



Childcare Inspection Report on

Model School Care Club

**50 College Road
Carmarthen
SA31 3EG**

Mae'r adroddiad hwn hefyd ar gael yn Gymraeg

This report is also available in Welsh



Date Inspection Completed

10/12/2019

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Description of the service

Model After School Club was registered in April 2018 and provides out of school care for up to 56 children up to twelve years old. The service operates from a school hall and is in Carmarthen. The service is open from 3pm-6pm during term time only. English is the main language of the service. The registered person is Paul Lloyd and the person in charge is Lisa Evans.

Summary

1. Overall assessment

Children are active, generally happy and engaged in their play at this club. They enjoy their activities, such as painting, role play and free play. The staff are caring and work well together. Leaders have made some progress around leadership and management and are no longer non-compliant.

2. Improvements

Since the last inspection, leaders have revisited the child protection policy and have ensured that staff are familiar with all scenarios referred to in the policy. During the inspection process, the registered person ensured that the suitability of staff checks and staff files were completed.

3. Requirements and recommendations

We made recommendations regarding care and development and leadership and management and these have been listed at the back of the report.

1. Well-being

Summary

This was a focused inspection, we have not considered this theme in full, and therefore we have not issued or revised any ratings awarded previously.

Findings

However, children are settled and enjoy their free time at the service. They are happy and enjoy playing games and building blocks and swapping cards. Children are enthusiastic and enjoy their play and learning activities, playing happily alone or within groups.

This area will be considered in full during future inspections.

2. Care and Development

Summary

This was a focused inspection, we have not considered this theme in full, and therefore we have not issued or revised any ratings awarded previously.

Findings

During the inspection, leaders told us that three members of staff had valid first aid qualifications. However, we have not seen all certificates. Practitioners have basic knowledge of child protection and understand their responsibilities to protect children. Leaders have arranged for some staff to attend child protection training.

Staff are very responsive and are kind to children. However, staff generally do not allow children enough opportunities to develop their independence at snack time.

This area will be considered in full during future inspections

3. Environment

Summary

This was a focused inspection, we have not considered this theme, and therefore we have not issued or revised any ratings awarded previously.

4. Leadership and Management

Summary

This was a focused inspection to consider non-compliance. The corresponding rating of 'poor' has been reviewed and the rating awarded for this theme at this inspection is adequate. Since the last inspection, leaders have started to implement the non-compliances and recommendations made. The suitability checks on staff are now complete. Leaders have implemented a system of annual staff appraisals and the record keeping has improved.

Our findings

During the inspection process, the registered person ensured that the checks on the suitability of workers was complete and satisfactory. The staff files seen during the feedback meeting included relevant documents including references, medical declaration and a disclosure and barring check. The job description was not in the files but leaders told us that they were available and that they would be included in the staff files. Staff have recorded what qualifications they have. However, they do not always record the full title of qualifications. Leaders informed us that they view the qualification certificates for all staff before they start. Leaders have implemented a new system to monitor and track disclosure and barring checks in order to ensure that the checks are updated in a timely manner.

There is a statement of purpose in place, but it did not fully meet regulations. The registered person updated and forwarded a copy to us during the inspection process but some amendments are needed. For example, it did not include arrangements to review the statement of purpose and inform CIW of any changes.

During the inspection process, the registered person notified CIW of a change in staff members on the premises.

Since the last inspection, leaders have conducted the staff annual appraisals. Leaders had also updated the staff handbook and several policies. Leaders have also improved their record keeping. For example, the register is completed in a timely manner using a biro. However, there is no system in place at present to effectively record and monitor mandatory training and as a result, leaders are not fully aware of training expiry dates.

5. Improvements required and recommended following this inspection

5.1 Areas of non compliance from previous inspections

At the previous inspection, we issued a non compliance notice because the service did not meet their legal requirements in relation to:

- Suitability of Workers (Regulation 28): At this inspection, we were satisfied the regulations were complied with. We saw that full and satisfactory information or documentation was available in relation to the each person working at the premises.

5.2 Recommendations for improvement

During this inspection we recommended that leaders should:

- implement a system to improve the recording of staff qualifications;
- establish an effective system for recording and monitoring first aid and safeguarding training dates;
- access the online account to update the statement of purpose and
- further promote children's independence.

6. How we undertook this inspection

We undertook a focused inspection to follow up on a non-compliance notice that was issued during the last inspection. Two inspectors undertook an unannounced visit on 10 December 2019, spending approximately two hours at the service. We:

- reviewed information held, or received, by CIW;
- spoke with the registered person and the person in charge;
- spoke to some members of staff;
- considered some operational records including the statement of purpose, some risk assessments and policies;
- observed the children and staff for a short period of time;
- left staff questionnaires for them to complete confidentially if they wished; and
- held a feedback meeting with the registered person on 16 December 2019.

Further information about what we do can be found on our website:

www.careinspectorate.wales

7. About the service

Type of care provided	Children's Day Care Out of School Care
Registered Person	Paul Lloyd
Person in charge	Lisa Evans
Registered maximum number of places	56
Age range of children	Up to 12 years old
Opening hours	3.00pm-6.00pm
Operating Language of the service	English with some incidental Welsh
Date of previous Care Inspectorate Wales inspection	25 and 26 June 2019
Dates of this inspection visit(s)	10 December 2019
Is this a Flying Start service?	No
Is early years education for three and four year olds provided at the service?	No
Does this service provide the Welsh Language active offer?	This is a service that does not provide an 'Active Offer' of the Welsh language. It does not anticipate, identify or meet the Welsh language needs of people /children who use, or intend to use their service. We recommend that the service provider consider Welsh Government's 'More Than Just Words follow on strategic guidance for Welsh language in social care'.
Additional Information:	

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