

APPLICATION FOR A LICENCE TO DELIBERATELY KILL, INJURE, CAPTURE (TAKE), DELIBERATELY DISTURB, DAMAGE/DESTROY A BREEDING SITE/RESTING PLACE OR TRANSPORT AN EUROPEAN PROTECTED SPECIES (EPS) IN RELATION TO FORESTRY OR WOODLAND MANAGEMENT

THE CONSERVATION OF HABITATS AND SPECIES REGULATIONS 2010

Information for completion of an application form:

1. Please complete in **BLOCK CAPITALS** (* delete as applicable)
2. **Please answer all questions in detail. Uncompleted questions will mean delays in your application being processed.**
3. **Please be aware that if your activity requires or has received planning permission, listed building consent and or a tree preservation order, you will need to have the Local Planning Authority document completed prior to submitting your application.**
4. All applicants should read the **supporting notes on the back of this form.**

1. Part A. The Applicant: Personal details

These questions relate to the person who will be the named licensee. This needs to be a named individual; company names and several individuals are not permitted. As the licensee, you will be responsible for ensuring compliance with the licence and its conditions.

1. (a) Name of applicant

Title Forename(s) Surname
(Mr/Mrs/Miss/Ms)

MR
----	-------	-------

Company Name

Business Title (if appropriate)

Role (eg:owner, contractor, woodland manager, land agent, consultant, employee of owner, other)

OWNER

(b) Address

..... FARM

..... FARM

BRECON

Town BRECON

County POWYS

Tel number (incl. national dialling code)

Mobile number

Email address (Please provide an email address if possible as it means we can email you a copy of your licence if approved. A postal copy will be sent regardless)
Natural Resource Wales (NRW) Better Woodlands for Wales (BWW), Woodland Grant Scheme (WGS) and/or Felling Licence reference number(s)

.....

Felling Licence being applied for

1. Part B. The Ecologist: Personal details and experience with the species concerned

These questions relate to the person acting on behalf of the developer/landowner and who will be responsible for delivering specific elements of any licence granted in respect of the disturbance of European Protected species, including the overseeing of exclusion works and mitigation.

Title (Mr/Mrs/Miss/Ms)	Forename(s)	Surname
Mr

Company Name	WG		
Business Title (if appropriate)	GLASTIR WOODLAND CONTRACT MANAGER		
(b) Address	WELSH GOVERNMENT, RURAL AFFAIRS, CROWN BUILDING, SPA ROAD EAST		
Town	LLANDRINDOD WELLS		
County	POWYS	Postcode	LD1 5HA
Tel number (incl. national dialling code)	0300 068 0208		
Mobile number	07917 618244		
Email address@wales.gsi.gov.uk		

2. Previous applications:

Have you held a relevant EPS licence issued by any of the following? (please tick as appropriate)			
The Welsh Government	<input type="checkbox"/>	Natural Resource Wales	<input type="checkbox"/> Other (please specify) <input type="checkbox"/>
If YES , please give your last licence reference number			
and the year in which the licence was issued.			
What species did the licence cover?			
If NO , you will need to enclose written reference (originals only, not photocopies) from two people who can vouch for your suitability and competence for this type of work and give details of appropriate experience. At least one referee should have held a relevant licence within the last three years. We may contact these referees to verify their statements. Please include their names, contact details and qualifications below.			

