



# Childcare Inspection Report on

**Cylch Meithrin Llandrindod**

**Ysgol Trefonnen  
Llandrindod Wells  
LD1 5EP**

**Mae'r adroddiad hwn hefyd ar gael yn Gymraeg**

**This report is also available in Welsh**



**Date Inspection Completed**

**05/04/2019**

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<b>Ratings</b>	<b>What the ratings mean</b>
<b>Excellent</b>	These are services, which are committed to ongoing improvement with many strengths, including significant examples of sector leading practice and innovation. These services deliver high quality care and support and are able to demonstrate that they make a strong contribution to improving children's well-being
<b>Good</b>	These are services with strengths and no important areas requiring significant improvement. They consistently exceed basic requirements, delivering positive outcomes for children and actively promote their well-being.
<b>Adequate</b>	These are services where strengths outweigh areas for improvement. They are safe and meet basic requirements but improvements are required to promote well-being and improve outcomes for children.
<b>Poor</b>	These are services where important areas for improvement outweigh strengths and there are significant examples of non-compliance that impact negatively on children's well-being. Where services are poor we will take enforcement action and issue a non-compliance notice

## Description of the service

Theme	Rating
<u>Well-being</u>	Good
<u>Care and Development</u>	Good
<u>Environment</u>	Good
<u>Leadership and Management</u>	Good

### Summary

Cylch Meithrin Llandrindod is a service, which operates from a dedicated classroom in Ysgol Trefonnen in Llandrindod Wells. They are a sessional day care operating every Monday to Friday for a maximum of 20 children. The morning session is from 9am to 11.30am for children aged 3 – 5 years old. The afternoon session is from 12.45 pm to 3.15pm for children aged 2 – 3 years old. Care is provided bilingually and offers places through the Flying Start initiative in the afternoon. The responsible individual is Rachael Stonebridge

### 1. Overall assessment

Children at this service have a strong voice and enjoy their play and learning. They are engaged in activities and have opportunities to follow their own interests. Staff work enthusiastically and keep children safe and healthy. Leaders keep good records and offer children a safe, clean and welcoming environment. There are good policies in place and are reviewed annually

### 2. Improvements

During the course of inspection, the provider has made the following improvements:

- updated the quality of care report for 2018/19 ;
- updated the statement of purpose to reflect changes at the service and
- copies of the most recent updated policies and procedures have been forwarded to CIW.

### 3. Requirements and recommendations

We have made some recommendations and these are detailed at the back of the report.



# 1. Well-being

## Summary

Children have a strong voice and their choices, ideas and views are listened to. They are well settled and have formed good relationships with children and staff around them. They are familiar with their routine and can express themselves confidently. Children engage in activities, play and co-operate with each other, sharing resources and experiences. They follow their interests and have opportunities to develop independence skills with support if needed.

## Our findings

Nearly all children settled well upon arriving at the service and coming in from outdoor play, with any upset children settling quickly with support from staff. They were beginning to develop friendships and nearly all children were well behaved. They co-operated and included their friends in their play. For example when playing in the water, the children would pour it into each other's containers saying "*more, more*" and "*llaeth i ti*" and they happily waited their turn to take eggs out of a basket. Children developed strong and positive relationships with staff including sitting close to them during carpet time and including them in their play.

Children made choices and decision including whether they took part in activities, where to play and what to play with. They participated in planning activities using mind mapping and their ideas were acted upon. For example the children's ideas were used to inform the next week's planning. Children took their choice of activities over to staff members and worked well with outside agencies, listening and following instructions given to them.

Children actively enjoyed and expressed enthusiasm and excitement including during singing, parachute games and outdoor activities. Children engaged in activities and developed their curiosity through their play. For example a child noticed that water was dripping from a step and told his friend "*bwrw glaw*", they both then poured more water on to the step to watch it drip down. Children participated in activities, with some having encouragement from staff and happily chatted about their achievements and activities.

They showed familiarity with the routine, offering to help wipe tables before snack and tidy up the chairs after. They experienced opportunities to develop independence including toileting, pouring their drink at snack time, putting on coats and boots, and recycling food waste with assistance given if needed.

## 2. Care and Development

### Summary

Staff actively promote the children's health, safety and well-being through the processes and daily checks they have in place. Staff are consistently encouraging positive behaviours and successful interactions. They work enthusiastically to promote the children's play, learning and development using the children's choices and interests to inform their planning. Staff consistently use Welsh throughout the session and encourage quiet times to those who need it.

### Our findings

Staff work effectively to keep children safe and healthy. There are good safety processes in place and staff follow these. Records of allergies and medical needs are clearly visible for staff and there is a level 5 food hygiene rating however, the cupboard storing dangerous chemicals was not always secured. Risk assessments are completed daily and a record of cleaning and broken resources is kept.

Staff showed a good understanding of safeguarding and confidently explained how they would deal with a safeguarding issue. Staff promoted safety and well-being reminding children "*bydd yn ofalus*" and stepping in when appropriate. Good hygiene practise was encouraged for the children and overall the staff followed the same practices however, staff shared a towel to dry hands.

They encouraged positive behaviour from the children "*byddwch yn ffrind*" and encouraged children to change their action to correct a negative behaviour "*ti wedi gwneud X yn drist, beth ydyn ni'n 'neud?*" Staff consistently praised children and at the end of the session and a 'nodyn neis' was given to individual children who had exceeded expectation or achieved something and this was shared with parents.

