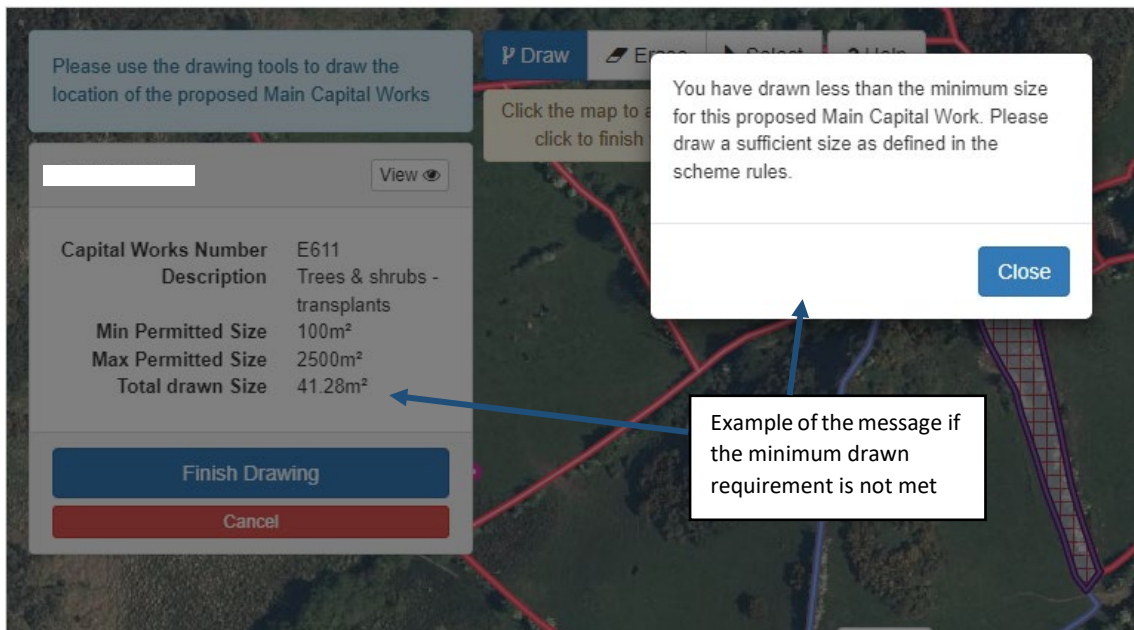


Overlapping area shapes – The 'Draw' tool will allow you to draw over areas that have already been drawn, it will then combine the shapes to form one project area and this will be the area used for the Total drawn size.

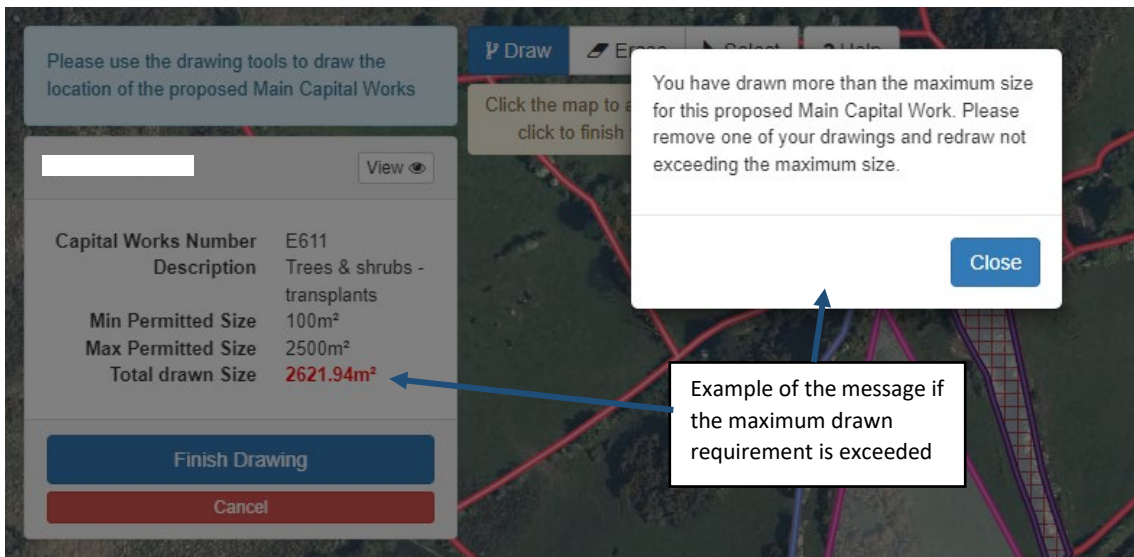


If you do not meet the minimum or exceed the maximum total drawn size for the main capital works, as set out in the tables above, a message will appear. You will then need to amend the drawn project to meet the requirements.