3. Experience and qualifications

a.	Please give brief details of your experience and qualifications relevant to the species listed at Part C (Question 5) below (continue on a separate sheet if necessary).
	This licence application has been prepared by _____, Glastir Woodland Contract Manager and is based on the recommendations of a suitably qualified individual who carried out a dormouse survey in wood on 4 th March 2015. The attached cover note provides mitigation for not having an ecologist on site for the implementation of the operation identified in the Method Statement

b.	Please give brief details any experience and/or qualifications which you have gained with other species and you think is relevant to show your suitability and competence for the proposed works
4.	Accredited Agents
	An accredited agent is a suitably qualified experienced person who is able to carry out work under a licence without the personal supervision of the licensee. To carry out work they must be in possession of a letter signed by the licensee appointing him or her as an accredited agent of the licensee for the purpose of the licence. At all times the licensee is fully responsible for all the work carried out under licence. An assistant is employed by a licensee or his/her agent to work under their direct personal supervision at all times. A breach of the licence conditions by an accredited agent, assistant or helper may result in the revocation of your licence.
	Do you propose to employ accredited agents? Yes <input type="checkbox"/> No <input type="checkbox"/>
	If YES, please state their name(s) and the work they will be undertaking.
	Do you propose to employ assistants? Yes <input type="checkbox"/> No <input type="checkbox"/>
	If YES, please state their name(s) and the work they will be undertaking.

Please answer questions 6-11 for the species specified in question 5. Please give as much detail and information as possible. Insufficient information may mean delays in processing your application as you will need to be contacted to give this. Make sure you answer all questions, in full. Please remember for question 10 to include the month and year to which you wish the licence to run until. Complete and attach an extra sheet if necessary.

Part C. The Application			
5.	Species (please tick)		
	Otter		<input type="checkbox"/>
	Dormouse		<input checked="" type="checkbox"/>
	Great Crested Newt		<input type="checkbox"/>
	Bat		<input type="checkbox"/>
Please indicate which species of bat is affected by the proposed works.			
	COMMON PIPISTRELLE (<i>Pipistrellus pipistrellus</i>)	<input type="checkbox"/>	BROWN LONG EARED (<i>Plecotus auritus</i>) <input type="checkbox"/>
	SOPRANO PIPISTRELLE (<i>Pipistrellus pygmaeus</i>)	<input type="checkbox"/>	BARBASTELLE (<i>Barbastella barbastellus</i>) <input type="checkbox"/>

WHISKERED (<i>Myotis mystacinus</i>)	<input type="checkbox"/>	BRANDT'S (<i>Myotis brandtii</i>)	<input type="checkbox"/>
DAUBENTON'S (<i>Myotis daubentonii</i>)	<input type="checkbox"/>	NATTERER'S (<i>Myotis nattereri</i>)	<input type="checkbox"/>
LESSER HORSESHOE (<i>Rhinolophus hipposideros</i>)	<input type="checkbox"/>	NOCTULE (<i>Nyctalus noctula</i>)	<input type="checkbox"/>
GREATER HORSESHOE (<i>Rhinolophus ferrumequinum</i>)	<input type="checkbox"/>	ALCATHOE (<i>Myotis alcathoe</i>)	<input type="checkbox"/>
Any other bat species (please specify)		<input type="checkbox"/>	
<p>Note: Have you sent your records to the Local Records Centre? If not please contact Welsh Assembly Government for advice at the contact provided at the end of this form or contact the LRC directly via the contacts on this link: www.lrcwales.org.uk</p>			Yes <input type="checkbox"/> No <input type="checkbox"/>

Evidence for the species being present

Please answer the following questions Part C 6.1 – 6.5. Complete and attach an extra sheet if necessary.

6.1	Is it within the known geographic range?	No		
6.2	What habitats are present and appear to be used?	4.82ha High Level habitat. Lowland ASNW and PAWS woodland with a wide range of broadleaved species and ages present including oak, field maple, ash, holly, wild cherry, hazel and blackthorn. Canopy trees and hazel understory (managed as coppice) with significant areas of ground vegetation including bramble		
6.3	Are there records for this species at this or nearby sites?	No record in NBN. A survey was carried out by a suitably qualified person to ascertain whether dormice were present. A copy of the report is attached to this application.		
6.4	What signs have been observed in the field?	Hazel nuts displaying the characteristics of being opened by dormice were collected during the survey.		
6.5	Have any specialist surveys been done? Please attach a copy of your findings if available.	Y	If yes - Who by and when? carried out otter and dormice surveys on 4 th March 2015
			What did they find?	Evidence of dormice as explained above. Although there is evidence of otter using the river bank along the River Usk which borders the woodland the potential impact on otter of the planned works were not deemed to be significant (see otter report attached). also considered bats as likely to be using the woods, possibly as flight lines to a nearby barn, and recommended trees displaying interest to bats are retained during operations.