Staff showed warmth and kindness towards the children, kneeling to their level when speaking or listening to them and enhancing their play. For example, one child had decided; that while outside, he wanted to wash his toy car. A staff member proceeded to get bubbles and a brush to allow the child to follow his interests. Another member also asked questions and encouraged children to explain what they had been doing. Staff consistently used Welsh with the children and used some Makaton/sign as part of their communication. Staff actively used the children's mind maps to inform their planning of activities and resource planning needed to implement the children's choices. Quiet time was encouraged where children and staff lay on the carpet to listen to classical music to settle. Staff were hard working, effective, contributing enthusiastically to the planning of the next week's activities.





### **3. Environment**

#### **Summary**

Leaders have ensured a clean, child friendly and secure environment. There is an extensive range of equipment, toys and resources available and easily accessible by the children. Processes and records for keeping children safe and healthy are used and kept up-to-date. Leaders identified risks and daily checks are undertaken. Premises are well maintained and decorated with Welsh language displayed. The layout and design promotes the children's independence and develops a variety of skills.

#### **Our findings**

The environment is safe, secure and well maintained indoors and outdoors. The main playroom was well laid out following the foundation phase and was easily accessible for all children. Storage and equipment was at the children's height allowing them to access equipment, toys and resources independently. This includes tables, chairs, clothes storage and a large, child's height sink.

A wide range of resources were available including natural and real life resources, physical, numeracy and language resources and some which promoted different cultures. For example china tea cups, weighing scales, a small world farm, wooden building blocks and slide, books and a variety of materials and dressing up clothes from different cultures. Additional toys and resources were kept in the cupboard and rotated.

The outdoor area was well resourced with a shed/home area, a mud kitchen, a pallet stage and a range of blocks and steps to build, climb or balance on. There was access to other areas within the grounds of the school including a forest schools area, playground and storytelling area.

There is a complete and accurate general and fire risk assessments, which are regularly reviewed. Leaders keep a record of equipment testing up-to-date and regularly undertake fire drills. A regular cleaning schedule is in place, with a record of cleaning and broken equipment and resources kept.

## **4. Leadership and Management**

### **Summary**

Leadership is well organised and competent. They have ensured that records and files are up-to-date and compliant with the regulations and National Minimum Standards. There is a clear statement of purpose and the current quality of care report gives an overview of the service. There is a range of policies in place however, some additional information is needed. Leaders have developed a range of partnerships with professional bodies and community groups and have a range of methods to keep parents informed

### **Our findings**

Leaders maintain records, policies and procedures and these are reviewed annually. The service is currently in the process of updating and introducing new policies. However some additional information needs to be added to the complaints and safeguarding policy.

Staff files were fully compliant and well organised with records of regular supervisions and appraisals included. There is ongoing commitment to regular training for staff with a training matrix in place showing an overview of dates and types of training completed. Children's files were also fully complete and included information on the children's development and individual needs.

The service has developed links with a range of partners including the local school, health visitors, flying start coordinator and speech and language who undertake sessions within the service. There was evidence of links with community groups including nurses, vets and there was evidence of visits to the local fire station and maternity ward.

Leaders keep parents informed via the use of the 'See-Saw' app, 'neges neis', text messages, verbal feedback and encouraged parents to take part in an 'amser canu' sessions.

The leaders have produced a good quality of care report highlighting their major achievements, next steps, feedback from parents and children and an overview of their service. Welsh was promoted consistently and the setting is actively working towards the Welsh Government's Active Offer.

## **5. Improvements required and recommended following this inspection**

### **5.1 Areas of non compliance from previous inspections**

None

### **5.2 Recommendations for improvement**

Following our inspection, we recommend that:

- staff use individual towel or paper towels to dry hands;
- the cupboard storing dangerous chemicals is secured at all times;
- the complaints policy to be updated to include how they would deal with complaints against the Responsible Individual to committee, what records they would keep and that complaints can be raised directly with Care Inspectorate Wales and include the appropriate contact details.
- the safeguarding policy to be updated to include what would happen if there was an allegation against the Responsible Individual.



## 6. How we undertook this inspection

This was a full inspection undertaken as part of our normal schedule of inspections. Two inspectors undertook one unannounced visit on 5 April 2019 for a period of approximately five hours. One inspector provided feedback to the nominated persons in charge over the telephone for a period of one hour on 3 May 2019.

We:

- inspected a sample of documentation and policies during the visits;
- observed practice during the visit to capture evidence of children's engagement and the care being provided by staff and
- spoke to the registered person's and staff.

Further information about what we do can be found on our website:

[www.careinspectorate.wales](http://www.careinspectorate.wales)



## 7. About the service

Type of care provided	Childrens Day Care Sessional Day Care
Responsible Individual	Rachael Stonebridge
Person in charge	Tracey Price Charlotte Griffiths
Registered maximum number of places	22
Age range of children	From 2 to 5 years of age
Opening hours	9.00am to 11.30pm for 3 plus years and 12.45pm to 3.15 or children aged 2 to 3 years (Flying Start).
Operating Language of the service	Both
Date of previous Care Inspectorate Wales inspection	First inspection following registration of the service on 23 March 2018
Dates of this inspection visit(s)	5 April 2019 and feedback was given over the telephone to both nominated persons in charge from 3.30pm to 4.10pm
Is this a Flying Start service?	Yes
Is early years education for three and four year olds provided at the service?	Yes
Does this service provide the Welsh Language active offer?	This service provides the Welsh Language 'Active Offer'. It provides a service that anticipates, identifies and meets the Welsh language and cultural needs of people who use or may use the service.
Additional Information:	

Date Published 04/07/19