The total drawn size will calculate the area once you have clicked 'Finish Drawing'



Example of the message if the minimum drawn requirement is not met



Example of the message if the maximum drawn requirement is exceeded

Click the  button to close the message

Drawing a Project Location Main Capital Works Project

This tool allows to place a point or 'pin' on the location of where you are proposing to complete the main capital works.

In these examples we have chosen the Guttering capital works. For more detailed help with using the mapping tools see the [Help with Drawing your Main Capital Works](#) section.

Drawing Tools used – Project
Location Measurement – Pin drop

The min and max for all relevant capital works will be shown on the [Project Details](#)

[screen.](#)

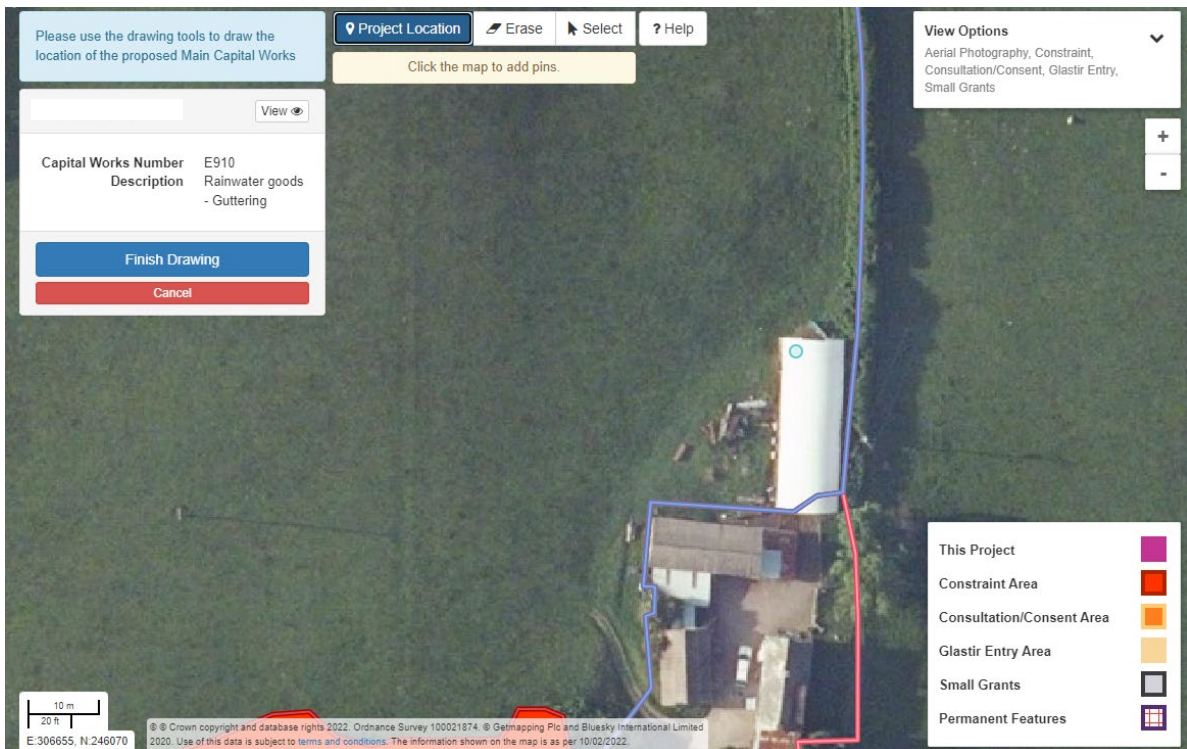
Project Location tool

Once you have chosen you Main capital works the map for that field parcel will be shown on screen.