7.	Purpose of the licence application (tick one box only)		
	Please indicate the primary purpose for undertaking the proposed works.		
	<i>Preserving</i> -	public health	<input type="checkbox"/>
		public safety	<input type="checkbox"/>
		¹ other imperative reasons of overriding public interest	X <input type="checkbox"/>
	<i>Preventing</i> -	the spread of disease	<input type="checkbox"/>
		serious damage to livestock, foodstuffs for livestock, crops, vegetables, fruit, growing timber or any other form of property or to fisheries	<input type="checkbox"/>
	¹ including those of a social or economic nature and beneficial consequences of primary importance for the environment		

Please explain fully below your reasons for the purpose chosen above. (E.g. Why are the works necessary; how do they fit the selected purpose; What will be the result after the works?)

- The licence is to carry out thinning and coppicing to improve structural diversity for the benefit of habitats.
- Thinning the canopy will provide more light to the hazel & alder understorey and also ground flora.

8. Summary of the licensing position

No Planning Permission required

No NRW Felling Licence required

NRW Felling Licence / BWW applied for (licensing authority will contact obtain details).

NRW Felling Licence / BWW / WGS granted

Other licences/consents granted or required for the proposed activity (provide details) eg: Scheduled Ancient Monuments, Tree Preservation Orders

<input type="checkbox"/>	
<input type="checkbox"/>	
X <input type="checkbox"/>	
<input type="checkbox"/>	
<input type="checkbox"/>	

9. Purpose of the proposed work

(a) Provide a brief description of the proposed activity or operations (e.g. capture of animals followed by felling or coppicing/ hedgerow management). **Please provide a copy of your METHOD STATEMENT..**

Thinning will be undertaken during the period of least impact on dormice: September-October or April – May. Coppicing will be undertaken November – March.
Where possible timber extraction will be undertaken outside breeding season (June-August inclusive).

Method statement attached

(b) Please explain briefly why it is necessary to carry out the proposed work affecting the species.

Work area consists of 2.14ha of thinning and 1.05ha of coppice felling, representing 66% of the woodland (please refer to the Method Statement for full explanation of proposals and mitigation) This is a lowland ASNW and PAWS woodland with an over story comprising oak, ash, field maple and alder with an understory of primarily hazel and alder with some holly, cherry and elder. Some of the coppice around the boundaries of the wood is mature, with younger coppice having been worked more recently in the matrix. Access to manage the wood is restricted and the area to be thinned needs restructuring. There are few gaps in the canopy to encourage regeneration therefore thinning and coppice felling will restore the quality of the habitat for the dormice. In addition there is a section of PAWS in which the plan is to remove the conifer element which consists of approximately 108 stems of mainly larch with some hemlock planted in 70's. Although there is likely to be some loss of hazel coppice during the felling and removal of the conifer stems in the area of PAWS these should regenerate quickly and in the interim there will be an increase in light levels to the ground layer which hopefully will stimulate ground flora.
Some clearance of stems along the woodland boundary is required to erect new stock fencing and the whole woodland will be stock excluded for the 5 yr period of the scheme.

