

Dear All

Owing to other commitments, it is with regret that the Cabinet Secretary for Education, and her delegation, is unable attend the planned trade and education missions to Vietnam. For most, this news should have reached you by now – FCO and British Council have been made aware but I am conscious that some of our colleagues in Vietnam may pick this up on Monday.

Both the trade mission and education mission will go ahead as planned with their separate programmes. At this stage we assume that the programmes, in the main, will be unaffected, but the level of seniority in some meetings may change.

#### Comms/Media Activity

We anticipate that all the comms activity planned in country will proceed - the media interviews and the press conference. FCO and British Council will need to strip out of their press releases and social media activity the presence of the Cabinet Secretary. Please liaise with xxxx (cc'd) if you have any questions.

I know the amount of work that has gone into preparing the programme for the Cabinet Secretary, and that this will come as very disappointing news, but can I take this opportunity thank everyone for bringing together a bespoke programme for the Cabinet Secretary, we hope that there will be a visit in the future.

Yours sincerely

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