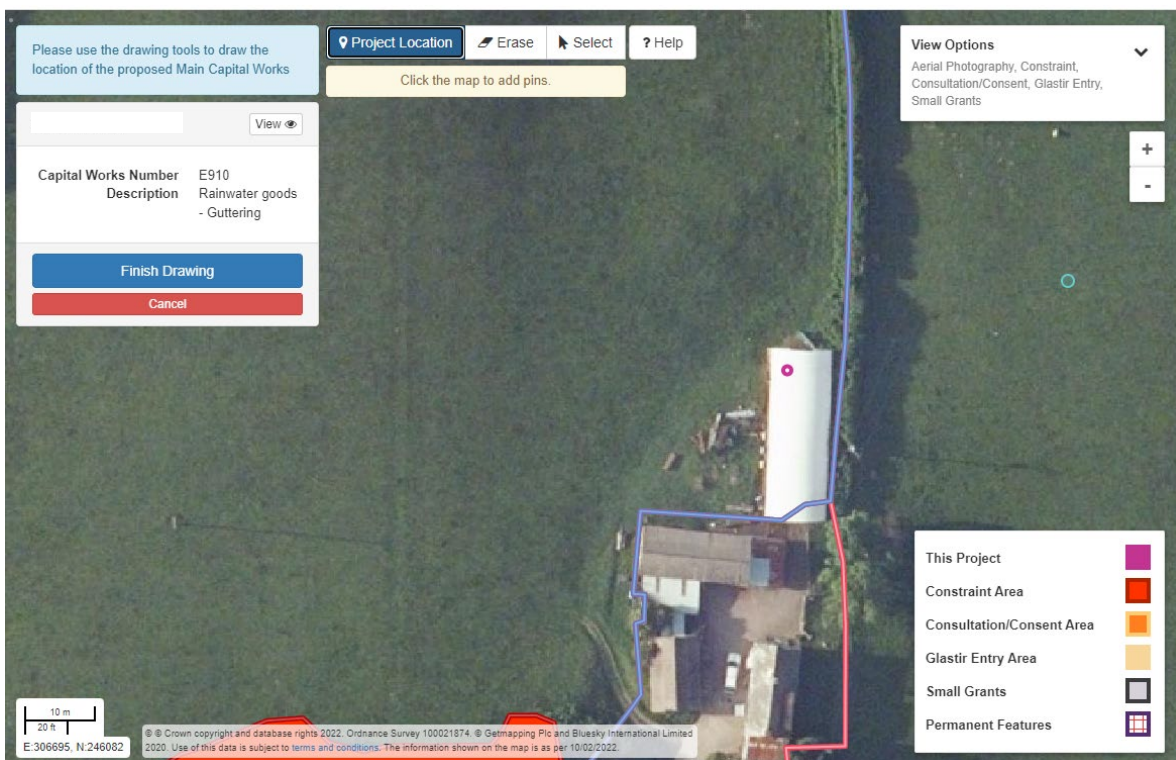


Guttering will be located on buildings

To mark the location you wish complete your project to select the Project location button and a small blue dot will appear on the map (shown below)



To place the pin on the location click the left mouse button and the dot will change to a purple pin.



You can place multiple points to mark each different location.

When you have completed the proposed project click the 'Finish Drawing' button.

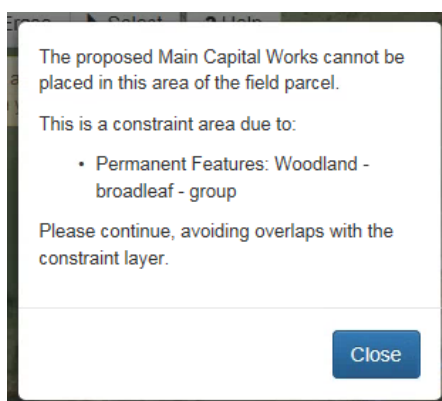


You will enter the length of the guttering (and other project location capital works) within [Project Details](#).

Drawn project overlapping the Constraint layer

If your Main Capital Works drawing overlaps with a constraint layer (red), you will get an error message on the Project Map explaining the reason why the project cannot be placed in this area and need to redraw.

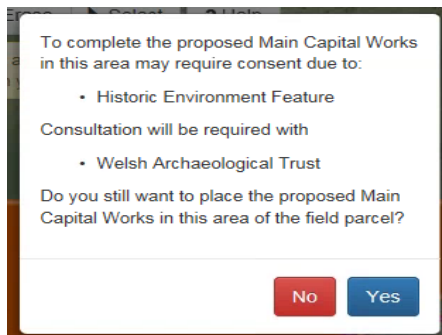
See below for an example:



Drawn project overlapping the Consultation/Consent layer

If your Main Capital Works drawing overlaps with a consultation/consent layer (orange), you will get an information message on the Project Map explaining the reason why the project will need consultation/consent if placed in that area.

See below for an example:



You will have the choice to continue with the project and the Welsh Government will seek consultation/consent on your behalf. See the Consultation and Consent section in the [Small Grants- Environment: General Guidance](#) for more details

Cancel Drawing

If for any reason you do not wish to continue with drawing your project, click the



button.

You will receive a prompt to make sure you want to cancel and it will either take you back to the Projects page if you haven't drawn any part of your project or will take you back to the Project Details page if you are amending a draft project.

Finish Drawing



Once you have finished drawing your project click the button. The Project Map will calculate your project details and any outstanding errors or message will be displayed.

Clicking the 'Finish 'Drawing' button will take you to the [Project Details](#) page.

Project Details

Once you have finished drawing your project you will need to enter information for that project.

