

Doc 4 Task and Finish Group Terms of Reference.

Terms of Reference and Membership Safeguarding Animal Welfare at Slaughter Task and Finish Group

Aims

The Safeguarding Animal Welfare at Slaughter Task and Finish Group aims to explore the need and possible implementation of a workable system of CCTV in slaughterhouses

Representation

Task and Finish Group comprises a broad range of industry representatives reflecting the diverse range of Welsh abattoir businesses. The Task and Finish Group members are:

- Cig Oen Caron
- William Lloyd Williams & Son
- Association of Independent Meat Suppliers
- British Meat Processors Association
- National Federation of Meat and Food Traders
- Food Standards Agency – Wales
- Welsh Government officials

Operating Arrangements

The Steering Group chair will be provided by the group members. The group may decide to appoint a vice-chair from within its membership.

Meetings

- Will be held in Cardiff with scope for VC links via other Welsh Government offices.
- The meetings will be held subject to Chatham House rules- the notes and minutes will be prepared in this regard. Sharing of notes and minutes will be subject to Task and Finish group discretion.

Attendance

Members are expected to make every effort to attend meetings to help ensure continuity of business, planning and consultation. Members may send a deputy where they cannot attend a particular meeting,

Review

The Terms of Reference for the Partnership will be reviewed annually.
Amendments will need to be agreed by the Group.