(c)	Please explain how the proposed activity meets the purpose. (Please provide key extracts from any relevant documentation or reports for our reference).
	<p>This is a part of the Glastir Woodland Management objective is support of the WG's Woodland For Wales</p> <ul style="list-style-type: none"> • Action Plan 2.1' More Woodlands and trees are managed sustainably' • Action Plan 2.2 ' Woodland ecosystems are healthy and resilient • Action Plan 2.3 'Woodland are better adapted to deliver a full range of benefits
10. Satisfactory alternatives:	
	<p>Please provide details of what other courses of action have you considered to avoid or minimise the effects on the otters? E.g. doing nothing, alternative designs, or sites. Why are the alternatives not suitable? Why have they been discounted? Please attach further information if necessary.</p> <p>Not thinning would result in the continued decline of the woodland habitat.</p>

11. Activities to be licensed

(a) Proposed Methods

Please complete **all** relevant columns in the table below to indicate, in relation to each relevant specified activity, the methods you propose to use and the time period during which you propose to use each method. This information will be used when drawing up the licence and failure to give full details may result in an inappropriate licence being issued.

Activity to be licenced						Time period		
Capture (including temporary possession)	Transport	<i>Disturb</i>	<i>Damage a breeding site or resting place</i>	Destroy breeding site or resting place	Kill ¹ (only in exceptional circumstances – see footnote 2)	Method to be used, e.g. by hand, net, exclusion.	From	To

² Please note that it will normally only be appropriate to grant licences for this activity in exceptional circumstances.

<input type="checkbox"/>	<input type="checkbox"/>	X <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Thinning and coppicing by chainsaw (Cpt's 1a, 2a, 2b and 3)	1/9/15 1/4/16 1/9/16 1/4/17 1/9/17 1/4/19 1/9/19	31/10/15 31/5/16 31/10/16 31/5/17 31/10/17 31/5/19 31/10/19
<input type="checkbox"/>	<input type="checkbox"/>	X <input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Coppicing by chainsaw and hand tools (Cpt 1b)	1/11/15	28/02/16
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			

(b) Location of proposed licensed action

Site name and address Farm, Local Authority Powys CC
O.S. Refs. of corner of parcel of land (mark on accompanying map -e.g. AA123 123)	OS REF OF CORNER OF PARCEL OF LAND MARKED ON MAP, GRID REF SO 007 291
Map	Please attach a map showing the area affected and the key features. A second map which puts the woodland or forest in its wider landscape context may also assist assessment of your proposals
Full Natural Resources Forestry Reference no. if known	CRN A0001032 W0000499

(c) How many animals will be affected by the licensed work?
Please attach a copy of specialist survey and survey results.

N/A

12.	Consideration of Designated Sites			
	Designated Areas: Local Nature Reserves (LNR), National Nature Reserves (NNR), Sites of Special Scientific Interest (SSSI), Special Protection Area (SPA), Special Areas of Conservation (SAC), Ramsar sites, and certain other river/lake systems.			
(a)	Will any part of the proposed activity fall within an area covered by a designated site. E.g. LNR, NNR, SSSI, SAC, SPA, Ramsar?	Yes	X <input type="checkbox"/>	No <input type="checkbox"/>
(b)	Will any part of the proposed activity fall within or adjacent to a designated site?	Yes	X <input type="checkbox"/>	No <input type="checkbox"/>
(c)	If YES to either of the above, have you consulted with Natural Resource Wales for advice on the implications of your application on the protected site?	Yes	X <input type="checkbox"/>	No <input type="checkbox"/>
(d)	Please give either the outcome of your consultations or the reason why you have not consulted. Please enclose any relevant correspondence.			

The proposed works are adjacent to River Usk SSSI/SAC. A Method Statement for HRA as been agreed with, NRW Regional Rivers Specialist.

Part D. Declarations

12.a Have **you**, been convicted of any wildlife or animal welfare related offences? Yes No

If **YES**, please give details, including dates

Please pass the enclosed wildlife offence declaration form to each accredited agent or assistant you wish to be covered by your licence, for them to complete in confidence. Each declaration should be placed in a sealed envelope to be submitted with this application.