Project details – page overview

Home My Details Land Correspondence **44** Forms Contracts and Small Grants

Cont

Blue help box

You can view your anytime Project Map by clicking this button

View Project Map

Small Grants - Environment Expression Of Interest

Use this screen to create your project. You will need to give the project a meaningful name, ensure the drawn map is correct and select the appropriate supporting capital works.

You may change the Actual Size, but this cannot be more than the Drawn Size.

To help with completing your Small Grants - Environment Expression of Interest please read the [How to Complete Guidance](#).

Hide Help

Project Summary

Project Name (Maximum 50 Characters)

Sheet Reference	Field Number	Field Name	Project Score	Total Project Value	Drawn Size	Actual Size	Minimum	Maximum
			3	£586.18	106m	106 m	10 m	

You may change the Actual Size, but this cannot be more than the Drawn Size.

To help with completing your Small Grants - Environment Expression of Interest please read the [How to Complete Guidance](#).

Hide Help

Project Summary

Project Name (Maximum 50 Characters)

Sheet Reference	Field Number	Field	Project	Total Project	Drawn Size	Actual Size	Minimum	Maximum
				£586.18	106m	106 m	10 m	

Main Capital Works

Ensure the existing hedge or project location is suitable for the Main Capital Work item selected. Options cannot be changed once the EOI has been submitted.

Capital Works Number	Description	Quantity	Minimum	Maximum	Payment Rate	Value
E902	Hedge laying	106 m	10 m		£5.53	£586.18

This shows the Mandatory Supporting Capital Works for the selected Main Capital Works.

Mandatory Supporting Capital Works

Capital Works Number	Description	Quantity	Minimum	Maximum	Payment Rate	Value
You must select at least one of the following 2 options						
All hedges must be protected from livestock on both sides. Fencing is available as a supporting option to protect one or both sides of the hedge.						
E594	Post and wire fencing	<input type="text"/> m	106.00	212.00	£2.77	£0.00
E595	Post and wire fencing with netting	<input type="text"/> m	106.00	212.00	£3.48	£0.00

Optional Supporting Capital Works

Capital Works Number	Description	Quantity	Minimum	Maximum	Payment Rate	Value
E514	Ladder stile	<input type="text"/>			£107.00	£0.00
E516	Timber bridle gate and posts	<input type="text"/>			£151.44	£0.00
E517	Timber kissing gate and posts	<input type="text"/>			£181.00	£0.00
E519	Wooden stile	<input type="text"/>			£60.00	£0.00
E533	Badger gate	<input type="text"/>			£67.00	£0.00
E563	Piped water supply	<input type="text"/> m			£0.52	£0.00
E573	Water gate	<input type="text"/>			£100.00	£0.00
Water troughs are only eligible where livestock access to drinking water has been cut off by Small Grants activities within this project.						
E574	Water troughs	<input type="text"/>		2.00	£118.00	£0.00
E596	Rabbit fencing	<input type="text"/> m		212.00	£5.40	£0.00
E599	Timber field gates - hardwood	<input type="text"/>			£236.00	£0.00
E600	Timber field gates - softwood	<input type="text"/>			£150.00	£0.00
E905	Bramble / scrub control - knapsack	<input type="text"/> m2		318.00	£0.0185	£0.00

This shows the Optional Supporting Capital Works for the selected Main Capital Works.

Delete Project

Project List

Save

Proceed To Submit

These are the page navigation and control buttons.

Project Summary overview

The Project Summary will show the details of the project and will update whenever you click the 'Save' button.

The Blue Help box will show key information for the Project Details page, you can hide or show this text by using the Hide Help / Show Help button

Project Summary

Project Name (Maximum 50 Characters)

Sheet Reference	Field Number	Field Name	Project Score	Total Project Value	Drawn Size	Actual Size	Minimum	Maximum
S			3	£586.18	106m	<input type="text" value="106"/> m	10 m	

Project Name: You must enter a name for the project; you will be unable to submit your project without a project name.

Sheet Reference and Field Number: This is the field parcel where your project is located.

Field Name: If you have named a Field on you Single Application Form (SAF) this will display here.

Project Score: This displays the score of the project that you selected when creating the project.

Total Project Value: This shows the calculation of all Capital Works (Main, Mandatory and Optional) that you have chosen for this project.

Drawn Size: This is the measurement of the project that you have drawn on the Project Map. This will round to the nearest whole number.

Drawn Size	Actual Size
3 106m	<input type="text" value="106"/> m

Actual Size: This will automatically populate to match the first drawn size of the project. If the actual size of the project is less than the drawn size this can be entered in the box. For example, if a gate is chosen as an Optional Supporting Capitals Works, this will reduce the project length.

You can not enter a larger amount than the Drawn Size, if you wish to increase the Main Capital Works size you will need to redraw it on the Project Map. You can not enter more or less than the Minimum or Maximum in the Actual Size box.

