

Email 1.

From: kevin@respiratoryinnovation.org <kevin@respiratoryinnovation.org>
Sent: 19 November 2018 12:34
To: REDACTED – WELSH GOVERNMENT OFFICIAL (HSS - Technology & Transformation) <REDACTED@gov.wales>; keir_lewis@hotmail.com
Cc: Evans, Ifan (HSS - Technology & Transformation) <Ifan.Evans@gov.wales>; 'Keir Lewis' <keir@respiratoryinnovation.org>
Subject: RE: Respiratory Innovation Wales - Draft Offer Letter

Hi REDACTED,

I've added in our contact details (our operating address is the Beacon, Llanelli), otherwise, we agree to the terms and conditions and I shall seek Board approval for me to sign on behalf of RIW. Additionally the draft Articles will be with you this evening and I'll call a EGM to approve the changes internally later this week.

Best regards,

Kevin

From: REDACTED@gov.wales <REDACTED@gov.wales>
Sent: 16 November 2018 09:42
To: kevin@respiratoryinnovation.org; keir_lewis@hotmail.com
Cc: Ifan.Evans@gov.wales
Subject: Respiratory Innovation Wales - Draft Offer Letter

Dear Kevin & Keir,

Following recent e-mail exchanges, please find attached a draft of the offer letter for Respiratory Innovation Wales. I have highlighted the changes made to the offer letter to reflect the recent discussions. I would welcome any comments from you and your agreement to the terms and conditions so that we can issue the offer letter to you next week for signing.



16.1 - RIW Offer
Letter (Draft...)

(RIW Offer letter V1.2)

REDACTED – WELSH GOVERNMENT OFFICIAL
Pennaeth Datblygu Partneriaeth – Head of Partnership Development
Arloesi, Technoleg, Strategaeth – Innovation, Technology and Strategy
Grwp Iechyd a Gwasanaethau Cymdeithasol – Health & Social Services Group
Llywodraeth Cymru – Welsh Government

Hapus i gyfathrebu'n Saesneg neu yn y Gymraeg/Happy to communicate in English or Welsh

Ffon – Tel: REDACTED

Email 2.

From: kevin@respiratoryinnovation.org <kevin@respiratoryinnovation.org>
Sent: 21 November 2018 16:24
To: REDACTED – WELSH GOVERNMENT OFFICIAL (HSS - Technology & Transformation) <REDACTED@gov.wales>; keir_lewis@hotmail.com
Cc: Evans, Ifan (HSS - Technology & Transformation) <Ifan.Evans@gov.wales>
Subject: RE: Respiratory Innovation Wales - Offer Letter

Thank you REDACTED.

I have the Board's authority to sign and shall do so and return to you by post immediately.

Best regards,

Kevin

From: REDACTED – WELSH GOVERNMENT OFFICIAL (HSS - Technology & Transformation)
Sent: 21 November 2018 10:45
To: kevin@respiratoryinnovation.org; keir_lewis@hotmail.com
Cc: Ifan.Evans@gov.wales
Subject: Respiratory Innovation Wales - Offer Letter

Dear Kevin,

Following earlier correspondence, please find attached the offer letter for your agreement and signature. I have not sent a hard copy.



(RIW Offer Letter V1.3)

REDACTED – WELSH GOVERNMENT OFFICIAL
Pennaeth Datblygu Partneriaeth – Head of Partnership Development
Arloesi, Technoleg, Strategaeth – Innovation, Technology and Strategy
Grwp Iechyd a Gwasanaethau Cymdeithasol – Health & Social Services Group
Llywodraeth Cymru – Welsh Government

Hapus i gyfathrebu'n Saesneg neu yn y Gymraeg/Happy to communicate in English or Welsh

Ffon – REDACTED

Email 3.

From: kevin@respiratoryinnovation.org <kevin@respiratoryinnovation.org>

Sent: 16 November 2018 09:40

To: Evans, Ifan (HSS - Technology & Transformation) <Ifan.Evans@gov.wales>; REDACTED – WELSH GOVERNMENT OFFICIAL (HSS - Technology & Transformation) <REDACTED@gov.wales>

Cc: keir@respiratoryinnovation.org

Subject: RE: RIW

XXXXX – REDACTED (NOT IN SCOPE)

Thanks again.

Kev

From: Ifan.Evans@gov.wales <Ifan.Evans@gov.wales>

Sent: 16 November 2018 09:21

To: kevin@respiratoryinnovation.org; REDACTED Welsh Government Official@gov.wales

Cc: keir@respiratoryinnovation.org

Subject: Re: RIW

Thanks Kevin

XXXXX – REDACTED (NOT IN SCOPE)

XXXXX – REDACTED (NOT IN SCOPE)

XXXXX – REDACTED (NOT IN SCOPE)

XXXXX – REDACTED (NOT IN SCOPE)

Ifan

From: kevin@respiratoryinnovation.org

Sent: Friday, November 16, 2018 9:09 am

To: Evans, Ifan (HSS - Technology & Transformation)

Cc: 'Keir'

Subject: RIW

Good morning Ifan,

Thank you for your immense efforts at speed in finding a workable solution to the funding flow to RIW. I am extremely grateful to you as we can now move with agility to develop and grow the business and establish Wales as a centre of excellence in the field of respiratory innovation. A few points:

- XXXXX – REDACTED(NOT IN SCOPE)
- XXXXX – REDACTED (NOT IN SCOPE)

- I will seek Board approval to sign the offer letter once we have sight of it. I noted the grant will be backdated to September 1st and I greatly appreciate that.

