



Llywodraeth Cymru  
Welsh Government

Our ref: ATISN 12678  
Date: 31 October 2018

Dear \_\_\_\_\_,

Request for Information – ATISN reference 12678

Thank you for your request which I received on 7 October 2018 which asked for the information detailed at annex 1 to this letter.

The responses to your enquiries are as follows:

1. The primary method for storing and managing data is via ishare, which is the Welsh Government's electronic file management system.
2. The Welsh Government does not use or subscribe to specific project management software to store or manage construction project information. Direct build projects are typically managed by externally appointed consultants.
3. Please refer to answer to 2 above.
4. Not applicable.

If you are dissatisfied with the Welsh Government's handling of your request, you can ask for an internal review within 40 working days of the date of this response. Requests for an internal review should be addressed to the Welsh Government's Freedom of Information Officer at:

Information Rights Unit,  
Welsh Government,  
Cathays Park,  
Cardiff,  
CF10 3NQ

or Email: [Freedom.ofinformation@gov.wales](mailto:Freedom.ofinformation@gov.wales)

Please remember to quote the ATISN reference number above.

You also have the right to complain to the Information Commissioner. The Information Commissioner can be contacted at: Information Commissioner's Office,  
Wycliffe House,  
Water Lane,

Wilmslow,  
Cheshire,  
SK9 5AF.

However, please note that the Commissioner will not normally investigate a complaint until it has been through our own internal review process.

Yours sincerely

## Annex 1

I would be grateful if you could please provide the following information relating to any of your organisation's departments self-delivering construction capital projects and programmes. Please issue the response to this email address.

This information will be used to inform my MSc (Project Management in the Built Environment) dissertation relating to information management during construction projects:

1. What is the primary method that the organisation uses to store and manage data (including for example, data relating to: contract management; BIM visualisation/management; project controls and reporting; bidding and tenders; collation of O&M information; Health & Safety management) relating to self-delivered capital construction and built environment projects? For example, this could include: emails; files stored on personal drives; files stored on shared drives; cloud-based shared drives (e.g. SharePoint, Google Drive etc.); cloud-based construction project management software (e.g. Aconex, Conject, Autodesk Buzzsaw,
2. Does the organisation own or subscribe directly to any specific project management software, which is used to store and manage construction project information? Please specify.
  - a. Specifically, does the organisation own or subscribe to any cloud-based Construction Project Management Software (e.g. Aconex, Conject, Autodesk Buzzsaw, PMWeb, BuildIt Live etc.)?
3. If so, is this software used for all construction projects?
  - a. If no, please give details of the criteria used when selecting projects that utilise this software.
4. Generally, at what (RIBA) stage of a construction project is specific software implemented for the storage and management of data?