Minimum and Maximum: This will display the minimum and maximum size for the Main Capital Works that has been drawn

Main Capital Works Project

For information on which Supporting Capital Works correspond to each Main Capital Works on the Project Details screen see the [Small Grants - Environment: Technical Guidance Booklet](#).

Main Capital Works

This is the project you have chosen and drawn throughout the Expression of Interest.

Main Capital Works

Ensure the existing hedge or project location is suitable for the Main Capital Work item selected. Options cannot be changed once the EOI has been submitted.

Capital Works Number	Description	Quantity	Minimum	Maximum	Payment Rate	Value
	laying	<input type="text" value="106"/> m	10 m		£5.53	£586.18

This will be pre-populated with the Actual Size. If you have changed the Actual size click the 'Save' button to update the details.

Payment Rate and Value: The Main Capital Works value will be calculated using the Quantity multiplied by the Payment Rate and will be displayed on screen.

Mandatory Supporting Capital Works

These will be directly linked to the Main Capital Works and will be required to complete your project.

Mandatory Supporting Capital Works

Capital Works Number	Description	Quantity	Minimum	Maximum	Payment Rate	Value
You must select at least one of the following 2 options						
All hedges must be protected from livestock on both sides. Fencing is available as a supporting option to protect one or both sides of the hedge.						
E594	Post and wire fencing	<input type="text"/> m	106.00	212.00	£2.77	£0.00
	th netting	<input type="text"/> m	106.00	212.00	£3.48	£0.00

The on screen instructions in the blue boxes will help you complete your EOI correctly. Projects may be rejected if they do not follow these instructions.

You must enter a quantity for the Mandatory Supporting Capital Works; you will not be able to submit the project without completing this section. A red error message will appear at the top of the page, directing you to the area that is not completed. See [Errors](#)

Optional Supporting Capital Works

As the title of this section suggests, these are the optional capital works that you can choose to compliment your Main and Mandatory Capital Works. A selection that relates to the Main Capital Works will be available to choose from.

If you wish to choose an Optional Capital Works enter a quantity against your chosen item. The payment rate and value will show once the project has been saved.

Optional Supporting Capital Works

Capital Works Number	Description	Quantity	Minimum	Maximum	Payment Rate	Value
E514	Ladder stile	<input type="text"/>			£107.00	£0.00
E516	Timber bridle gate and posts	<input type="text"/>			£151.44	£0.00
E517	Timber kissing gate and posts	<input type="text"/>			£181.00	£0.00
E519	Wooden stile	<input type="text"/>			£60.00	£0.00
E533	Badger gate	<input type="text"/>			£67.00	£0.00
E563	Piped water supply	<input type="text"/> m			£0.52	£0.00
E573	Water gate	<input type="text"/>			£100.00	£0.00
Water troughs are only eligible where livestock access to drinking water has been cut off by Small Grants activities within this project.						
E574	Water troughs	<input type="text"/>		2.00	£118.00	£0.00
E596	Rabbit fencing	<input type="text"/> m		212.00	£5.40	£0.00
E599	Timber field gates - hardwood	<input type="text"/>			£236.00	£0.00
E600	Timber field gates - softwood	<input type="text"/>			£150.00	£0.00

Main Capital Works Project – Tree example

This will show how to complete the Project Details for the Trees and Shrubs Main Capital Works – 610, 611, 612, 645, 646.

For information on which Supporting Capital Works corresponds to each Main Capital Works on the Project Details screen see the [Small Grants - Environment: Technical Guidance Booklet](#).

Main Capital Works

Main Capital Works

Capital Works Number	Description	Quantity	Minimum	Maximum	Payment Rate	Value
E611	Trees & shrubs - transplants	<input type="text"/>	6	136	£0.80	£0.00

The quantity entered should be the number of trees and shrubs you will plant in the area you have drawn.

Minimum and Maximum: The minimum and maximum number of trees and shrubs available will be calculated from the area that you have drawn in the Project Map. Please refer to the table in the [Drawing a Trees and Shrubs Main Capital Works Project](#) section.

Payment Rate and Value: The Main Capital Works value will be calculated using the Quantity multiplied by the Payment Rate and will be displayed on screen.

Mandatory Supporting Capital Works

These will be directly linked to the Main Capital Works and will be required to complete your project.

