



Eich cyf/Your ref
Ein cyf/Our ref

15/03/19

Dear ,

ATISN 13047

Thank you for your request which I received on 13 March. You asked for:

1. The net capacity figure for Ysgol Gyfun Gymraeg Glantaf, Cardiff.
2. The date the capacity figure for Ysgol Gyfun Gymraeg Glantaf was last calculated and any documents highlighting the assessment that was conducted.
3. The admission number and actual year 7 intake for Ysgol Gyfun Gymraeg Glantaf over the last 5 years.
4. A copy of the minutes from any cabinet meetings where the availability of school places for children entering year 7 in September 2019 and specifically relating to Ysgol Gyfun Gymraeg Glantaf was discussed. I have interpreted this to mean the minutes from Cardiff Council cabinet meetings.
5. A copy of the policy and legal duties regarding provision of school places at Welsh medium secondary schools in Cardiff.
6. Copies of minutes relating to meetings held by Cardiff Council on their plans to counter the projected shortfall of places available at Ysgol Gyfun Gymraeg Glantaf and other Welsh medium secondary schools in Cardiff in September 2019.

Rydym yn croesawu derbyn gohebiaeth yn Gymraeg. Byddwn yn ateb gohebiaeth a dderbynnir yn Gymraeg yn Gymraeg ac ni fydd gohebu yn Gymraeg yn arwain at oedi.

We welcome receiving correspondence in Welsh. Any correspondence received in Welsh will be answered in Welsh and corresponding in Welsh will not lead to a delay in responding.

With regard to item 5 I have attached a link to the Welsh Government's School Admissions Code and School Admissions Appeals Code which applies to all admissions authorities in Wales.

The School Admissions Code can be found here:

<https://beta.gov.wales/sites/default/files/publications/2018-03/school-admissions-code.pdf>

The School Admission and Appeals Code can be found here

<https://beta.gov.wales/sites/default/files/publications/2018-03/school-admission-appeals-code.pdf>

However, the information you have requested relating to all six points is held by Cardiff County Council. You can ask them for the information at Information Governance and Risk Management, Room 357 County Hall, CF10 4UW or I can transfer your request to them. Please inform me in writing if you would like me to transfer your request.

If you have any queries about this request, please do not hesitate to contact me at the address below. Please remember to quote the reference number above in any future correspondence.

The request you sent me contains personal information about you - for example, your name and address. The Welsh Government will be the data processor for this information and, in accordance with the General Data Protection Regulation, it will be processed in order to fulfil our public task and meet our legal obligations under the Act to provide you with a response. We will only use this personal information to deal with your request and any matters which arise as a result of it. We will keep your personal information and all other information relating to your request for three years from the date on which your request is finally closed. Your personal information will then be disposed of securely.

Under data protection legislation, you have the right:

- to be informed of the personal data we hold about you and to access it
- require us to rectify inaccuracies in that data
- to (in certain circumstances) object to or restrict processing
- for (in certain circumstances) your data to be 'erased'
- to (in certain circumstances) data portability
- to lodge a complaint with the Information Commissioner's Office (ICO) who is our independent regulator for data protection

For further information about the information which the Welsh Government holds and its use, or if you wish to exercise your rights under the GDPR, please see contact details below:

Data Protection Officer
Welsh Government
Cathays Park
CARDIFF
CF10 3NQ
Email: DataProtectionOfficer@gov.wales

The contact details for the Information Commissioner's Office are:

Wycliffe House
Water Lane
Wilmslow
Cheshire

SK9 5AF

Telephone: 01625 545 745 or 0303 123 1113

Website: www.ico.org.uk

Any information released under the Freedom of Information Act 2000 or Environmental Information Regulations 2004 will be listed in the Welsh Government's Disclosure Log (at <https://gov.wales/about/open-government/freedom-of-information/responses/?lang=en>).

Yours sincerely