13. I have read and understand the guidance provided in this application form. I declare that the particulars given are correct to the best of my knowledge and belief, and I apply for a licence in accordance with these particulars.
 Applicants should note that it is an offence regulation 57 of the Conservation of Habitats and Species Regulations 2010 to knowingly or recklessly provide false information in order to obtain a licence.
 If a licence is granted I agree to send to NRW a written report of the licensed activities within four weeks of the expiry of the licence.

I authorise employees or representatives of Natural Resource Wales to enter the site which subject to this application for the purpose of monitoring and inspecting the permitted works (please tick the box opposite). X

I understand that you may consult any other interested party, if you consider it appropriate to do so. This document and supporting material will be provided to them for comment by written or verbal representation (please tick the box opposite). X

Signature of the Applicant		Date	
Name in BLOCK LETTERS	Mr		

Please complete this checklist fully

Please return your full completed application to the following Natural Resource Wales address:	
Species Protection Team, Natural Resources Wales, Maes y Ffynnon, Penrhosgarnedd, Bangor, LL57 2DW or e-mail your completed form to specieslicence@naturalresourceswales.gov.uk Tel. 03000653000	Checklist before submitting your application: Completed Application Form (original plus one copy) x <input type="checkbox"/> Method Statement (original plus one copy) x <input type="checkbox"/> Protected Species Survey/s(original plus one copy) X <input type="checkbox"/> Completed original Local Planning Authority Consultation Document (if Planning Permission or other consents are required/have been granted) <input type="checkbox"/> Copy of any other granted consents (Listed building/ Tree preservation orders/ etc) <input type="checkbox"/>

NOTES FOR GUIDENCE (Please read the following notes carefully).

i. This is an application form for a licence to deliberately kill, injure, capture (take), deliberately disturb, damage/destroy a breeding site/resting place or transport an European protected species (EPS) under the Conservation of Habitats and Species Regulations 2010 for the purpose of :-

- **Preserving public health or public safety** or other **imperative reasons of overriding public interest** including those of a social or economic nature and beneficial consequences of primary importance for the environment;
- **Preventing the spread of disease;**
- **Preventing serious damage** to livestock, foodstuffs for livestock, crops, vegetables, fruit, growing timber

NOTES FOR GUIDANCE

- xii. Natural Resource Wales can modify or revoke any licence that may be issued but this will not be done unless there are good reasons for doing so. Any licence that is issued is likely to be revoked immediately if it is discovered that false information had been provided which resulted in the issue of a licence.
- xiii. All of the information held by NRW, relating to your application for a licence will be processed and managed by us in a accordance with our obligations and duties under the:
- Data Protection Act 1998;
 - Freedom of Information Act 2000;
 - The Environmental Information Regulations 2004; and
 - All other laws relating to access to information.

With this in mind, your information, including your personal information, may be the subject of a request by another member of the public. When responding to such requests we may be required to release information, including your personal information. Our response to such requests will be in accordance with the guidelines provided by the Welsh Government Code of Practice on Access to Information which can be found at www.information.wales.gov.uk

For further information about the personal data collected and its use, if you have any concerns about the accuracy of personal data, or wish to exercise any of your rights under the above legislation you should contact:

- Access to Information Officers, Natural Resources Wales, Ty Cambria, 29 Newport Road Cardiff CF24 0TP, or email atiteam@naturalresourceswales.gov.uk or telephone 0300 065 3000
- **The Information Commissioners Office help line can be contacted on 029 2067 8400 or at www.ico.gov.uk**

- xiv. **Applicants should note that a licence from NRW does not grant access or power of entry onto any land.**
- xv. **Any information included in this application which the applicant considers to be in confidence for commercial or industrial reasons or to be the applicant's intellectual property must be clearly marked as such.**

In this document "Natural Resources Wales" means the Natural Resources Body for Wales established by article 3 of the Natural Resources Body for Wales (Establishment) Order 2012. The Natural Resources Body for Wales (Functions) Order 2013 transferred the relevant functions of the Countryside Council for Wales, and functions of the Environment Agency and the Forestry Commission in Wales to the Natural Resources Body for Wales.