**Welsh Government Inward Loan Opportunities**

**Lateral Moves CV Template**

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| **Forename:** |  |
| **Surname:** |  |
| **Do you have line manager approval to be released for this work once matched to a role?** | Yes  No |
| **What is your substantive grade? Please note – all roles are offered on level transfer at your substantive grade. No promotion/temporary promotion will be available through this campaign** |  |
| **What type of contract do you currently hold?**  **Please note that if employed on a FTA, you will have to have been employed via a fair, open and merit competition.** | Permanent  Fixed Term (fair, open and merit)  Other, please specify |
| **To help us match you to a role, are you seeking a full time, part time or job share role?** | Full Time  Part Time  Job Share |
| **If part time, what is your preferred working pattern days/hours per week**  **(We cannot guarantee a set pattern)** |  |
| **What Security Clearance do you currently have?** | * Baseline Personnel Security Standard (BPSS) * Disclosure and Barring Service Check Basic * Disclosure and Barring Service Check Enhanced * Counter Terrorist Check * Security Check * Developed Vetting |
| **What is your security clearance number? (If known)** |  |
| **Would you like to be considered for a short term opportunity (6-12 months), a long term opportunity (up to 2 years) or both? Please note, this will be on Welsh Government Terms and Conditions** | Short Term only  Long Term only  Both |
| **Job roles are available in the following Groups/Departments.**  **Health and Social Services Group (HSS)**  HSS advise the Welsh Government on policies and strategies for health and social care in Wales including Cafcass Cymru  The roles in HSS are all aligned to COVID-19 core priorities and cover various functions and activities including PPE Winter Planning, Outbreak and Incidents, Vaccinations Programme, Test, Trace and Protect including Digital and Communications and Marketing, and Technical Advisory Cell (TAC).  **Economy, Skills and Natural Resources Group (ESNR)**  ESNR looks after a spectrum of initiatives that includes building a strong economy, developing a world-class transport system and creating a highly-educated, highly skilled, high employment Wales  The roles available in ESNR are aligned to a variety of core priorities including COVID 19; EU Transition Essentials/Brexit as well as Critical Statutory Policy or Delivery Functions, Services & Programmes / Critical Business Activity.  The roles cover various functions and activities including Sport, Tourism, Health & Life Sciences, Sponsorship of Transport for Wales, Road Networks, Public Transport, EU Exit Readiness, Waste and Green Recovery, and Skills, Higher Education and Lifelong Learning.  **Education and Public Services Group (EPS)**  EPS is responsible for helping to create excellent education and public services for people in Wales.  The roles available in EPS are aligned to a variety of core priorities including COVID 19, Critical Statutory Policy or Delivery Functions, Services & Programmes / Critical Business Activity as well as Delivering the Continuity Plan (including the Progressive Agreement)  The roles cover various functions and activities including Childcare Offer, Safeguarding Vulnerable Children, Child Poverty, Revenue Funding for Schools, Building Safety, Council Tax, and Elections.  **Permanent Secretary’s Group (PSG)**  The Permanent Secretary’s Group focuses on developing a confident, capable and resilient organisation as well as providing professional advice to Ministers and the rest of the organisation  The roles available in PSG are aligned to COVID 19 core priority.  The roles cover the co-ordination and preparation of statutory guidance. | |
| **Do you have a preference for a particular Group/Department? If so, please order your preferences. Please note we cannot guarantee a preference, this is to assist us in matching you to a role.** | 1st Preference  2nd Preference  3rd Preference |
| **Are there any Groups/Departments you wish to avoid?** | Please state |
| **Are you interested in a role within the COVID 19 core priority?** | Yes/No |
| **Are you interested in a role within the EU Transition Essentials/Brexit core priority?** | Yes/No |
| **Which profession or function would you say you currently belong to?** | Communications  Digital, data & technology  Engineering  Facilities  Government Commercial Function  Government Corporate Finance  Government Economics Service  Government Finance  Government Legal Service  Government Operational Research  Government Property Profession  Government Social Research  Government Statistical Service  Government Veterinary Profession  Health  Human Resources  Inspectors  Intelligence Analysis  Internal Audit  Knowledge and Information Management  Marketing  Medical profession  Operational delivery  PA  Planning inspectors  Planning professions  PM Strategy and Standards  Policy  Procurement and Contract Management  Project delivery  Psychology profession  Science  Science & engineering  Security profession  Tax  Trade  Translation  Prefer not to say  Other, please specify |
| **Please select the main area(s) of your skills and experience that apply (yes/no):** | |
| **Analytical Skills** |  |
| **Bill Management** |  |
| **Briefing (written/verbal)** |  |
| **Communication** |  |
| **Customer Service** |  |
| **Data input/management** |  |
| **Digital environment** |  |
| **Facilitation** |  |
| **Finance** |  |
| **Government Business** |  |
| **Grants** |  |
| **High intensity/incident response environment** |  |
| **Leadership** |  |
| **Line Management** |  |
| **Negotiation** |  |
| **Operational Delivery/Front Line** |  |
| **Operational Support** |  |
| **Organisation skills** |  |
| **Policy** |  |
| **Private Office** |  |
| **Project Management/Delivery** |  |
| **Public Sector expertise and knowledge** |  |
| **Relationship Management** |  |
| **Secretariat** |  |
| **Stakeholder Engagement** |  |
| **Specialist/technical skills** | Please state |
| **UK Government awareness** |  |
| **Wider Civil Service expertise & knowledge** |  |

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| **Personal Statement.** Provide a short overview – you may want to include your main skills, and why you are applying for a move. This should be no more than 300 words. | |
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| **Leadership Skills and Experience –** Tell us about a time when you have provided leadership and direction to staff to ensure effective delivery. What was the impact and outcome?  Keep this to 500 words maximum, anything over will be discounted. | |
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| **Career History -** Starting with your current job role, please provide details of the last 3 job roles (if appropriate) held within your Civil Service history | |
| **Employer Name** |  |
| Date From |  |
| Date To |  |
| Job Title |  |
| Grade |  |
| Very brief overview of responsibilities |  |
| Key Achievement |  |
| **Employer Name** |  |
| Date From |  |
| Date To |  |
| Job Title |  |
| Grade |  |
| Very brief overview of responsibilities |  |
| Key Achievement |  |
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| Date To |  |
| Job Title |  |
| Grade |  |
| Very brief overview of responsibilities |  |
| Key Achievement |  |

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| **Additional Information**. Provide any additional information that you would like to bring to the attention of the panel (e.g. previous roles, roles outside work, training or learning you’ve undertaken or are hoping to undertake, experience you’d like to gain etc.). Keep this to 150 words maximum. |
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Thank you.