



Llywodraeth Cymru
Welsh Government

Our ref: ATISN 11969

Date: 22 February 2018

Dear ,

Request for Information – ATISN reference 11969

Thank you for your request which was received by the Welsh Government on 27 January 2018. You clarified you are seeking the following in respect of Welsh Government Ministers and Officials.

The title or job description of those members of the Welsh Government who are entitled to a motor vehicle (car/van) at no cost to themselves, and for what purpose.

The title or job description of Ministers or officials who are provided with a motor vehicle (car/van) at no cost to themselves.

In respect of those motor vehicles (car/van) provided to Welsh Government Ministers/Officials, please identify:

- *the total number of vehicles provided;*
- *the types of vehicles;*
- *terms of use (e.g. once only, short term, continuous basis)*
- *whether short term rental, long term rental, purchased or other;*
- *company providing the vehicle;*
- *annual costs of each vehicle (rental, purchase costs, mileage etc.)*
- *devices installed on vehicles e.g. GPS, telephone, radio etc; and*
- *any addition costs e.g. coverage for driving tests, individual insurance etc.*

The information requested can be found at Annex 1 to this letter.

If you are dissatisfied with the Welsh Government's handling of your request, you can ask for an internal review within 40 working days of the date of this response. Requests for an internal review should be addressed to the Welsh Government's Freedom of Information Officer at:

Information Rights Unit,
Welsh Government,
Cathays Park,
Cardiff,
CF10 3NQ



or

Email: FreedomOfInformationOfficer@wales.gsi.gov.uk

Please remember to quote the ATISN reference number above.

You also have the right to complain to the Information Commissioner. The Information Commissioner can be contacted at:

Information Commissioner's Office,
Wycliffe House,
Water Lane,
Wilmslow,
Cheshire,
SK9 5AF.

However, please note that the Commissioner will not normally investigate a complaint until it has been through our own internal review process.

Yours sincerely

Please identify, by title or job description, those members of the Welsh Government who are entitled to a motor vehicle (car/van) at no cost to themselves, and for what purpose.

No Ministers or Welsh Government officials are entitled to a motor vehicle at no cost to themselves

Car hire is available to officials (at all grades) where there is a business need. Cars should only be hired if they provide the most economical solution to a particular travel requirement, or if other, more cost-effective methods of travel are unavailable or unsuitable. Before arranging car hire, a member of staff must always ensure that other methods of both transport and/or conducting the business have been considered, such as public transport, using their own car (based on cost) or arranging a video/telephone conference.

Should there be a need to hire a car, there are 2 suppliers on the framework

- Day's Rental
- Europcar

Information on car hire by job title or job description is therefore not held.

Please identify, by title or job description, Ministers or officials who are provided with a motor vehicle (car/van) at no cost to themselves. In respect of those motor vehicles, please provide information against the further questions submitted.

Motor vehicles are provided to Ministers/officials in a small number of areas in order to conduct official business – which does not fall into the category of ‘car hire’ as identified under the previous question. I have provided information against the questions you submitted for these vehicles.

<i>Further questions</i>	Office of the First Minister and Cabinet	Economy and Transport	Economy and Transport	Economy, Science and Natural Resources
<i>Cars provided for</i>	Welsh Ministers	South Wales Traffic Officer	Transport pool vehicles	Cadw's Conservation Crafts Teams
<i>the total number of vehicles provided</i>	12	9	3	12
<i>the types of vehicles;</i>	11 x Saloon, 1 x 4x4	Used as Traffic Officer vehicles, 4x4 capable of clearing carriageways. 4 x Mitsubishi Shogun, 3 x Hyundai Santa Fe, 2 x Land Rover Discovery	Small 4x4 capable of site work. 3 x Land Rover Freelander S TD4	4 x Vauxhall Combo 4 x Ford Fiesta Van 4 x Ford Transit welfare vehicles
<i>terms of use (e.g. once only, short term, continuous basis)</i>	Pool	365 days per year – 12 hours per day	2009 model direct from Land Rover, 2015 models purchased ex lease from South Wales Trunk Road Agent (ex site cars)	Continuous use to support conservation staff in undertaking key activities of the team including conserving and maintaining the 129 monuments & properties in state care, designing and undertaking physical interventions which make Cadw monuments safer and more accessible for visitors, effectively and efficiently manage the assets in the care of Welsh Ministers.
<i>whether short term rental, long term rental, purchased or other</i>	Purchased	Owing to mileage, vehicles are purchased	-	Long term lease (4 years)
<i>company providing the vehicle</i>	Volvo	Various, tendered when purchased, typically from manufacturer	-	Lex Autolease
<i>annual costs of each vehicle (rental, purchase costs, mileage etc.)</i>	It is not possible to accurately calculate the annual cost of each vehicle. Aside from the variables associated with fuel usage and maintenance, depreciation costs could only be calculated based on	Not broken down annually. Average purchase cost of approximately £22-24,000 and £15,000 of equipment (of which the vast majority is transferred into new vehicles). Typically drive 75-100k miles	-	It is not possible to accurately calculate the annual cost of each vehicle. Aside from the variables associated with fuel usage and maintenance, depreciation costs could only be calculated based on

	whole life costs that are not yet known for the whole fleet.	per year (all are currently diesel). Servicing is as per manufacturers recommendations.		whole life costs that are not yet known for the whole fleet.
<i>devices installed on vehicles e.g. GPS, telephone, radio etc.</i>	Factory equipment only.	Airwave radio, in vehicle CCTV, Traffic officer equipment (inc. cones, tow ropes). All fully liveried to Traffic Officer Standards. Traffic Officer equipment cabinet and fittings. LED lightbars and extra loud single tone horn. GPS Tracker.	Roof mounted Light Bar (installed on vehicle when purchased)	Factory equipment only.
<i>any addition costs e.g. coverage for driving tests, individual insurance etc.</i>	n/a	None specifically attributable to vehicles.	Vehicle repairs/Wear and Tear/Valeting	n/a