

# **Actions Agreed at Third Meeting of the Commission on Justice in Wales**

**Venue – Pierhead Building, Cardiff Bay  
23 February 2018 2.30pm – 4.30pm**

## **Present**

The Right Honourable The Lord Thomas of Cwmgiedd (Chair)  
Professor Elwen Evans QC  
Dr Nerys Llewelyn Jones  
Sir Wyn Williams

## **Apologies**

Simon Davies  
Juliet Lyon CBE  
Sarah Payne CBE  
Professor Rick Rawlings  
Peter Vaughan QPM CStJ DL

## **In attendance**

Andrew Felton, Secretary to the Commission  
Chris James, Secretariat Team  
Nova Leonard, Secretariat Team  
Rhys Thomas, Secretariat Team

## **Actions**

<b>Number</b>	<b>Action</b>	<b>Actioner</b>
1	The Secretariat team to distribute the experts' presentations to the Commissioners	Secretariat team

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2	The Secretariat team to send the call for evidence for translation on February 26 and issue it later on in that week.	Secretariat team
3	The Secretariat team to contact HMP Berwyn to arrange a meeting with the Governor and to agree the itinerary at the prison.	Secretariat team
4	The Secretariat team to confirm that HMP Berwyn has not been inspected.	Secretariat team
5	The Secretariat team to confirm date of visit and to draft the itinerary for the Scotland visit.	Secretariat team
6	The Secretariat team to follow up with the communications department for press support.	Secretariat team
7	The Secretariat team to draft a letter of support from the Commission to the Achieving Accessible Justice project.	Secretariat team
8	The Secretariat team to outline the chapter titles for the report.	Secretariat team

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9	The Commission Secretary to continue recruiting to the communications post in the Secretariat team.	Secretariat team
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