



Childcare Inspection Report on

Toptotz Day Nursery

**23 Cambrian Street
Llanelli
SA15 2PN**



Date Inspection Completed

16/07/2019

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Description of the service

Toptotz Day Nursery is registered to offer day care for a maximum of 29 children and provide a full day service for children aged between 0 – 5 years. They operate Monday to Friday 8.00am to 6.00pm, and are located in the town of Llanelli. The registered person for the service is Debra Davidson who is also one of the persons in charge along with Joanna Rees and Hannah Davies. The main language of the service is English with some use of Welsh throughout the day.

Summary

1. Overall assessment

This was a focused inspection which considered leadership and management following noncompliance at the previous inspection. Children at the service are well cared for by staff who know them well and they generally make good progress in line with their age and stage of development. Children benefit from a good range of activities both indoors and outdoors.

2. Improvements

All notices, notifications and recommendations made at the previous inspection have been addressed and a robust system is now in place to ensure staff to child ratios remain in line with regulations.

3. Requirements and recommendations

None

1. Well-being

Summary

Children are happy, content and enjoy their play opportunities. They interact well with each other and their carers and have good opportunities to develop their skills and independence.

Our findings

Children are able to express their views and are happy in their play. Younger children communicated their needs to carers through the use of gestures and basic language, and remained close to their key worker, as they were very uncertain of our presence. We observed children talking happily to the staff and they had free choice in relation to their play outside. The atmosphere in the nursery was relaxed and informal and children were content and familiar with routines. Children were at ease and content and good relationships with staff were evident. Children are learning valuable skills such as turn taking and are beginning to recognise the importance of sharing and co-operating with others. We saw children under 3 years playing happily alongside each other in the sand tray, filling pots and buckets together. Children have close attachments with the staff. For example a child cried and looked anxious when a member of staff left the play area but smiled and was happy on her return.

2. Care and Development

Summary

This was a focused inspection. We did not consider it necessary to look at care and development in any depth on this occasion. This will be considered at the next full inspection. There are procedures in place to ensure that staff have good knowledge for planning activities based on children's age and abilities. Leaders in each room are responsible for planning each week. Staff ensured all children had sun cream applied and they wore hats before going outside to play. Water was available at all times.

3. Environment

Summary

This was a focused inspection. We did not consider it necessary to look at the environment in any depth on this occasion. This will be considered at the next full inspection. The premises is maintained to a good standard with rooms located over two floors of the building. The premises is secure and children have sufficient space for play and learning activities and access to a suitable range of resources.

4. Leadership and Management

Summary

This was a focused inspection which considered leadership and management. The leader received a non-compliance notice in the previous inspection in relation to staffing. We also notified the leaders at the previous inspection they were not compliant with the regulation relating to the keeping of records.

Our findings

Leaders ensure they comply with relevant regulations and the NMS. They are knowledgeable on their regulatory responsibilities. There is now a system in place to ensure there is sufficient number of staff on duty at all times. The system clearly shows the children present for each day, their age and how many staff members is needed.

We saw records for the past 3 months of staff and leaders signing in and out of the service. This showed that there were sufficient staff available at all times and there was a clear record of staff attendance. Records also showed that a supernumerary person is available at all times to ensure a smooth running of the service.

5. Improvements required and recommended following this inspection

5.1 Areas of non compliance from previous inspections

Non-compliance notice in relation to Regulation 27; staffing. This is because there were not a sufficient number of staff available to care for the children at all times. The service is now compliant.

Notification of non-compliance with regulations in relation to Regulation 30; keeping of records. This is because they did not always record staff attendance times daily. The service is now compliant.

5.2 Recommendations for improvement

None

6. How we undertook this inspection

This was a focused inspection. One inspector made one unannounced visit to the service for approximately three hours. As part of the inspection we;

- observed children and the care they received;
- spoke to a number of children, staff and registered person / person in charge;
- made a visual check of the premises and;
- considered information available to CIW prior to the inspection.

Further information about what we do can be found on our website:

www.careinspectorate.wales

7. About the service

Type of care provided	Children's Day Care Full Day Care
Registered Person	Debra Davidson
Person in charge	Debra Davidson Joanne Rees Hannah Davies
Registered maximum number of places	19
Age range of children	0 – 5 years
Opening hours	Monday to Friday 8.00am – 6.00pm
Operating Language of the service	English
Date of previous Care Inspectorate Wales inspection	22 and 27 November 2018
Dates of this inspection visit(s)	16 July 2019
Is this a Flying Start service?	No
Is early years education for three and four year olds provided at the service?	No
Does this service provide the Welsh Language active offer?	This is a service that does not provide an 'Active Offer' of the Welsh language. However, it does identify Welsh language needs of people /children who use, or intend to use their service and ensure that basic Welsh is used daily. We recommend that the service provider considers Welsh Government's 'More Than Just Words follow on strategic guidance for Welsh language in social care.
Additional Information:	

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