



Llywodraeth Cymru  
Welsh Government



## **CIPS Corporate Award Advanced Practitioner Programme Frequently Asked Questions**

- Q. How much will it cost?**
- A. Each delegate place will cost approximately £4,795 + VAT and will be funded by the Welsh Government. This is inclusive of your membership fees.
- Your organisation will only need to pay for any Travel and Subsistence.
- Q. Do I have to pay anything myself?**
- A. No. If you secure a place on the course, the Welsh Government will fund your place. As above, you will only need to pay your Travel and Subsistence costs.
- Q. Are there any conditions on acceptance if I am offered a place on the programme?**
- A. Yes, you will be required to commit to staying in the Welsh public sector for three years following completion. If you choose to leave the Welsh public sector in this time you will be required to pay back your training costs. We will monitor this with CIPS.
- Q. Are there any entry qualifications?**
- A. Yes, you must have passed the CIPS Level4/Diploma. You are required to confirm this on your Expression of Interest form.
- Q. Will I have to pay my own CIPS membership?**
- A. No, the costs are inclusive of your membership fees.
- Q. How many places will be offered?**
- A. There will be a maximum number of places available. We will assess final demand following the closing date. Final selection will be made to ensure a fair sector and geographical spread is achieved. If a sector/organisation submits a high number of responses, we may ask for these to be reduced.



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**Q. How is the course structured?**

A. The programme is assignment based consisting of 5 modules and a final project of 10,000 words. The course content has been contextualised to reflect the Welsh procurement landscape.

**Q. Where will the modules be delivered?**

A. Delivery is likely to begin on line and Zoom will be the platform for tutor lectures. Any classroom based face to face training will be hosted at Welsh Government offices across Wales.

**Q. Are there exams?**

A. No. This is an assignment based programme.

**Q. Can anyone apply?**

A. You must be a permanent member of staff, and have completed any probation period that may apply. You must also have completed CIPS Level 4/Diploma to be eligible.

**Q. How do I apply?**

A. The attached Expressions of Interest form must be used for applications.

**Q. How will the programme be advertised?**

A. The programme will be advertised via the usual communication methods – newsletter, stakeholder emails and on the Knowledge Hub.

**Q. When will it be advertised?**

A. Places will be advertised during September 2020. The programme will commence in January 2021. A timetable will be published when it becomes available.

**Q. What is the process for selection?**

A. A selection panel will assess all applications received to ensure a fair distribution of sector and geographical spread.

**Q. Are the dates flexible?**

A. No – The course delivery dates will be fixed.

**Q. Can I do any of the courses on line?**



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- A. Course delivery will begin in a virtual environment using the Zoom platform but may eventually move to classroom based face to face sessions in WG offices.
- Q. I'm already studying the CIPS Graduate Diploma with another University, can I join on to this programme?**
- A. If you are already studying the course with a Welsh University, you are unable to apply. This is to ensure that we continue to support our Welsh Universities and their student intake.
- Q. How long will it take to complete?**
- A. The Advanced Practitioner programme will commence in January 2021 and take around 15 months to complete.
- Q. Where can I find out more information on the Corporate Award programme?**
- A. This link will take you to the Corporate Award page on the CIPS website.  
<https://www.cips.org/cips-for-business/people/routes-to-mcips/corporate-award/>

All further queries should be sent to [vwpolicy@gov.wales](mailto:vwpolicy@gov.wales)



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## ANNEX 2 – Delivery Dates

Dates*	Programme Element
7 <sup>th</sup> September	Induction 09.30 – A.M session
15 <sup>th</sup> & 16 <sup>th</sup> Sept	Module 1 – Driving Value through P&S
28 <sup>th</sup> & 29 <sup>th</sup> September	Module 2 – Managing Expenditures with Suppliers
29 <sup>th</sup> October	Participants Submit Assignment 1
1 <sup>st</sup> & 2 <sup>nd</sup> December	Module 3 – Developing Contracts in P&S
10 <sup>th</sup> January 2021	Participants Submit Assignment 2
9 <sup>th</sup> & 10 <sup>th</sup> February	Module 4 – Sourcing Essentials in P&S
19 <sup>th</sup> March	Participants Submit Assignment 3



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14 <sup>th</sup> & 15 <sup>th</sup> April	Module 5 – Effective Negotiation
21 <sup>st</sup> May	Participants Submit integrative Assignment (5,000 word)

\*Dates are estimates and may be subject to change. February's dates will be moved to accommodate half term.