

Heritage Services in Wales

Draft Terms of Reference for the Steering Group

Role and scope

Working within the broad framework directed by the Cabinet Secretary for Economy and Infrastructure, the Steering Group will review and develop options related to the delivery of the manifesto commitment to create *'Historic Wales'*, *bringing together many of the commercial functions of the Welsh Historic Environment Service, Cadw and the National Museum Wales.*

The steering group will draw upon the findings of the PWC report, *Investing in the future to protect the past*, and agree which organisations and functions fall within the scope of the review, which may also include the National Library of Wales and the Royal Commission on the Ancient and Historical Monuments of Wales. The group may also consider alternative proposals which could potentially achieve the same goals and fully realise the commercial potential of Wales' heritage bodies and organisations, whilst protecting their individual identity, integrity and core purpose.

The group will ensure that staff consideration is integral to decision-making and that Historic Wales, in whatever form they recommend it is constituted, provides real opportunities for staff engagement, development and career progression.

The group will fully consider the wider sectoral context, including the Well-being of Future Generations Act and the need for cost-effective delivery.

The review will consider which commercial functions are core to each organisation and which could potentially be merged under 'Historic Wales',

Objectives

1. Peer review the business case development for the creation of Historic Wales;
2. Agree the purpose, form and function of Historic Wales and those organisations that fall within its scope;
3. Deliver an implementation plan including timeline and delivery resource for the creation of Historic Wales.

Frequency of meetings

The group will meet monthly and report back to the Cabinet Secretary with a business case by January 2017, which will inform a public consultation. The group will proactively support the consultation process and will consider the responses prior to finalising the report to the Cabinet Secretary.

Membership

Director for Wales – National Trust – Chair
Director, Culture, Sport and Tourism – Welsh Government
Chief Executive and Board representative – National Museum Wales
Chief Executive and Board representative – National Library of Wales
Chief Executive – Royal Commission on the Ancient and Historical Monuments of Wales (RCAHMW)
National Officers – PCS, Prospect, FDA
TUS (Chair) – Welsh Government
Director of Corporate Services – Welsh Government
Deputy Director – Cadw/Museums, Archives and Library Division – Welsh Government
Deputy Director – Cadw (Commercial and Property) – Welsh Government

Supported by

Legal and functional specialists
Secretariat provided by Welsh Government
Independent – Director of Development (National Trust)