**‘Warn and Inform’ Letter Template for Primary and Special Schools**

Dear [XXXXXXX],

There have been two or more positive cases of COVID-19 in your child’s class.

Although there is still a risk of you/your child getting COVID-19, you/your child can continue to attend school provided you/your child remain well. If your child starts to display any of the COVID-19 symptoms they should take a LFD test.

If the result of the LFD test is positive, you should [report the result](https://www.gov.uk/report-covid19-result), and your child should self-isolate and follow the [self-isolation guidance](https://gov.wales/self-isolation). You no longer need to book a follow-up PCR test. If the result is negative then they can attend school as long as they are well enough to do so.

Please note that if your child is under the age of 5 years old they should not take COVID-19 tests unless directed to do so by a doctor or if you believe a test is absolutely necessary and in the best interests of your child. They should however remain off school if they have a high temperature until it returns to normal and they feel better.

We know that in general COVID-19 doesn’t affect young people as seriously as it does others in our families and community. But to help keep others safe, there are still some things you/your child can do to reduce the risk of spreading the infection. For the next 10 days we recommend you/your child:

* **Avoid contact with anyone at greater risk from the effects of COVID-19 infection.**This includes older people, those with long-term health conditions, and anyone who hasn’t received a full course of COVID-19 vaccine.
* **Be alert for new symptoms.**If you/your child start to feel unwell, no matter how mild the symptoms are, you/your child should stay away from school and take a LFD test.
* **Limit contact with large groups of people as much as possible.**Try to keep the number of people in close contact with you/your child to as few as possible. Avoid large gatherings outside of school, social events (e.g. birthday parties) and after-school activities.
* **Keep washing hands regularly.**This is still an important way to limit the spread of many infections, including COVID-19.

If you/your child remain well after 10 days you can return to normal activities.

Thank you for your continued support.

With best wishes,