Mandatory Supporting Capital Works

Capital Works Number	Description	Quantity	Minimum	Maximum	Payment Rate	Value
You must select at least one of the following 3 options						
The total length of fencing entered below will need to be sufficient to enclose the area of the Main Capital Works Project.						
E593	Post and rail fencing	<input type="text"/> m			£10.40	£0.00
E594	Post and wire fencing	<input type="text"/> m			£2.77	£0.00
E595	Post and wire fencing with netting	<input type="text"/> m			£3.48	£0.00
You must select at least one of the following 2 options						
Ensure the number of Tree Guards selected is equal to the total number of Trees being Planted under the Main Capital Works.						
E608	Tree shelter	<input type="text"/>			£1.24	£0.00
E647	Rabbit guards	<input type="text"/>			£0.33	£0.00

The on screen instructions in the blue boxes will help you complete your EOI correctly. Projects may be rejected if they do not follow these instructions.

You must enter a quantity for the Mandatory Supporting Capital Works; you will not be able to submit the project without completing this section. A red error message

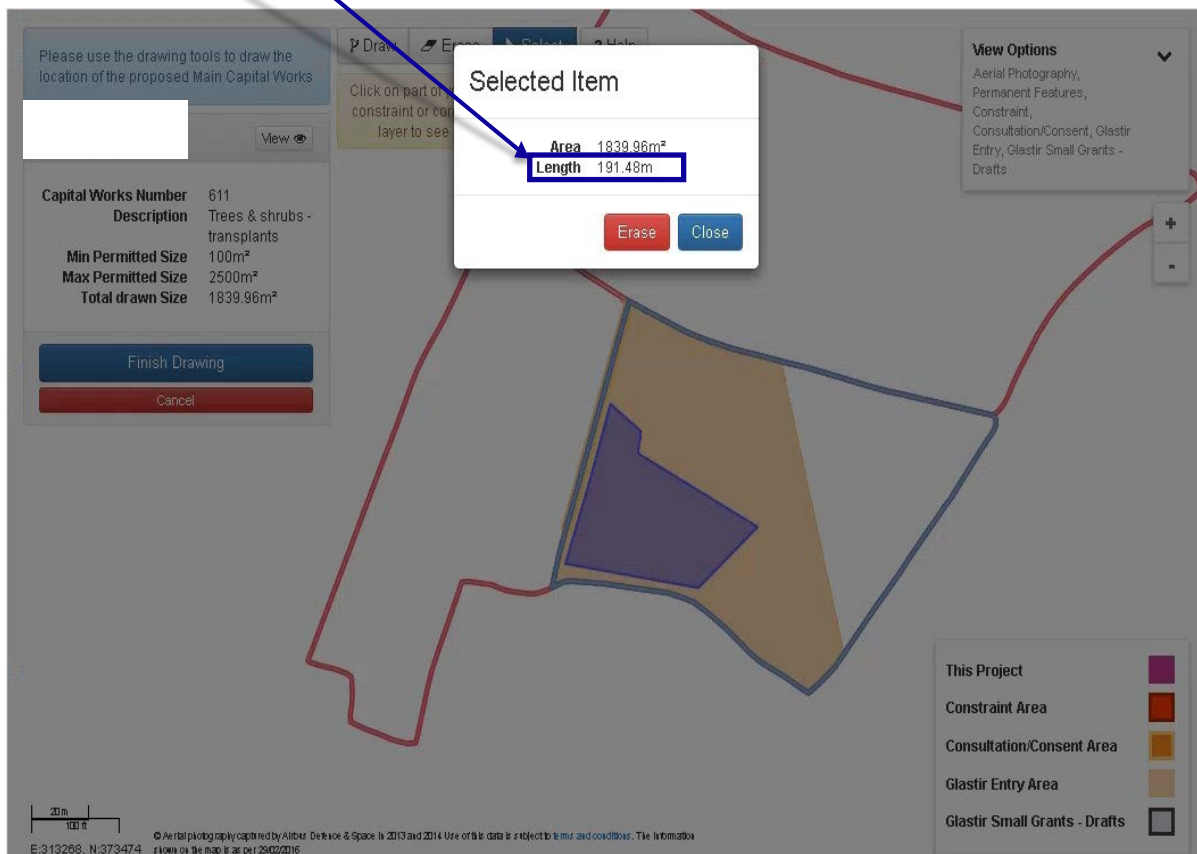
will appear at the top of the page, directing you to the area that is not completed. See [Errors](#).

Fencing for 611 - Trees and Shrubs – Transplants:

Fencing off the planting area is a Mandatory Supporting Capital Works for Transplants. To find the length of the fencing required open your Project Map using the [View Project Map](#) button.

Use the 'Select' tool and select the drawn area for the project. The length is shown in the selected item box that shows on screen.

Enter this length into the quantity for your Mandatory Supporting Capital Works.



Optional Supporting Capital Works

As the title of this section suggest, these are the Optional Capital Works that you can choose to compliment your Main and Mandatory Capital Works. A selection that relate to the Main Capital Works will be available to choose from.

If you wish to choose an optional capital works enter a quantity against your chosen item. The payment rate and value will show once the project has been saved.