Thanks again Ifan for your support.

Best regards,

Kevin

Kevin Smith
M: +44 7730 438666

Email 4.

From: kevin@respiratoryinnovation.org <kevin@respiratoryinnovation.org>
Sent: 12 December 2018 09:09
To: REDACTED – WELSH GOVERNMENT OFFICIAL (HSS - Technology & Transformation) <REDACTED@gov.wales>
Subject: FW: Welsh Government Offer Letter

FYI

From: kevin@respiratoryinnovation.org <kevin@respiratoryinnovation.org>
To: 'keir@respiratoryinnovation.org' <keir@respiratoryinnovation.org>
Subject: Welsh Government Offer Letter

Hi Keir,

Could you co-sign the offer letter under my authority.

Thanks,

Kevin

Kevin Smith
M: +44 7730 438666

Email 5.

From: kevin@respiratoryinnovation.org <kevin@respiratoryinnovation.org>
Sent: 12 December 2018 09:01
To: REDACTED – WELSH GOVERNMENT OFFICIAL (HSS - Technology & Transformation) <REDACTED@gov.wales>
Subject: FW: Welsh Government Offer Letter

FYI – both Trevor and Keir have authorised below.

From: Prof Trevor M Jones CBE FMedSci <trevor.m.jones@btinternet.com>
Sent: 19 November 2018 12:03
To: kevin@respiratoryinnovation.org; Keir <keir@respiratoryinnovation.org>
Cc: Mansel Aylward <mansel.aylward@lifescienceshubwales.com>; Clement R.M. <r.m.clement@swansea.ac.uk>; Keith Harding <HardingKG@cardiff.ac.uk>
Subject: Re: Welsh Government Offer Letter

You have my permission also

Prof Trevor M Jones CBE FMedSci

On Monday, 19 November 2018, 11:59:51 GMT, Keir <keir@respiratoryinnovation.org> wrote:

Yes Kevin you have my permission and blessing!
Need to get the money urgently
Keir

Sent from my iPhone

On 19 Nov 2018, at 11:40, <kevin@respiratoryinnovation.org> <kevin@respiratoryinnovation.org> wrote:

Gentlemen,

The attached is, subject to any final comments, going back to Welsh Government today. Later today we will have draft Articles of Association in line with the offer letter.

Can I respectfully ask that, by return email, you give me your permission to sign the offer letter on behalf of RIW?

I will arrange a conference call so we can hold a short EGM to approve the Articles – do you have availability this week (happy to do an evening call if helpful).

Thanks,

Kevin

Kevin Smith

M: +44 7730 438666

Email 6

From: kevin@respiratoryinnovation.org <kevin@respiratoryinnovation.org>
Sent: 12 December 2018 09:00
To: REDACTED – WELSH GOVERNMENT OFFICIAL (HSS - Technology & Transformation) <REDACTED@gov.wales>
Subject: FW: *URGENT* RE: Welsh Government Offer Letter
Importance: High

FYI

From: Mansel Aylward <mansel.aylward@lifescienceshubwales.com>
Sent: 19 November 2018 13:25
To: kevin@respiratoryinnovation.org; 'Clement R.M.' <r.m.clement@swansea.ac.uk>; 'Keith Harding' <HardingKG@cardiff.ac.uk>; 'Prof Trevor M Jones CBE FMedSci' <trevor.m.jones@btinternet.com>; 'Keir Lewis' <keir@respiratoryinnovation.org>
Cc: Emma Carey <Emma.Carey@lshubwales.com>
Subject: *URGENT* RE: Welsh Government Offer Letter
Importance: High

Dear Kevin,

I still have a problem interpreting the following paragraph:

Ensuring that the balance of member interests is protected through an having four 'classes' of membership (NHS Wales and Local Authorities; universities and colleges; businesses; and individual members of the public), and each class of membership exercising no more than 25% of the voting rights of the company.

I may be a little dull but to my mind this would permit each class (four) to exercise 25% of the voting rights. Thus 100 % of the voting rights could be taken up by the four classes. Can you clarify in what respect these voting rights refer? Clearly they can't relate to the running of the company as such.

Apologies for my ignorance. Other than clarification of this point, I am happy for you to sign the offer letter on behalf of RIW.

I am available for conference call on following dates and times:

Tuesday (tomorrow) : 10 am to 11.15 am

Wednesday, 21st November: 1pm to 3pm

Thursday, 22nd : 9.30am to 11.00 am

Friday, 23rd : any time.

I am also free from 3.30 pm onwards this afternoon but that's probably too short notice for all.

Best Wishes,

Mansel

From: kevin@respiratoryinnovation.org <kevin@respiratoryinnovation.org>

Sent: 19 November 2018 11:41

To: Mansel Aylward <mansel.aylward@lifescienceshubwales.com>; 'Clement R.M.' <r.m.clement@swansea.ac.uk>; 'Keith Harding' <HardingKG@cardiff.ac.uk>; 'Prof Trevor M Jones CBE FMedSci' <trevor.m.jones@btinternet.com>; 'Keir Lewis' <keir@respiratoryinnovation.org>

Subject: Welsh Government Offer Letter



RIW Accepted
Offer Letter.pdf

Gentlemen,

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I will arrange a conference call so we can hold a short EGM to approve the Articles – do you have availability this week (happy to do an evening call if helpful).

Thanks,

Kevin

Kevin Smith
M: +44 7730 438666