



CYNGOR PARTNERIAETH Y GWEITHLU
WORKFORCE PARTNERSHIP COUNCIL

WPC Planning Meeting - Joint Executive Committee (JEC)

21 October 2021, 10:00 – 11:00 am

Virtual Meeting

Chair – Mike Payne, Trade Union Side

Item	Agenda Item	Owner	Style
1	WPC Agenda and preparations for 4 November 2021 For Approval	Chair	Verbal
2	'Partnership and Managing Change' Principles on Digitalisation For Approval	Joint Secretariat	Paper
3	Agile and Flexible Working Task and Finish Group Update For Information	Chris Llewelyn	Verbal
4	Pilot - Voluntary Protocol for Recognising Continuous Service Update For Information	Joint Secretariat	Verbal
5	Review of JEC Minutes/Matters Arising For Approval	Joint Secretariat	Paper
6	AOB	Chair	Verbal

Summary of Decisions and Actions

Special Meeting - Joint Executive Committee of the Workforce Partnership Council

21 October 2021 10:00 – 11:00am - Microsoft Teams

Agenda Item 1 - WPC Agenda and Preparations for 4 November 2021

Decisions

- i. No decisions recorded

Actions

- i. Shavanah Taj to deliver the 'Partnership and Managing Change' Principles on Digitalisation Paper to the WPC on the 4 November 2021. The agenda to be updated accordingly by the Joint Secretariat.
- ii. That the Net Zero Wales Plan be added to the WPC agenda for the 4 November meeting and for the item to include an update on the issue of Green Representatives in the work place. The agenda to be updated accordingly by the Joint Secretariat.

Agenda Item 2 – 'Partnership and Managing Change' Principles on Digitalisation

Decisions

- i. That the Partnership and Managing Change' Principles on Digitalisation paper is submitted to the WPC for the 4 November 2021 subject to certain amendments.
- ii. That the Principles on Digitalisation are reviewed after 6 months to consider their effectiveness.

Actions

- i. That the 'Partnership and Managing Change' Principles on Digitalisation paper is amended before being submitted to the WPC for the 4 November 2021 meeting to reference the need to review the principles after a six month period.
- ii. That the trade unions' proposals regarding the 'Partnership and Managing Change' Principles on Digitalisation are appended to the WPC paper before it is issued to members for the 4 November 2021 meeting. This will facilitate discussions at the WPC including potential issues regarding the review process.

Item 3 - Agile and Flexible Working Task and Finish Group Update

Decisions

- i. No decisions recorded.

Actions

- i. No actions recorded.

Item 4 - Pilot - Voluntary Protocol for Recognising Continuous Service Update

Decisions

- i. No decisions recorded.

Actions

- i. The Joint Secretariat to share membership details of the former Voluntary Protocol Task and Finish Group with Wales TUC.

Item 5 - Review of JEC Minutes/Matters Arising

Decisions

- i. JEC members confirmed they were content with the status of actions arising.

Actions

- i. No actions recorded.

AOB

Decisions

- i. It was agreed a synopsis of the trade unions proposals regarding the Principles on Digitalisation would be included in the relevant paper for the WPC meeting on the 4 November.

Actions

- i. The Joint Secretariat to produce a synopsis of the trade union's proposals for inclusion in the WPC paper regarding 'Partnership and Managing Change' Principles on Digitalisation.