Optional Supporting Capital Works

Capital Works Number	Description	Quantity	Minimum	Maximum	Payment Rate	Value
E514	Ladder stile	<input type="text"/>			£107.00	£0.00
E516	Timber bridle gate and posts	<input type="text"/>			£151.44	£0.00
E517	Timber kissing gate and posts	<input type="text"/>			£181.00	£0.00
E519	Wooden stile	<input type="text"/>			£60.00	£0.00
E533	Badger gate	<input type="text"/>			£67.00	£0.00
E563	Piped water supply	<input type="text"/> m			£0.52	£0.00
E573	Water gate	<input type="text"/>			£100.00	£0.00
Water troughs are only eligible where livestock access to drinking water has been cut off by Small Grants activities within this project.						
E574	Water troughs	<input type="text"/>	2.00		£118.00	£0.00
E596	Rabbit fencing	<input type="text"/> m			£5.40	£0.00
E599	Timber field gates - hardwood	<input type="text"/>			£236.00	£0.00
E600	Timber field gates - softwood	<input type="text"/>			£150.00	£0.00
E905	Bramble / scrub control - knapsack	<input type="text"/> m2	568.00		£0.0185	£0.00

Errors

If we identify any mistakes or missing information, an error message will appear at the top of the Project Details screen. You will need to clear these errors before you are able to submit your project Expression of Interest.

Small Grants - Environment Expression Of Interest - Project Details

[View Project Map](#)

Use this screen to create your project. You will need to give the project a meaningful name and enter the appropriate supporting capital works.

You may change the Actual Size, but this cannot be more than the Drawn Size.

To help with completing your Small Grants - Environment Expression of Interest please read the [How to Complete Guidance](#).

[Hide Help](#)

Error messages will show if we identify any mistakes or missing information

Main Capital Works Quantity must be entered and must not be less than the Minimum value.


You must enter a Project Name.

You must enter a Quantity for at least one of the Mandatory Supporting Capital Works in this group

Saving and updating your project

[Save](#)

Once you have entered the required details click the [Save](#) button at the bottom of the screen. This will update the Project Details page with any changes you have made and show any errors that are present.

You will need to click the  button to update the page each time you make a change; this gives you an opportunity to try a number of scenarios for the Supporting Capital Works.


Deleting your Project

If you wish to delete the project, click the  button. You will be prompted to make sure that you want to delete the project.

Back to the Projects page

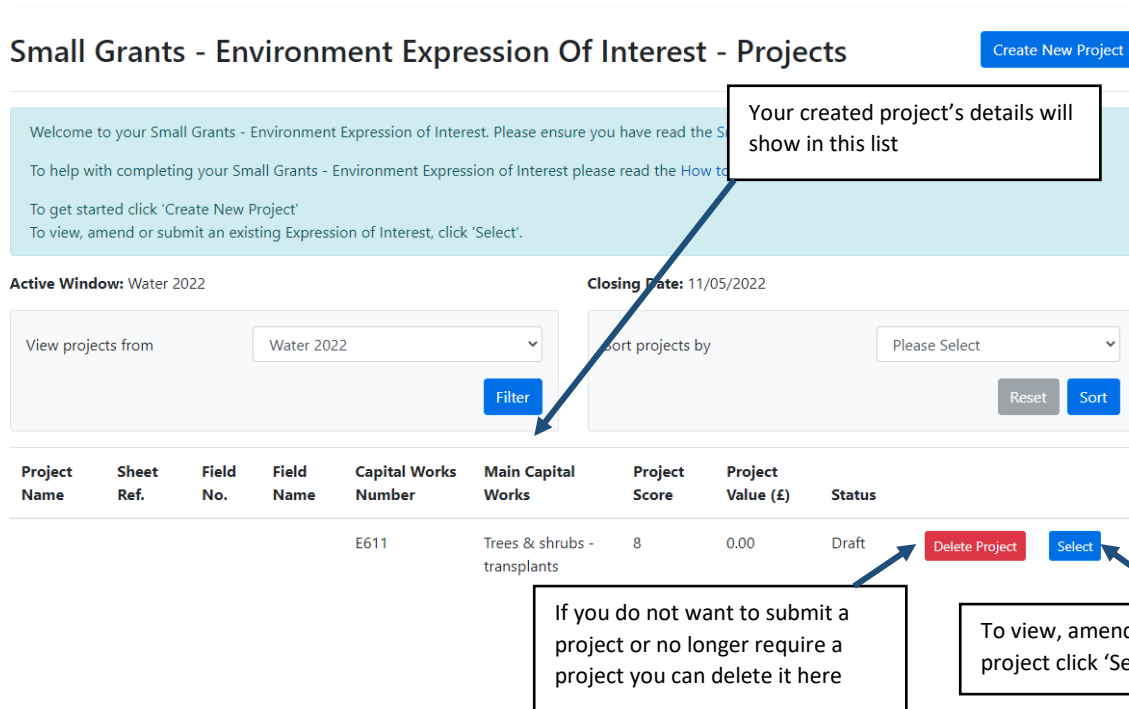
If you wish to review your projects before proceeding click the  button.

