



Llywodraeth Cymru  
Welsh Government

## Regulatory Impact Assessment of the proposed standards relating to the Welsh language for the health sector.

### Introduction

A Regulatory Impact Assessment (RIA) can be regarded as:-

- a process to help the Welsh Ministers consider the impact of proposed regulation on the interests of individuals, groups, organisations etc.
- a tool to enable Welsh Ministers to weigh the costs and benefits of all options available to them before implementing a policy; and,
- a means of presenting for scrutiny the relevant evidence on the positive and negative effects of such interventions.

It is important that the Welsh Government receives detailed and accurate information in the responses to the questionnaire below, so that we are in the best possible situation to provide full Information to the National Assembly for Wales as part of the process of making standards through subordinate legislation.

The Welsh Government has published a Regulatory Impact Assessment Code, which can be read in full here:

<http://wales.gov.uk/legislation/guidance/riacode/?lang=en>

Queries regarding this document should be directed to the Welsh Language Unit:

[UnedlaithGymraegWelshLanguageUnit@Wales.GSI.Gov.UK](mailto:UnedlaithGymraegWelshLanguageUnit@Wales.GSI.Gov.UK)

When we ask for staff costs in this assessment you are asked to provide cost in the following way:

- you should identify the cost of a member(s) of staff in figures rather than in the salary bands for your body.
- Costs should be to the nearest £'000
- If a member of staff works across more than one category of standards please identify the cost **once only**
- If only part of a staff member's duties correspond with one of the task you are asked to estimate the cost of, you should only include the costs that relate to that element of the staff's duties.

For example if a member of staff spends 50% of their time translating and 50% of their time undertaking other clerical duties you should only identify 50% of their salary against translation costs.

## Questionnaire

Name of the body \_\_\_\_\_

Are there benefits to the body in complying with the draft Welsh language standards proposed in this document?

Yes            No

If yes, what are these benefits?

Type of benefit	Description of the benefit of complying with the proposed standards
Economic Benefit	
Social Benefit	
Environmental Benefit	
Linguistic Benefit	
Other – please be as specific as possible	

**What is the annual cost of complying with the current Welsh Language Scheme?**

	Number of staff equivalent to full-time	Cost (to the nearest £'000) *salary costs and contracting costs if applicable.
<b>Staff* with a specific role in implementing your Welsh Language Scheme</b>		
<b>Training:</b>		
Welsh language courses		
Courses to raise awareness of the Welsh language		
<b>Translation</b>		
<b>Publicising/marketing:</b> specifically regarding complying with the Welsh Language Scheme		
<b>Others</b> (be as specific as possible)		

**Service delivery standards**

**Are the duties in the draft service delivery standards likely to have an effect on your resources?**

Service delivery includes:

Correspondence, phone calls, , personal meetings, meetings open to the public meetings, clinical consultations, case conferences, public events, publicity, advertising, public exhibitions, publications, forms, websites and online services, social media, signage, reception of visitors, official notices, awarding grants, awarding contracts, raising awareness of the Welsh services which are available, corporate identity, courses offered by the body, public address systems and standards relating to primary care.

Yes

No

If yes, what effect are they likely to have on your resources?

	Number of staff equivalent to full-time	Cost (to the nearest £'000)
<b>Staff* with a specific role in implementing your Welsh Language Scheme</b>		
<b>Training:</b>		
Welsh language courses		
Courses related to raising awareness of the Welsh Language		

<b>Translation</b>		
<b>Others</b> (please be as specific as possible)		

### Policy-making standards

Are the duties in the draft policy making standards likely to have an effect on your resources?

Yes

No

If yes, how are they likely to affect your resources?

	Number of staff equivalent to full-time	Cost (to the nearest £'000)
<b>Staff* with a specific role in implementing the policy making standards</b>		
<b>Training:</b>		
Courses specifically related to implementing the policy making standards		
<b>Translation</b>		
<b>Others</b> (be as specific as possible)		

### Operational standards

Are the duties in the draft operational standards likely to affect your resources?

Yes

No

If yes, how is this likely to affect your resources?

	Number of staff equivalent to full-time	Cost (to the nearest £'000)
<b>Staff* with a specific role in implementing the operational standards</b>		
<b>Training:</b>		
Courses relating specifically to implementing the operational standards		

<b>Translation</b>		
<b>Others</b> (be as specific as possible)		

### Record keeping standards

Are the duties in the draft record keeping standards likely to have an effect on your resources?

Yes

No

If yes, how are they likely to affect your resources?

	Number of staff equivalent to full-time	Cost (to the nearest £'000)
<b>Staff* with a specific role in implementing the policy making standards</b>		
<b>Training:</b>		
Courses specifically related to implementing the record keeping standards		
<b>Translation</b>		
<b>Others</b> (please be as specific as possible)		

This form should be returned by 14 October 2016 to:

Welsh Language Division  
 Education and Public Services  
 Welsh Government  
 Cathays Park  
 Cardiff  
 CF10 3NQ

e-mail: [UnedlaithGymraegWelshLanguageUnit@cymru.gsi.gov.uk](mailto:UnedlaithGymraegWelshLanguageUnit@cymru.gsi.gov.uk)

