



Our Ref: ATISN 14405
Date: 19 October 2020

Dear

ATISN 14405 – Food Box Project April 2020

Thank you for your request which I received on 9 October 2020. You asked for:

FOOD BOX CONTENT

1. What items of food were included in the boxes?
2. What assumptions were made about the recipients of the boxers (e.g. income level, cooking ability, kitchen resources)
3. Who was involved in making the decision on what to include in the food boxes?
4. From which region was the food box contents sourced from?
 - a. If known, please include details on where each item type originated from as well (i.e. grown or harvested).

PROCESS

1. How were packages put together and delivered?
 - a. Please include details of any packaging centres, and distribution methods.

COST

2. What is the estimated cost of the contents of each food box provided to shielders?
3. Please confirm how many food boxes were distributed across Wales
4. Please provide the budget/cost breakdown for the project.

FEEDBACK

5. Please provide any feedback you have received from the following sectors on the execution of the food box project:
 - a. Local authorities
 - b. Third sector charities
 - c. Individuals receiving food boxes
 - d. Any department of Welsh GovernmentIf required under data protection laws, please anonymise any feedback where appropriate.

GOVERNANCE

1. Please confirm which department lead on the execution of this project.
2. Please include copies of any internal policy, guidance, tender or decision documents relevant to the fulfilment of this food box project.

From my preliminary assessment I estimate that it will cost more than the appropriate limit set out in the Freedom of Information and Data Protection (Appropriate Limit and Fees) Regulations 2004 to answer your request. The appropriate limit specified for central government is £600. This represents the estimated cost of it taking over 24 hours of time to determine whether we hold the information and to thereafter locate, retrieve and extract it.

In order to provide you with the information that you have requested we would need to search for information in at least four divisions of Welsh Government that we believe hold substantial information.

To estimate the scale of the work involved, we asked one team what information they had, and they reported that they have in excess of 1000 items of correspondence over a large number of files.

We undertook a sampling exercise that involved locating and extracting information from files and reviewing the information to see if it was in scope. This is a manual process as the contents of files must be read through to ascertain whether each piece of information is in scope or not. Although this can be done quickly for each item, the number of items is large. This sampling exercise led to an estimate that it would take 25 hours to locate and extract data from this team, and if the scale of the exercise were the same in all divisions holding information, we estimate that this would take an estimate 100 hours of work. This greatly exceeds the appropriate limit under FOI.

Consequently, I have decided not to provide you with the information you have requested.

You may wish to refine your request by narrowing its scope by being more specific about what information you particularly wish to obtain, including any dates or period of time relevant to the information required. If you do refine your request in this way, this will be treated as a new request.

If you are dissatisfied with the Welsh Government's handling of your request, you can ask for an internal review within 40 working days of the date of this response. Requests for an internal review should be addressed to the Welsh Government's Freedom of Information Officer at:

Information Rights Unit,
Welsh Government,
Cathays Park,
Cardiff,
CF10 3NQ

or Email: Freedom.ofinformation@gov.wales

Please remember to quote the ATISN reference number above.

You also have the right to complain to the Information Commissioner. The Information Commissioner can be contacted at:

Information Commissioner's Office,
Wycliffe House,
Water Lane,
Wilmslow,
Cheshire,
SK9 5AF.

However, please note that the Commissioner will not normally investigate a complaint until it has been through our own internal review process.

Yours sincerely