Ready to submit your project?

If you are ready to submit your project click the  and it will take you to the submission pages.

Reviewing and amending draft projects

Created projects will appear on the Projects page; here you can review all your projects.



Small Grants - Environment Expression Of Interest - Projects [Create New Project](#)

Welcome to your Small Grants - Environment Expression of Interest. Please ensure you have read the [Small Grants - Environment Expression of Interest](#) page.
To help with completing your Small Grants - Environment Expression of Interest please read the [How to complete your Small Grants - Environment Expression of Interest](#) page.
To get started click 'Create New Project'
To view, amend or submit an existing Expression of Interest, click 'Select'.

Active Window: Water 2022 Closing Date: 11/05/2022

View projects from: Filter

Sort projects by: Reset Sort

Project Name	Sheet Ref.	Field No.	Field Name	Capital Works Number	Main Capital Works	Project Score	Project Value (£)	Status
				E611	Trees & shrubs - transplants	8	0.00	Draft

Your created project's details will show in this list

If you do not want to submit a project or no longer require a project you can delete it here

To view, amend or submit a draft project click 'Select'.

Submitting your Project

You will need to read the details on the submission pages to ensure they are correct.

Small Grants - Environment Expression Of Interest - Submit Project

You are now ready to submit the following Small Grants - Environment Expression of Interest Project.
You must only apply for Capital Works Projects you can complete by 31 March 2023.

To complete the proposed Main Capital Works in this area may require consent.

Project name: Trees

Sheet Ref.	Field No.	Field Name	Capital Works Number	Description
			E611	Trees & shrubs - transplants

Declarations and Undertaking:

I confirm that:

I have read and understood the relevant Scheme Rules and Guidance Notes and permit the Welsh Government to use my information to support my application.

I declare that the project would not be carried out but for the grant requested and that the level of grant applied for is the minimum necessary for the project to proceed.

I undertake to meet any statutory obligations such as Health and Safety; employment; hygiene; environmental management and protection; animal or crop health and welfare that apply during the time of this project.

I understand that the Welsh Government may need to update the rules and conditions to take account of changes made to the Government of Wales Act 2006.

I agree to abide by any changes following notification by the Welsh Ministers.

I agree to comply with all applicable domestic, or international laws or regulations or official directives.

I have given details that are true, accurate and complete to the best of my knowledge and belief on this application and any supporting documentation.

If a consultation/consent is required you will see an information message.

I agree to abide by any changes following notification by the Welsh Ministers.

I agree to comply with all applicable domestic, or international laws or regulations or official directives.

I have given details that are true, accurate and complete to the best of my knowledge and belief on this application and any supporting documentation.

I confirm that all pre-populated details are correct or have been amended if incorrect.

I have read and agree to the above Declarations and Undertakings.*

Click the button below to submit your Small Grants - Environment Expression of Interest Project to the Welsh Government. Once you have submitted the project you will not be able to make changes to it using RPW Online.
A Message containing a copy of your submitted project will be available in your online Messages page within one working day.

Submit Cancel

Tick the box and click Submit

Small Grants - Environment Expression Of Interest - Submission Confirmation

The following Small Grants - Environment Expression of Interest project was submitted for

Project name: Trees

Project ID: 67376

A message confirming receipt of your project has been sent and should be available in your online Messages page within one working day. This includes a copy of your Small Grants - Environment Expression of Interest project which has been sent to the Welsh Government.

Click the 'Print this Screen' Button to print a copy of this receipt.

Print this screen

Exit

Once submitted, you will receive a confirmation which you can print for your own records.

Following Successful submission

A summary of your completed Small Grants - Environment Project will be added to the 'Messages' page on your RPW Online account under the title "Documents received by RPW". Ensure you check the information submitted thoroughly. If any of the information shown is incorrect, please reply to the Message detailing your concerns. You should do this as soon as you discover any incorrect information.

Withdrawing your Application

If you wish to withdraw a Small Grants - Environment EOI after you have submitted it online, you should go to your 'Messages' page. Select the existing message received when you submitted your Small Grants - Environment EOI. You should reply to this message, requesting withdrawal, attaching any relevant information. This will allow your request it to be managed under one Message Reference Number.

If you are encountering problems or are unable to access our website, please contact the RPW Online Helpdesk on 0300 062 5004.